

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 1st Feb 2023

Notice is hereby given that an ordinary meeting of the above-named Parish Council will be held face to face **at Victoria Room, Ruyton XI Towns on Tues 7th Feb 2023 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

Email: parishclerk@ruytonxitownsparishcouncil.org.uk

Chairman of Parish Council, David Spicer

11 High Fawr Close, Oswestry, SY11 1TE

Web: www.ruytonxitownsparishcouncil.org.uk

COUNCIL AGENDA 7TH FEB 2023

127/22: Welcome by Chairman

128/22: Apologies

129/22: Disclosure of Pecuniary Interests and Dispensation

130/22: Public session

131/22: Minutes

To approve [Council meeting minutes dated 3rd Jan 2023](#).

132/22: Council vacancy

Council to consider applications received and co-opt

133/22: Policies to review and approve

1. Planning Working Group Terms of Reference
2. Climate Emergency Working Group Terms of Reference

134/22: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime
- c) Safer Roads Group (incl. Public engagement for CIL Road Safety Improvements Project)

Council to consider recommendations in Chairman's report, including PC contributing some funding towards abortive work costs

- d) Clerk's update report (appendix B)

135/22: Parish Matters – Council to receive updates and agree actions

a) Cost of living crisis

Council to receive update and agree actions to support vulnerable parishioners

b) Council Assets

- i. Stone Cross damage - Council to receive update
- ii. War memorial name and info plaques - Council to receive update and agree actions

c) Overhanging branches Brownhill

Council to receive update and agree actions

d) Streetlights

- i. Consider quote from SC Energy Scheme and agree actions
- ii. Receive update on faulty lights (SC and PC-owned) and agree actions

e) Parish Council email provider

Council to consider quote for moving PC email provision to Microsoft 365 instead of Besthost

f) Shropshire Housing Options and StaR Housing Association

Council to consider update on tenancy housing decision-making process and agree actions

g) Basnett, Mathews, and Minton Trust

Council to consider recommendations in report from Chairman, and appoint trustees

h) Coronation (May 2023)

Council to consider update and agree actions for Coronation arrangements

i) A5 accident 23.01.2023 and diversion

Council to consider recent accident and agree actions for improving safety and diversion routes in future

j) **AED (volunteers and community training)**

Council to receive update and agree actions

136/22: CONSULTATIONS – Council to consider and agree response

- a) [Shropshire Council Sustainable Affordable Warmth Strategy](#) (deadline 05.03.2023)

137/22: Planning applications– Council to consider and agree responses

1. [Glendale, Olden Lane, ref: 22/05711/FUL](#)

Proposal: Erection of two storey side extension and new first floor (rooms within a new roof void) over existing bungalow. **Deadline for comments: 08.02.2023**

2. [Wykey Farm, Wykey, ref: 23/00196/AGR](#) Permitted development application (no comment required)

Proposal: Proposed agricultural storage building. **Deadline for comments: Not applicable**

3. [The Gables, Blackbow Hill, ref: 23/00210/FUL](#)

Proposal: Proposed extensions and alterations including demolitions to facilitate highway safety and to improve kitchen and dining room spaces with the introduction of a new entrance hall. **Deadline for comments: 22.02.2023**

4. **Cornerstone 12190370, Shelvock Hall – Pre-application consultation**

Proposal: Proposed upgrade to existing radio base station (Proposed upgrade to the existing 23.5m High Alan Dick Lattice Tower. Proposed removal of 3 No. Antennas, 1 No. Cabinet and 3 No. MHA's and proposed replacement with the Installation of 3 No. Antennas, 1 No. Cabinet, 1 No. GPS Node and associated ancillary works.)

138/22: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Land Adjacent To Melville House Station Road Baschurch, ref: 22/03752/FUL](#) – Awaiting decision
3. Enforcement case, The Grange, Brownhill – Pending consideration
4. Meadow View Barn, Eardiston, ref: [22/04797/FUL](#) and [22/04980/LBC](#) – Grant permission
5. [Yew Trees, Eardiston, ref: 22/05470/FUL](#) – Grant permission
6. [Proposed Residential Development Land North Of, Olden Lane, ref: 22/05574/OUT](#) - Pending consideration

139/22: Finance – to consider and approve

- a) Receipts & payments Jan 2023
- b) Bank statement Jan 2023
- c) Bank reconciliations Jan 2023

140/22: Payments – Council to consider and approve

- a) **Invoices/reimbursements - to be approved**
 - Clerk, Feb staffing costs (salary, home allowance, expenses), £901.63 (of which £12.57 VAT)
 - HMRC, Feb PAYE and NI contributions, £94.94 (no VAT)
 - Scottish Power, 2nd quarter streetlight energy, £240.06 (of which £11.43 VAT) – **paid by DD 24.01.2023**
 - NEST (Direct Debit), Feb emp'ee and emp'er pension contributions, £65.61 (no VAT)
 - ICO (Direct Debit), Annual registration fee, £35.00 (due 03.03.2023)
- b) **Urgent invoices received after agenda published**

141/22: Correspondence received

142/22: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

143/22: Next Council meeting – Council to agree

End of meeting agenda

Appendices: A. Shropshire Councillor report, B. Clerk update report