

30<sup>th</sup> September 2025

To all Members, Ruyton XI Towns Parish Council

Dear Members

**NOTICE IS HEREBY GIVEN** that a Full Council meeting of Ruyton XI Towns Parish Council for the municipal year 2025/26 will take place on 7<sup>th</sup> October at 7pm to be held at Victoria Rooms, Little Ness Road. Members are summoned to attend for the transaction of business on this agenda.

Yours sincerely

Mrs M Baker,  
Clerk to the Parish Council

## AGENDA

### 60/25 Welcome by the Chairman

### 61/25 Apologies

To receive any apologies

### 62/25 Declarations of Interest and Requests for Dispensation

To note any pecuniary or non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda and to consider and determine Dispensation requests. Members are reminded to declare such interests at this item and repeat those interests on the relevant agenda items.

### 63/25 Public Session

The Chairman of the parish council will allow 15 minutes for members of the public to put their views on matters on the agenda. 3 minutes per person is recommended as per the Standing Orders.

### 64/25 Minutes of the meeting held:

To approve the minutes of the meeting held **2<sup>nd</sup> September 2025**. Draft copies have been distributed to members of the Council and have been displayed on the Councils website.

### 65/25 Reports

Council to consider and note any reports received:

- i. County Councillor Representative:
- ii. SNT Police – no report as no crime in the priorities identified.
- iii. Clerk's Report.

### 66/25 Parish Matters

- i. **The Stone Cross** – to be advised that it is likely that this matter will now be escalated to the Insurance Ombudsman. The Parish Council are pushing for final settlement.

- ii. **Ruyton XI Towns Village Hall -**
  - a) **Appointment of Parish Council Representative to Ruyton XI Towns Village Hall Committee** – to receive and consider Councillor nominations.
  - b) **Accessibility Ramp – Parochial Church Council (PCC)** - to receive the conveyance of the Churchyard and evaluate the specific areas of land included within the Churchyard, as well as those excluded, with particular attention to how these distinctions affect the placement and functionality of the accessibility ramp and to agree any actions.
- iii. **Shropshire Council – A New Way of Working Together** – To receive correspondence from the Executive Director of Shropshire Council regarding a new collaborative initiative. The Parish Council is invited to review and consider whether to endorse the circulated draft Memorandum of Understanding. To give consideration for approval of the council signing the memorandum of understanding.
- iv. **Tree Removal – Church Bank Wall** - consideration of approval for tree removal as a preventative measure by Dave Peate, with an estimated cost of approximately 2 hours of labour.
- v. **Land Registry entry for Cafe XI and the Village Hall** - to receive an update and to agree any actions.
- vi. **Policing Priorities for 3<sup>rd</sup> Quarter** – to consider and approve the councils three Community Priorities for the third quarter.
- vii. **VE Day Celebrations – commemorative item** – to receive details and consider costings of the bench situated at Hay on Wye.
- viii. **Historic Parish Council Documents** – to consider actions to be taken by the Council for the retrieval of Parish Council documents from a previous member of the Council.
- ix. **AED – School Holidays** – to discuss coverage during the school holidays and agree any actions.
- x. **Health Update** - to receive an update and to agree any actions.
- xi. **Grass cutting on byways** – to consider and to agree any actions.
- xii. **To consider** the appointment of the internal auditor for the Financial Year 2025/2026 at a cost of £200.00 plus any travelling costs and any additional work at £25.00 per hour.
- xiii. **Remembrance Sunday** – consideration to the laying of the Parish Council Wreath and lighting the Lantern of Peace.
- xiv. **Christmas** – to consider the purchase of a Christmas Tree; decorations and any events.
- xv. **Street Lighting – Electrical Testing Contract 2026** – to receive and consider costings for the electrical testing contract for 2026/27.
- xvi. **Parish Council Action List** – to receive and consider the circulated latest working document.

## **67/25 Financial Reports**

- i. To approve the latest reconciliation of banking statements.
- ii. To approve the schedule of payments dated 2<sup>nd</sup> September 2025 and note any income received.
- iii. To receive the External Auditors closing letter; the completed signed off AGAR and the Report and Certificate for 2024/25. To consider the external auditors qualifying opinion.

## **68/25 Planning Decisions and Applications**

- i. To note planning decisions made since the last meeting:
- ii. To consider and agree responses to planning applications:  
Reference: 25/03598/FUL  
Address: The Grange, Brownhill, Ruyton XI Towns, Shrewsbury, Shropshire, SY4 1LR  
Proposal: Installation of retaining wall (retrospective)

## **69/25 Future agenda items**

Items to be considered for a future agenda should be emailed to the clerk no later than 1 week before the next meeting. Councillors are requested to us.

e this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## **70/25 Date of the next meeting**

To note that the next meeting shall be held on November 4th, 7pm at the Victoria Rooms.