

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Thursday 4th April 2024

Notice is hereby given that the Council Meeting of the above-named Parish Council will be held at Victoria Rooms Ruyton XI Towns on Thursday 11th April 2024 at 6.30 pm, and members are hereby respectfully summoned to transact the following business.

Lee Jakeman,
Locum Parish Clerk/RFO

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COUNCIL AGENDA 11th April 2024

163/23: Welcome by Chairman

164/23: To Note any Apologies

165/23: To Note any Disclosure of Pecuniary Interests and consider and determine Dispensation requests

166/23: Public session

167/23: Minutes: To approve minutes of March meeting.

168/23: Reports: Council to consider and note any reports received.

- a) Clerk's Report
- b) Butterfly Survey, the Cliffe 27th July (David Shearan)
- c) Shropshire Councillor (Cllr Bardsley)
- d) Local Policing Team

169/23: Parish Matters, including updates from councillors

170/23: Planning decisions and applications – Nil

171/23: Finance

- a) Council to consider the finance statements and approve bank reconciliation for the months of January, February, and March 2024.
- b) Council to consider and approve the following payments:
 - L Bardsley (support/handover) £114.10

172/23: Bank Mandates

Members will be asked to:

- a. Approve the removal of the previous Clerk and any previous councillors from the bank mandate for the Council's accounts with the Nationwide and Unity Bank.
- b. Confirm (that on appointment) the new Clerk be an authorised signatory of both bank accounts.
- c. Identify additional councillors to be added on to the bank mandates to ensure that there are at least 4 signatories (in addition to the Clerk).

173/23: Annual Parish Council Meeting

Members are reminded that the Annual meeting of the Council is scheduled to be held on 7th May 2024 and, that at that meeting the Council will be required to elect a Chair and Deputy Chair of the Parish Council for the municipal year 2024/25. Members are asked that they forward nominations to the Clerk by Monday 29th April for inclusion in the agenda.

174/23: Exclusion of the Press and Public

It is considered in terms of Schedule 12A, Local Government Act 1972, that the following item(s) will be likely to disclose exempt information relating to the establishment and contractual matters and it is therefore **RECOMMENDED** that: **pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.**

175/23: Staffing matters.