

29th April 2025

To all Members, Ruyton XI Towns Parish Council

Dear Members

NOTICE IS HEREBY GIVEN that a Full Council meeting of Ruyton XI Towns Parish Council for the municipal year 2025/26 will take place on 6th May 2025 at 7pm to be held at Victoria Rooms, Little Ness Road. Members are summoned to attend for the transaction of business on this agenda.

Yours sincerely

MC Baker

Mrs M Baker,
Clerk to the Parish Council

AGENDA

01/25 Election of the Chairman**02/25 Election of Vice-Chairman****03/25 Welcome by the Chairman****04/25 Apologies**

To receive any apologies

05/25 Declarations of Interest and Requests for Dispensation

To note any pecuniary or non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda and to consider and determine Dispensation requests. Members are reminded to declare such interests at this item and repeat those interests on the relevant agenda items.

06/25 Public Session

The Chairman of the parish council will allow 15 minutes for members of the public to put their views on matters on the agenda. 3 minutes per person is recommended as per the Standing Orders.

07/25 Minutes of the meeting held 1st April 2025

To approve the minutes of the last meeting. Draft copies have been distributed to members of the Council and have been displayed on the Councils website.

08/25 Councillor Vacancies - to consider co-option

09/25 Appointment of Standing Committees

To consider and confirm council representation on the following committees:

- i) Staffing Committee
- ii) Finance Committee
- iii) Countryside Committee working group
- iv) Roads Committee working group
- v) Any other proposed Committee

10/25 Outside Bodies

To consider and confirm council representation on the following outside bodies:

- i) SALC Area Committee representatives
- ii) Village Hall
- iii) Mathews, Minton Trust

11/25 Review of Council Policies

- i) To consider approval of Standing Orders (with amendment)
- ii) To consider the approval of Financial Regulations (with amendment)
- iii) To consider approval of the draft Risk Management Schedule
- iv) To receive and consider the Councils Asset Register

12/25 Schedule of Meetings:

To approve a schedule of meetings (see attached)

13/25 Reports

Council to consider and note any reports received:

- i. County Councillor Representative:
- ii. SNT Police
- iii. Clerk's Report

14/25 Parish Matters

- i. **Councils Insurance Renewal 25/26** - to receive and consider quotations for the renewal of the Councils insurance policy due to expire on 01/06/2025 – at a cost of £877.79 (cost of last year £805.74)
- ii. **The Stone Cross** – to receive an update and to agree actions
- iii. **Land at Peverey Close** – to receive an update and agree actions
- iv. **Parish Council Noticeboards** – to receive an update on the new noticeboards and to consider options for the disposal of the old noticeboards
- v. **Church Clock** - to consider approval of the annual service of the clock at a cost £180.00
- vi. **VE Day Celebrations** - to receive an update for VE Day celebrations on 5th & 8th May.
- vii. **Doctors Meadow** - to receive an update on site meeting
- viii. **Future Development of our Village Questionnaire** -
 - a. to receive a preliminary update on questionnaire responses received
 - b. to receive and consider a resident's email and the clerks response
- ix. **Parish Council Action List** – to receive and consider the circulated draft working document
- x. **SALC** – to consider renewal of SALC Affiliation fees at a cost of £645.65 per annum (last year £584.81)

15/25 Financial Reports

- i. To approve the latest reconciliation of banking statements.
- ii. To approve the schedule of payments dated 6th April 2025 and note any income received.
- iii. To receive and approve the Accounts for the Financial Year 2024/25

16/25 Planning Decisions and Applications

- i. To note planning decisions made since the last meeting
 None

17/25 Future agenda items

Items to be considered for a future agenda should be emailed to the clerk no later than 1 week before the next meeting. Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18/25 Date of the next meeting

To note that the next meeting shall be held on June 3rd, 7pm at the Victoria Rooms.