

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Tues 1st Nov 2022

Notice is hereby given that an ordinary meeting of the above-named Parish Council will be held face to face **at Victoria Rooms, Ruyton XI Towns** on **Mon 7th Nov 2022 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

Email: parishclerk@ruytonxitownsparishcouncil.org.uk

Chairman of Parish Council, David Spicer

11 High Fawr Close, Oswestry, SY11 1TE

Web: www.ruytonxitownsparishcouncil.org.uk

COUNCIL AGENDA 7TH NOV 2022

84/22: Welcome by Chairman

85/22: Apologies

86/22: Disclosure of Pecuniary Interests and Dispensation

87/22: Public session

88/22: Minutes

To approve [Council meeting minutes dated 11th Oct 2022.](#)

89/22: Council vacancy

Council to note update from SC and agree next steps (election or co-option)

90/22: Policies to review and approve

- a) Code of Conduct
- b) Remote meetings protocol
- c) Health & Safety Policy
- d) Business Continuity Plan
- e) Communications, Press, Social media Policy
- f) Safer Roads group Terms of Reference

91/22: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime
- c) Safer Roads Group
- d) Clerk's update report (appendix B)

92/22: Parish Matters – Council to receive updates and agree actions

a) Remembrance Day

Council to confirm arrangements for Remembrance Day 2022

b) Coronavirus

Council to consider latest information and guidance and agree actions as needed

c) Friends of St John's the Baptist School donation request

Council to consider request for max £1800 donation towards new play equipment

d) Cost of living crisis

Council to receive update following meeting of local groups and agree actions to support vulnerable parishioners

e) Council Assets

- i. Stone Cross damage - Council to receive update and agree actions, including potential communications with local community
- ii. War memorial name and info plaques - Council to receive update

f) Cliffe –Local Nature Reserve and habitat improvements

Council to receive update and approve request for volunteers to make improvements for butterfly habitats

g) New email provider update

Council to receive update on Besthost

h) Land previously up for auction on Bridge Inn/QEII Field

Council to receive an update and consider how to secure land as green space for the community

i) **Mill Lane Arboretum (appendix C)**

Council to consider and approve management agreement between owners of Arboretum and Parish Council

93/22: Planning applications/enforcement– Council to consider and agree responses

1. Enforcement case, The Grange, Brownhill

94/22: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. Appeal: [Keppel Gate Farm, Elbridge, ref: 21/02595/FUL \(appeal ref: 22/03024/REF, Planning Inspector ref: APP/L3245/W/22/3293953\)](#) – Appeal allowed, permission granted
3. [Bandarawela, Church Street, ref: 22/03870/FUL](#) – Grant permission
4. [Land Adjacent To Melville House Station Road Baschurch, ref: 22/03752/FUL](#) - Pending consideration
5. [The Gables, Blackbow Hill, ref: 22/04188/FUL](#) - Pending consideration
6. [Meadow View Barn, Eardiston, ref: 22/04324/LBC](#) - Pending consideration
7. Enforcement case: Proposed Residential Development Land North Of, Olden Lane

95/22: Finance – to consider and approve

- a) Receipts & payments Oct 2022
- b) Bank statement Oct 2022
- c) Bank reconciliations Oct 2022
- d) Draft budget proposals 2023-24 (appendix D)
- e) Appointment of Internal Auditor
- f) Internal controls checks - Council to arrange

96/22: Payments – Council to consider and approve

a) Invoices/reimbursements - to be approved

- Save our Shropshire CIO, Carbon Literacy training x 2, £110.00 (no VAT)
- Clerk, Staffing costs (salary, home allowance, expenses), £814.95 (of which £5.90 VAT, £2.40 non-recoverable)
- HMRC, Nov PAYE and NI contributions, £75.73 (no VAT)
- NEST (Direct Debit), Oct pension contributions, £61.24 (no VAT)
- Cllr Scott Denyer, vinyl name stickers for Remembrance Day poppies, £33.43 (of which £5.58)
- St John the Baptist Primary School Fund, room hire (7 x meetings April – Oct), £116.55 (no VAT)

b) Invoices paid in between meetings – to ratify

- Scottish Power, 2nd quarter streetlight energy, £514.47 (of which £24.50 VAT)

97/22: Correspondence received

98/22: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

99/22: Next Council meeting – Council to agree

End of meeting agenda

Appendices: A. Shropshire Councillor report, B. Clerk update report, C. Arboretum Agreement, D. Draft budget proposals 2022-23