

## RXIT PC Budget 24-25

	2024-25 Budget	2024-25 Actual (To date)	2024-25 Yet to be received	2024-25 TOTAL
<b>Income</b>				
VAT recovery	£750.00	£0.00	£1,010.00	£1,010.00
Precept	£31,920.00	£31,920.00	£0.00	£31,920.00
Bank interest	£300.00	£0.00	£300.00	£300.00
Neighbourhood Fund	£0.00	£1,492.55	£0.00	£1,492.55
Insurance Claim Stone Cross	£0.00	£1,420.00		
<b>Total</b>	<b>£32,970.00</b>	<b>£34,832.55</b>	<b>£1,310.00</b>	<b>£36,142.55</b>
Reserves bought forward	£78,289.86	£78,289.86		£78,289.86
<b>Total</b>	<b>£111,259.86</b>	<b>£113,122.41</b>		<b>£114,432.41</b>

	2024-25 Budget	2024-25 Actual (To date)	2024-25 Forecast	2024-25 TOTAL	2024-25 Variance
<b>Payments</b>					
Salary	£14,500.00	£9,011.09	£5,487.95	£14,499.04	-£0.96
Administration costs (inc bank charges)	£2,200.00	£1,776.18	£600.00	£2,376.18	£176.18
Training	£500.00	£150.00	£170.00	£320.00	-£180.00
Audit	£500.00	£435.85	£0.00	£435.85	-£64.15
Insurance	£1,500.00	£805.74	£0.00	£805.74	-£694.26
Subscription Fees	£800.00	£584.81	£200.00	£784.81	-£15.19
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S137	£1,000.00	£0.00	£0.00	£0.00	£1,000.00
Street Lighting	£2,000.00	£565.86	£950.86	£1,516.72	-£483.28
Grounds maintenance	£2,550.00	£1,140.00	£1,900.00	£3,040.00	£490.00
AED	£0.00	£0.00	£0.00	£0.00	£0.00
Village Floral displays (S.137)	£1,200.00	£1,104.75	£0.00	£1,104.75	-£95.25
VAT	£2,000.00	£928.90	233.59	£1,162.49	-£837.51
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Contingency	£2,000.00	£0.00	0	£0.00	£2,000.00
Safer Roads	£2,000.00	£76.19	1000	£1,076.19	-£923.81
Cliffe Maintenance	£3,000.00	£3,000.00	0	£3,000.00	£0.00
Local Grants	£1,000.00	£1,650.00	0	£1,650.00	£650.00
<b>Total</b>	<b>£36,750.00</b>	<b>£21,229.37</b>	<b>£10,542.40</b>	<b>£31,771.77</b>	
Reserves bought forward	£74,509.86	£91,893.04		£82,660.64	
<b>Total</b>	<b>£111,259.86</b>	<b>£113,122.41</b>		<b>£114,432.41</b>	

### Earmarked funds

War Memorial	£ 1,971.00
<b>Notice Boards</b>	£ 3,000.00
<b>Village Hall Legal Fees</b>	£ 3,000.00
	<b>£7,971.00</b>

### Opening balance on 01.04.2024

<b>Outgoings</b>	£78,289.86
<b>Income</b>	£23,200.37
	£34,832.55
	<b>£89,922.04</b>

Current balance	£89,922.04
Anticipated outgoings	£16,542.40
Anticipated income	£1,310.00
<b>Projected balance at start of 2025</b>	<b>£74,689.64</b>

## RXIT PC Proposed Budget 25-26

	2025-26 Proposed	2025-26 Agreed
<b>Income</b>		
VAT recovery	£1,000.00	
Precept		
Bank interest	£200.00	
Neighbourhood Fund	£0.00	
<b>Total</b>	<b>£1,200.00</b>	<b>£0.00</b>
	2025-26 Proposed	2025-26 Agreed
<b>Payments</b>		
Salary	£15,000.00	
Administration	£1,329.00	
Travel	£0.00	
Meeting costs	£500.00	
Training	£500.00	
Audit	£565.00	
Insurance	£1,500.00	
Subscription Fees	£800.00	
S137	£0.00	
Street Lighting	£1,000.00	
Grounds Maintenance	£2,550.00	
Floral displays	£1,200.00	
Local Grants (S.137)	£1,000.00	
Contingency	£2,000.00	
Cliffe Maintenance	£4,000.00	
VAT	£2,000.00	
mobile library	£1,000.00	
<b>Total</b>	<b>£34,944.00</b>	
	2025-26 Proposed	2025-26 Agreed
<b>Earmarked Funds</b>		
Cliffe	£3,000.00	
QE11 Purchase	£2,000.00	
QE11 Legal Fees	£2,000.00	
Roads	£10,000.00	
Neighbourhood / Doctors Meadow Track	£20,000.00	
Village Hall Building repairs	£5,000.00	
Village Hall Accessibility	£5,000.00	
War Memorial seats £3K	£3,000.00	
<b>Total earmarked funds</b>	<b>£50,000.00</b>	
<b>Reserves</b>		
Cross Excess Over Insurance	£5,000.00	
Election Costs	£4,000.00	
Legal costs (FOI)	£3,000.00	
<b>Total Reserves</b>	<b>£12,000.00</b>	
Anticipated closing balance on 31.03.2025	<b>£74,689.64</b>	<b>£74,689.64</b>
General reserve (Annual cost for operating Council)	£35,000.00	£35,000.00
Cost of earmarked funds	£62,000.00	£62,000.00
	<b>£97,000.00</b>	<b>£97,000.00</b>
Closing balance to be used to pay for general reserve and as many projects as possible under earmarked funds		

### Precept Calculation

Operating costs of Parish Council	£34,944.00	£34,944.00
Minus proposed income of	£1,200.00	£1,200.00
	£33,744.00	£33,744.00
Proposed precept (5.72% increase on previous year)	<b>£33,744.00</b>	£33,744.00

### RIXT PC 2024-25 DRAFT BUDGET NOTES AND CALCULATIONS

#### SALARY COSTS

**New pay scales have changed the way this is worked out. Now based on 52.143 weeks per year.**

Assume clerk on payscale 19 (14hrs/week, SCP19 £16.10/hr)      Basic salary of      £979.42

MAX GROSS SALARY	£11,753.03	Basic salary plus possible £200 overtime
Emp'er NI contributions	£1,012.00	Based on £25 per month at current pay rate, may increase next year
EMP'ER PENSION CONTRIB	£470.12	Est. 4% as per current arrangement
		Assumes Clerk travelling approx 35miles each way for 11 meetings
MILEAGE	£346.50	pa.
POSSIBLE OVERTIME	£1,000.00	Average of 5 hours a month x 12. 120 per year@£16.10

<b>TOTAL STAFF COSTS</b>	£14,581.65	<b>Rounded up</b>	<b>£15,000</b>
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#### ADMIN

WEBSITE RENEWAL	£360.00	Hugo Fox monthly subscription
SOFTWARE RENEWALS	£564.00	(Office 365 renewed Jan 2024)
ANTI-VIRUS	£75.00	McAfee (renewed Jan 2024)
HOME WORKING ALLOWANCE (£18x12)	£0.00	This is included in Clerk salary
Stationery	£15.00	Same as last yr
CARTRIDGES	£120.00	1 x cartridge every 3-4 months, approx £32 per cartridge
BANK CHARGES	£75.00	
Payroll Services	£120.00	
Subtotal	<b>£1,329.00</b>	

#### MEETING COSTS

ROOM BOOKINGS (Victoria Room)	£390.00	£30 per meeting (11 Ord plus 2 ExO mtgs)
ANNUAL MEETING COSTS	£25.00	
Subtotal	<b>£500.00</b>	

**Admin TOTAL**      **£1,829.00**

#### AUDIT

Internal audit	£250.00	
External audit	£315.00	(if over £50k, possible with stone cross payments/insurance claims)
<b>Total</b>	<b>£565.00</b>	

#### AFFILIATION AND SUBS

NALC fee £0.0794/elector	£76.46
SALC fee £0.45/elector	£433.35
Admin fee	£70.00
Area committee fee	£15.00
SLCC	£150.00

ICO	£35.00
<b>TOTAL</b>	<b>£779.81</b>

**STREETLIGHT ENERGY & MAINTENANCE**

Energy	£1,500.00	(currently £339/quarter).
Annual maintenance contract Highline	£462.00	(Checking this)
Electrical tests and certs (9 lights/yr)	£64.00	Total for all 35 lights to be tested approx £250 every 6 years by law.
Repairs	£0.00	Use separate EMR for this
<b>TOTAL</b>	<b>£2,026.00</b>	
<b>Rounded up</b>	<b>£2,000.00</b>	

**Grounds maintenance**

Xmas tree	£105.00
Tree maintenance	£30.00
Spinney paths cutting	£120.00
Cemetery maintenance	£600.00
Wildflower meadow	£200.00
Platt Bridge, Bus stop	£85.00
<b>Total</b>	<b>£1,140.00</b>

**FLORAL DISPLAYS**

16 x baskets from Flowerscape*	£600.00	£512 charged so far this year
DP. Maintenance (watering, feed etc.)	£612.75	
<b>Total</b>	<b>£1,212.75</b>	

<b>S.137 amount per elector</b>	<b>£10.81</b>
<b>Electors</b>	<b>1000</b>
<b>Total</b>	<b>£10,810.00</b>