

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 31st May 2023

Notice is hereby given that the Annual Council Meeting of the above-named Parish Council will be held **at Victoria Room, Ruyton XI Towns** on **Tuesday 6th June 2023** at 6.30pm, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

Email: parishclerk@ruytonxitownsparishcouncil.org.uk

Chairman of Parish Council, David Spicer

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COUNCIL AGENDA 6TH JUNE 2023

22/23: Welcome by Chairman

23/23: Apologies

24/23: Disclosure of Pecuniary Interests and Dispensation

25/23: Public session

26/23: Minutes

To approve [Annual Council meeting minutes dated 2nd May 2023](#).

27/23: Policies to review and approve

- a) ICO Publication Scheme and Guide to Information
- b) Privacy Notice
- c) Security Incident Response Policy
- d) Subject Access Request Policy

28/23: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime - Council to receive report
- c) Safer Roads Group - Council to note report
- d) Planning Working Group - Council to receive report
- e) Climate Emergency Working Group – Council to receive report
- f) Countryside working group – Council to receive report
- g) Clerk's update report (appendix B)

29/23: Parish Matters – Council to receive updates and agree actions

- a) **Council Assets**
 - i. Stone Cross damage - Council to receive update
 - ii. War memorial name and info plaques - Council to receive update and agree actions
- b) **Platt Bridge damage** – Council to receive update
- c) **Thriving Children Grant application**

Council to ratify decision to apply for funding and receive update on application

- d) **Birch Grove matters**

Council to receive update on concerns raised by residents and agree actions

- e) **Shropshire Housing Options and StaR Housing Association**

Council to receive update on tenancy housing decision-making process and agree actions

30/23: Planning applications– Council to consider and agree/ratify responses

1. Cornerstone 12190732, Shelvock Hall – Pre-application consultation

Proposal: Proposed upgrade to the existing 23.5m High Alan Dick Lattice Tower. Existing 1No. 300mmø Dish to be removed and replaced with proposed 1No. 600mmø Dish and associated ancillary works. Existing Equipment Cabin to be refreshed internally.

31/23: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Ruyton Hall, Olden Lane, ref: 23/00562/FUL](#) - Pending consideration
3. [New access, Ruyton Hall, Olden Lane, ref: 23/01632/LBC](#) - Pending consideration

32/23: Consultations – Council to consider and agree responses

- a) [Boundary Commission for England – Electoral Division Review Shropshire \(Stage 2\)](#) (deadline: 10.07.2023)

Council to agree response, and to receive update on Community Governance Reviews

- b) **Place Plan Priorities (deadline for additional priorities 07.08.2023)**
- c) [Local Cycling & Walking Infrastructure Plan](#) (deadline 16.06.2023)

33/23: Finance – to consider and approve

- a) Receipts & payments May 2023
- b) Bank statement May 2023
- c) Bank reconciliations May 2023

34/23: Payments – Council to consider and approve

- a) **Payments made between meetings**
 - Shropshire Council, Streetlight energy Q1, £312.61 (of which £52.10 VAT)
 - Scottish Power, outstanding balance after final invoice adjustment, £0.12 (no VAT)
- b) **Invoices/reimbursements - to be approved**
 - Clerk, June staffing costs (salary, home allowance, expenses), £885.93 (of which £10.61 VAT, £2.60 unrecoverable)
 - HMRC, June PAYE and NI contributions, £134.89 (no VAT)
 - NEST (Direct Debit), June emp'ee and emp'er pension contributions, £66.83 (no VAT)
 - SALC, Affiliation fees, £550.49 (no VAT)
 - Highline Electrical Ltd, adjusting streetlight R23, £67.20 (of which £11.20 VAT)
 - SDH Accounting, Internal audit fees for 2022-23, £185.75 (no VAT)
 - Cllr A lister, reimbursement for mileage (cost of living leaflets) and Annual Parish Meeting refreshments, £31.54 (of which £3.24 VAT)
 - Ruyton XI Towns PCC, meeting room hire (April – July 2023), £180.00 (no VAT)
 - Business Services at CAS Ltd, insurance premium, £TBC
- c) **Urgent invoices received after agenda published**

35/23: Correspondence received

36/23: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

37/23: Next Council meeting – Council to agree

End of meeting agenda

Appendices: A. Shropshire Councillor report, B. Clerk update report