

27th May 2025

To all Members, Ruyton XI Towns Parish Council

Dear Members

NOTICE IS HEREBY GIVEN that a Full Council meeting of Ruyton XI Towns Parish Council for the municipal year 2025/26 will take place on 3rd June 2025 at 7pm to be held at Victoria Rooms, Little Ness Road. Members are summoned to attend for the transaction of business on this agenda.

Yours sincerely

Mrs M Baker,
Clerk to the Parish Council

AGENDA

25/25 Welcome by the Chairman

26/25 Apologies

To receive any apologies

27/25 Declarations of Interest and Requests for Dispensation

To note any pecuniary or non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda and to consider and determine Dispensation requests. Members are reminded to declare such interests at this item and repeat those interests on the relevant agenda items.

28/25 Public Session

The Chairman of the parish council will allow 15 minutes for members of the public to put their views on matters on the agenda. 3 minutes per person is recommended as per the Standing Orders.

29/25 Minutes of the meeting held:

- i. to approve the minutes of the meeting held **6th May 2025**. Draft copies have been distributed to members of the Council and have been displayed on the Councils website.
- ii. to approve the minutes of the meeting held **15th May 2025**. Draft copies have been distributed to members of the Council and have been displayed on the Councils website.

30/25 Appointment of Standing Committees

To consider and confirm council representation on the following committees:

- i) Finance Committee
- ii) Countryside Committee working group.
- iii) Roads Committee working group.
- iv) Any other proposed Committee

31/25 Outside Bodies

To consider and confirm council representation on the following outside bodies:

- i) SALC Area Committee representatives
- ii) Village Hall
- iii) Mathews, Minton Trust

32/25 Reports

Council to consider and note any reports received:

- i. County Councillor Representative:
- ii. SNT Police
- iii. Clerk's Report

33/25 Parish Matters

- i. **The Stone Cross** – to receive an update and to agree any actions.
- ii. **Land at Peverey Close** – to receive an update and agree actions.
- iii. **VE Day Celebrations** - to receive an update for VE Day celebrations on 5th & 8th May. To give consideration for the Parish Council to commission a D-Day memorial piece
- iv. **Doctors Meadow** –
 - a. to receive an update on site meeting and to agree any actions
 - b. Review of use/maintenance of Doctors Meadow
- v. **Future Development of our Village Questionnaire** - to receive a preliminary update on questionnaire responses received.
- vi. **Severn Trent** – to consider adequacies of the villages water & drainage infrastructure.
- vii. **Parish Council Action List** – to receive and consider the circulated working document as of 3rd June 2025
- viii. **Queen Elizabeth II Field (Bridge Inn Fields)** -
 - a. to consider dog fouling on the field and to agree any actions.
 - b. to consider grass cutting of the field.
- ix. **Village Hall Accessibility** - to receive an update and to agree action.

34/25 Financial Reports

- i. To approve the latest reconciliation of banking statements.
- ii. To approve the schedule of payments dated 3rd June 2025 and note any income received.
- iii. To receive and consider the Internal Auditors Report
- iv. To receive and consider the Annual Return for 2024/25
- v. To approve the Annual Governance Statement dated 31st March 2025 and to give authorisation for the Chairman of the meeting and the Responsible Finance officer to immediately sign the document.
- vi. To approve the Accounting Statements and give authorisation for the Chairman of the meeting to immediately sign the document.

35/25 Planning Decisions and Applications

- i. To note planning decisions made since the last meeting:

Reference: 25/01004/AGR

Address: East Of School Road Ruyton Xi Towns Shropshire

Proposal: Proposed Agricultural Storage Shed

Decision: Prior Approval Required and Approved

36/25 Future agenda items

Items to be considered for a future agenda should be emailed to the clerk no later than 1 week before the next meeting. Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

37/25 Date of the next meeting

To note that the next meeting shall be held on July 1st, 7pm at the Victoria Rooms.