



MINUTES of the Ruyton XI Towns Parish Council meeting held at Victoria Rooms, Ruyton XI Towns on Tuesday 2nd 2026 at 7.00 pm.

Present: Cllrs Trevor Allison, Kerry Coldwell, Paul Dean, Mervyn Eyles, Nick Kynaston, Anne Mitchell (Chairman), Rachel Paton.

In attendance: Mrs M Baker, Parish Clerk; Shropshire Councillor Robert Jones.

17/26 Welcome by the Chairman – a welcome was given by the Chairman.

18/26 Apologies

Apologies were received and noted from Councillors Luke Penton & Rob Hamlett.

19/26 Declarations of Interest and Requests for Dispensation

Cllr Eyles – agenda item 25/26 ii - planning application 26/01758/AG1 – a near neighbour.

20/26 Public Session

None

21/26 Minutes of the meeting held 5th May 2026

It was **RESOLVED** to accept the minutes as a true record of the meeting held on 5th May 2026 and these were approved and signed.

22/26 Reports

Council to consider and note any reports received:

- i. County Councillor Representative: [Appendix A](#)
- ii. SNT Police Report - [Appendix B](#). It was **RESOLVED** to write and invite the Police & Crime Commissioner to a future council meeting.
- iii. Clerk's Report – [Appendix C](#)

23/26 Parish Matters

- i. **New Village Hall Working Group** – An update was provided to the meeting following the Village Hall Working Group meeting held on 21st May 2026. The meeting was advised that posters would be displayed around the village, and that a questionnaire would be distributed in the first week of July. The group has also had positive discussions with several landowners regarding potential sites for a new village hall, and it is hoped that more sites will come forward.
- ii. **The Cliffe** –
 - a. Reinstatement of Dog Bin - consideration was given as to how the Parish Council wishes to proceed regarding reinstatement of the bin. It was **RESOLVED** that the Clerk would write to Shropshire Council to ask whether they would reinstate the bin or whether the Parish Council could fund its installation and emptying, and to confirm the associated costs.
 - b. Signage—an email from Shropshire Council dated 14/05/2026 was received and considered. It was **RESOLVED** that Councillors would review the new signage on the Cliff and email the Clerk regarding the suitability of using the same style of signage.

- iii. **The Stone Cross** – the meeting was advised that the contractors are working with Shropshire Council conservation Officers, and are providing them with additional information and samples to be approved before commencement of the removal of the Cross and the repair works can be undertaken.
- iv. **VE Day 80 Commemorative bench** –consideration was given to the installation of the memorial bench at a cost of approximately £1740.00 plus VAT (including delivery and stainless-steel plaque). It was **RESOLVED** to bring back to the next meeting.
- v. **Ongoing Dog Fouling at the Playing Fields and Children’s Park** –consideration was given to a resident’s email dated 17/05/2026. It was **RESOLVED** to obtain quotations for fencing around the play area to establish the costs involved, before approaching Shropshire Council.
- vi. **Informal Councillor–Parishioner Drop-In Sessions** – consideration was given to establishing informal drop-in sessions for parishioners to meet with councillors on a regular basis (monthly or bi-monthly).
The purpose of the sessions would be to provide residents with an accessible opportunity to raise questions or concerns and community engagement. The meeting **RESOLVED** to trial informal drop-in sessions at the café or the pub and to add some evening sessions.
- vii. **Village Hall Show** - consideration was given to a request from Ruyton XI Towns Village Hall Committee requesting if the Parish Council would consider sponsoring this year’s event. It was **RESOLVED** that the item be differed until the next meeting, where the Clerk will provide the council with the values of previously awarded sums over the last few years for the Village Hall Show.
- viii. **Members Interest Form** – members were advised that changes to legislation effective from 29th June 2026 requires that Councillors home addresses are not to be published unless a member explicitly requests it. [Section 65 of the English Devolution and Community Empowerment Act 2026 - newly added 32A of the Localism Act 2011]. **Matter of report.**
- ix. **The Victoria Rooms Hire** –an update regarding hire of the Victoria rooms following the retirement of Rev Lucinda Burns was provided. The meeting was advised that the present caretaker would oversee the hiring of the Victoria Rooms through the transitional period and we had been assured that there would be no interruption of hiring by the Parish Council for the up-and-coming Council Meetings.
- x. **Parish council Action List** –the circulated latest working document was **received and noted**.

24/26 Financial Reports

- i. It was **RESOLVED** to approve the latest reconciliation of banking statements dated 31st May 2026. [Appendix D](#)
- ii. It was **RESOLVED** to approve the schedule of payments dated 2nd June 2026 and note receipts:

Payments:

Ent Date:	Payment Method	Inv No:	Description of Payment	Amount	VAT Amount
15/05/2026	DD	9	Teso Mobile	10.60	1.77
15/05/2026	BP	10	RXIT Village Hall (Sponsorship)	25.00	
28/05/2026	DD	11	HUGO Fox	35.99	6.00
31/05/2026	DD	12	Unity Bank	7.00	
02/06/2026	BP	13	D Peate	405.00	
02/06/2026	BP	14	CAS Insurance Services (ANSVAR)	939.26	
02/06/2026	BP	15	M Baker (Wages May)	836.90	
02/06/2026	DD	16	HMRC (Tax & N.I. May)	305.02	
02/06/2026	DD	17	NEST (Superannuation - May 2026)	75.58	
				£2,640.35	£7.77

Receipts:

Ent Date		Amount
30/04/2026	Nationwide - Interest	18.89
31/05/2026	Nationwide - Interest	19.55
		£38.44

- iii. The Internal Auditors Report and Clerks report was received and noted. It was **RESOLVED** to ignore the non-mandatory recommendation regarding the publication of the Internal Auditors report.
- iv. The Annual Return for 2025/26 was **received and noted**.
- v. It was **RESOLVED** to approve Section 1, the Annual Governance Statement dated 31st March 2026 and authorisation was given for the Chairman of the meeting and the Responsible Finance Officer to immediately sign the document. Appendix E.
- vi. It was **RESOLVED** to approve Section 2, the Accounting Statements and authorisation given for the Chairman of the meeting to immediately sign the document. Appendix F.

25/26 Planning Decisions and Applications

- i. To note planning decisions:
 - a) [26/00849/LBC – The Cross, At Junction Of Church Street And School Road](#) – **Approved**
- ii. To consider and agree responses to planning applications:
 - Reference: [26/01758/AG1](#)
 - Address: Hall Farm, Church Street, Ruyton Xi Towns
 - Proposal: Steel portal framed building for storage of agricultural crops and machinery
 - Matter of report.**

26/26 Future agenda items: Wildflower Meadow – moving forward; River Perry – weed clearing and who is responsible – landowner/British waterways.

27/25 Date of the next meeting

To note that the next meeting shall be held on July 7th, 7pm at the Victoria Rooms.

[20.27pm meeting closed]

Cllr Robert Jones

Shropshire Councillor for Ruyton and Baschurch
07913377617 / robert.jones@shropshire.gov.uk

Report to Ruyton XI Towns Parish Council: June 2026

HGV Traffic Concerns

I continue to be contacted by residents with significant concerns about traffic levels, particularly the volume and speed of HGVs travelling through the village and the impact this is having on road safety, air quality and the condition of historic properties. I am also continuing to engage with officers and stakeholders on highways matters in and around the village.

Planning Issues

I have been continuing to monitor live planning applications in and around Baschurch, in particular the Perryfield Road application for 155 houses and a GP surgery. I remain in contact and actively engaging with key stakeholders, including GPs, the Prescott Surgery Patient Group, Helen Morgan MP, and local residents regarding these developments and the future of healthcare provision in our area.

Public Transport

I have been actively involved in ongoing work relating to bus services and wider transport policy, including the Council's current programme of bus service retendering following changes to existing contracts.

In addition, I have taken part in discussions and briefings on the developing Local Transport Plan (LTP), which will help shape future transport priorities across Shropshire, including accessibility, connectivity and infrastructure investment.



Oswestry Rural South

Safer Neighbourhood Team parish council
report

Date: 31/05/
2026

Oswestry Rural South

Team email: oswestryrs.snt@westmercia.police.uk

Police Community Support Officers:

PC Wright **Mobile:** 07977 957689

PCSO Carroll **Mobile:** 07970 544372

PCSO Mabe **Mobile:** 07870 219669

Parish – Ruyton XI Towns

Community priorities:

1. Speeding
2. County Lines
3. Rural Theft

Priority 1.

Nothing to report

Priority 2.

Nothing to report on.

Priority 3.

Nothing to report on.

Clerks Report 2nd June 2026

1. Report to Council (Agenda item 24/26 iii)

AGAR 2024/25 – Internal Auditor Comment on Box N

The Internal Auditor has marked **Box N (“Publication Requirements”)** as ‘No’, stating that the Parish Council did not publish the Annual Internal Audit Report for 2024/25.

For accuracy, members should note:

- There is **no legal requirement** to publish the Annual Internal Audit Report under the Accounts and Audit Regulations 2015 or the AGAR guidance.
- The AGAR Form 3 guidance states that publication of the Internal Audit Report is **“recommended as best practice”**, not mandatory.
- The Parish Council **did publish** the Internal Auditor’s Report for 2024/25 **within the statutory timeframe**, as part of the full Internal Audit Report on the website.
- Although the Internal Audit Report and the AGAR Internal Audit page were combined in one document, this **meets the publication recommendation**.
- The Council has since separated the documents for clarity, but this does not alter the fact that the Council was fully compliant with all **mandatory** publication requirements for 2024/25.

2. I have sent an email to Shropshire Council regarding TRO I am yet to receive a response

3. I have also sent an email to see if the pavements will be included in the works by the puffin crossing – I am awaiting a response back

4. I have sent an email regarding a full programme of works for Doctors Meadow – I am awaiting a response.

5. I have sent an email to Shropshire Council Governance to see if they will redact Councillors addresses.

All the areas where I am awaiting a response I will chase up on a regular basis

BANK RECONCILIATION as at 31st May 2026

		Balances
Unity Trust Bank- Current a/c		130,363.48
Nationwide- Business Savings		15,889.62
		<u>£ 146,253.10</u>
Less Unpresented Cheques / Deposits		
HMRC	326.30	
	<u>326.30</u>	326.30
		<u>Total £ 145,926.80</u>
Brought forward start of year		116,146.42
Receipts for year		35,066.29
Less payments for year		5,285.91
		<u>£ 145,926.80</u>