

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Tuesday 30th April 2024

Notice is hereby given that the Council Meeting of the above-named Parish Council will be held at Victoria Rooms Ruyton XI Towns on Tuesday 7th May 2024 at 6.30 pm, and members are hereby respectfully summoned to transact the following business.

Lee Jakeman,
Locum Parish Clerk/RFO

Email: parishclerk@ruytonxitownsparishcouncil.org.uk
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COUNCIL AGENDA 7th May 2024

1/24: Election of Chairman.

To consider a proposal that Councillor Coldwell is appointed Chairman of the Council for the civic year 2024/25.

2/24: Election of Vice-Chairman.

To consider a proposal that Councillor Eyles is appointed Vice-Chairman of the Council for the civic year 2024/25.

3/24: Welcome by Chairman

4/24: Apologies

To Receive any Apologies.

5/24: Declarations of Interest

To Note any Disclosure of Pecuniary Interests and consider and determine Dispensation requests.

6/24: Public session

To consider a recommendation to suspend the meeting for up to 15 minutes to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included in the agenda (in accordance with Standing Orders 3e-3h).

7/24: Minutes: To approve minutes of the meeting held on 11th April 2024.

8/24: Review of Polices

- a) To consider approval of the draft Risk Management Schedule.
- b) To consider approval of Standing Orders (without amendment).
- c) To consider the approval of Financial Regulations (without amendment).
- d) To consider a recommendation to defer the annual review of all other polices, as per standing orders, to a future meeting of the Council.

9/24: Standing Committees

To consider and confirm councillor representation on the Staffing Committee.

10/24: Outside Bodies

To consider and confirm council representation on the following outside bodies:

- SALC Area Committee.

11/24: Schedule of Meetings:

To approve a schedule of meetings (see attached).

12/24: Planning decisions and applications – Nil

13/24: The Local Plan

To receive correspondence from Shropshire Council:

Shropshire Local Plan Examination: Further Consultation Focusing on Additional Material Prepared in Response to the Planning Inspectors Interim Findings

14/24: Finance

- a) **Accounting Statements.** To consider the accounting statements for the year end 31 Mar 2024.
- b) **Internal Audit.** To receive and consider an internal audit report.
- c) **Annual Governance and Accountability Return.**
 - i. To note the internal audit report 2023/24 (Form 3, page 3 of the AGAR).
 - ii. To confirm the 9 responses required on the Annual Governance Statement 2023/24 (Form 3, Section 1, page 4 of the AGAR).
 - iii. To approve the figures entered the Accounting Statements for 2023/24 (Form 3, Section 2, page 5).

- iv. To note the end of year bank reconciliation and explanation of (any) variances to be submitted to the external auditor.
- v. To note the proposed dates of the period of the Exercise of Public Rights (1 July – 9 August).

d) Schedule of Payments. To consider and approve the schedule of payments (see attachment):

15/24: Reports: Council to note any reports received.

- a) Clerk's Report
- b) Shropshire Councillor (Cllr Bardsley)
- c) Local Policing Team

16/24: Annual Parish Meeting

Members are reminded that the Annual Parish is scheduled to be held on 21st May 2024.

17/24: Exclusion of the Press and Public

It is considered in terms of Schedule 12A, Local Government Act 1972, that the following item(s) will be likely to disclose exempt information relating to the establishment and contractual matters and it is therefore **RECOMMENDED** that: **pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.**

18/24: Staffing Matters.