

## Explanation of variances – pro forma

Name of smaller authority:

**RUYTON XI TOWNS PARISH COUNCIL**  
**SHROPSHIRE COUNCIL**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all [Blue](#) highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

|  | 2021/22<br>£ | 2022/23<br>£ | Variance<br>£ | Variance<br>% | Explanation<br>Required? | Automatic responses trigger below based on figures<br>input, DO NOT OVERWRITE THESE BOXES   | Explanation from smaller authority (must include narrative and supporting figures)  |
|--|--------------|--------------|---------------|---------------|--------------------------|---|---|
| 1 Balances Brought Forward                                       | 44,401       | 57,031       |               |               |                          | Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this   | Rounding error.   |
| 2 Precept or Rates and Levies                                    | 30,540       | 30,700       | 160           | 0.52%         | NO                       |   | Precept for 2022-23 agreed by Full Council at meeting on 11.01.2022 (min ref:113/21) and received in full April 2022.   |
| 3 Total Other Receipts   | 652          | 13,761       | 13,109        | 2010.58%      | YES                      |   | <b>2021-22 other receipts:</b> Contributions from Clive Parish Council towards shared cost of Zoom Pro (£22), VAT refund (£500), funds received from local community for Ukraine relief efforts (£130).<br><b>2022-23 other receipts:</b> CIL Neighbourhood Fund (£12,489.21), HMRC VAT refund (£375.06), Scottish Power refund (net element, £829.72), Scottish Power refund (VAT element, £41.49), Nationwide savings account interest (£25.11)   |
| 4 Staff Costs  | 7,434        | 11,611       | 4,177         | 56.19%        | YES                      |   | <b>2021-22 staff costs:</b> Clerk Salary (£7148.69), employer pension contributions (£285.68), employer NICs (NIL). <b>Staff costs 2022-23:</b> Significant increase in staff costs compared to 2021-22. Overtime payment for work undertaken in 2021-22 (£1000) agreed by Council July 2022 and at same meeting (min ref:46/22) Council also agreed to increase Clerk contracted hrs (from 10 to 14hrs/week) with effect from Sept 2022. This impacted pension contributions and NICs. Total gross salary for 2022-23 (£9849.89), emp'er pension contributions (£430.29) and NIC (£330.69). NB. National Salary Award increase for 2021-22 was finalised by unions too late for associated backpay to be included in March 2022 payroll. This retrospective backpay (£124.80) was therefore paid to clerk as part of April 2022 payroll (included in gross salary for that month) and has therefore been included in 2022-23 staff costs (instead of 2021-22 staff costs). |
| 5 Loan Interest/Capital Repayment                                | 0            | 0            | 0             | 0.00%         | NO                       |   | No borrowing.   |
| 6 All Other Payments   | 11,127       | 18,138       | 7,011         | 63.01%        | YES                      |   | See separate document for detailed numerical explanation of variances.  |
| 7 Balances Carried Forward                                       | 57,032       | 71,743       |               |               | YES                      | <b>VARIANCE EXPLANATION NOT REQUIRED</b><br><b>EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES</b> | See reserves tab for breakdown.   |
| 8 Total Cash and Short Term Investments                          | 57,031       | 71,743       |               |               |                          | <b>VARIANCE EXPLANATION NOT REQUIRED</b>  |   |
| 9 Total Fixed Assets plus Other Long Term Investments and Assets | 51,655       | 53,368       | 1,713         | 3.32%         | NO                       |   | 2021-22 assets figure restated as it was incorrectly transcribed as £51,665 on 2021-22 AGAR. Increase accounted for by new steeltight steel column (replaced an old concrete one), and 4 x existing benches that PC has taken responsibility for in the parish. Value of some assets has decreased as more smarwater kits have been distributed among the community.  |
| 10 Total Borrowings  | 0            | 0            | 0             | 0.00%         | NO                       |   |   |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

**BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)**

## Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

|   | £     | £     | £            |
|---|-------|-------|--------------|
| <b>Earmarked reserves:</b>                  |       |       |              |
| Streetlight repairs                         | 1543  |       |              |
| War memorials                               | 3201  |       |              |
| Youth Club                                  | 94    |       |              |
| Cliffe                                      | 5558  |       |              |
| Rights of Way                               | 544   |       |              |
| Elections Reserve                           | 3700  |       |              |
| Safer Roads Group                           | 4000  |       |              |
| Climate Emergency                           | 3642  |       |              |
| Neighbourhood                               |       |       |              |
| Fund (CIL)                                  | 10971 |       |              |
| Doctors Meadow                              |       |       |              |
| Improvements                                | 5000  |       |              |
| AED Equipment                               |       |       |              |
| Fund  | 1001  |       |              |
|   |       | 39254 |              |
| <b>General reserve</b>                      | 32489 |       |              |
|   |       | 32489 |              |
| <b>Total reserves (must agree to Box 7)</b> |       |       | <b>71743</b> |