



Chair of the Council
Cllr K Coldwell

Clerk of the Council
Mrs M Baker

www.ruytonxitownsparishcouncil.org.uk

27th January 2026

To all Members, Ruyton XI Towns Parish Council

Dear Members

NOTICE IS HEREBY GIVEN that a Full Council meeting of Ruyton XI Towns Parish Council for the municipal year 2025/26 will take place on 3rd February 2026 at 7pm to be held at Victoria Rooms, Little Ness Road. Members are summoned to attend for the transaction of business on this agenda.

Yours sincerely

MC Baker

Mrs M Baker,
Clerk to the Parish Council

AGENDA

105/26 Welcome by the Chairman

106/26 Apologies

To receive any apologies

107/26 Declarations of Interest and Requests for Dispensation

To note any pecuniary or non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda and to consider and determine Dispensation requests. Members are reminded to declare such interests at this item and repeat those interests on the relevant agenda items.

108/26 Public Session

The Chairman of the parish council will allow 15 minutes for members of the public to put their views on matters on the agenda. 3 minutes per person is recommended as per the Standing Orders.

109/26 Minutes of the meeting held:

To approve the minutes of the meeting held **6th January 2026**. Draft copies have been distributed to members of the Council and have been displayed on the Councils website.

110/26 Reports

Council to consider and note any reports received:

- i. County Councillor Representative:
- ii. SNT Police – no report as no crime in the priorities identified.
- iii. Clerk's Report.

111/26 Parish Matters

- i. **Policy Review – General Data Protection Regulation – Assertion 10: I.T Policy** – to receive the Finance & Governance group recommended I.T Policy. To consider approval of adoption of the I.T Policy.
- ii. **Doctors Meadow** - to receive an update and to give consideration on how to move forward with re-instatement of the running track.
- iii. **CIL – Road Improvement Scheme** – to consider how the Parish Council will publicise the works once permission is granted by Shropshire Council.
- iv. **VE Day Commemorative Bench** – to review submitted bench designs and associated costs. Consider approval for the purchase and installation of one of the presented bench designs, as well as determine an appropriate location for placement.
- v. **Succession Planning** – consider implementing a succession plan and updating the council's standing orders to support the process.
- vi. **Buckingham Palace Garden Party** – to receive an email from SALC and accompanying policy and Guidance on invitations. Consider nominating an individual from Ruyton XI Towns who satisfies the specified criteria.
- vii. **Village Hall** – to consider establishing a committee/body with relevant stakeholders, optimally positioned to advance the idea for constructing a new village hall.
- viii. **War Memorial – Tree Removal** – to receive and consider quotation for works.
- ix. **Meeting Calendar for 2026/27** – to receive the meeting calendar for 2026/27 and to agree a date and format for the Annual Parish Meeting.
- x. **Parish Council Action List** – to receive and consider the circulated latest working document.

112/26 Financial Reports

- i. To approve the latest reconciliation of banking statements.
- ii. To approve the schedule of payments dated 3rd February 2026 and note any income received.

113/26 Planning Decisions and Applications

- i. To note planning decisions:
 - a) [25/03598/FUL - The Grange, Brownhill – Granted](#)
 - b) [24/03767/OUT - Land North of Olden Lane](#) -Pending consideration
- ii. 24/03767/OUT - Land North of Olden Lane –to give consideration whether the council should send a representative to the Planning Committee Meeting regarding this application, and if resolved to send a representative, to agree on an official response.

114/26 Future agenda items

Items to be considered for a future agenda should be emailed to the clerk no later than 1 week before the next meeting. Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

115/26 Date of the next meeting

To note that the next meeting shall be held on March 3rd, 7pm at the Victoria Rooms.

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

116/26 Confidential Items

The Cross Repair Contracts – to receive and review updated contracts for the repair works to the cross. To give consideration to approve acceptance to the contracts for the repair works.