

# RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 30<sup>th</sup> Nov 2022

Notice is hereby given that an ordinary meeting of the above-named Parish Council will be held face to face **at Victoria Room, Ruyton XI Towns** on **Tues 6<sup>th</sup> Dec 2022 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

*Lydia Bardsley*

Lydia Bardsley, Proper Officer

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Chairman of Parish Council, David Spicer

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## COUNCIL AGENDA 6TH DEC 2022

### 100/22: Welcome by Chairman

### 101/22: Apologies

### 102/22: Disclosure of Pecuniary Interests and Dispensation

### 103/22: Public session

### 104/22: Minutes

To approve [Council meeting minutes dated 7th Nov 2022.](#)

### 105/22: Council vacancy

Council to consider applications received and co-opt

### 106/22: Policies to review and approve

- a) Equal Opportunities
- b) Action Plan (quarterly review)

### 107/22: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime
- c) Safer Roads Group
- d) Clerk's update report (appendix B)

### 103/22: Parish Matters – Council to receive updates and agree actions

#### a) **Coronavirus**

Council to consider latest information and guidance and agree actions as needed

#### b) **Cost of living crisis**

Council to receive update and agree actions to support vulnerable parishioners

#### c) **Council Assets**

- i. Stone Cross damage - Council to receive update
- ii. War memorial name and info plaques - Council to receive update and agree actions

#### d) **New email provider update**

Council to receive update on Besthost

#### e) **Arboretum Agreement**

Council to finalise and approve

#### f) **AED (volunteers and cancelling Numbers Plus phone line)**

Council to consider whether to move to a self-service scheme and cancel Numbers Plus line rental, and agree to arrange volunteers for equipment checks

#### g) **Christmas tree**

Council to agree arrangements

#### h) **Footpath maintenance**

Council to consider issues raised and agree actions

#### i) **Council representatives**

Council to agree

#### j) [Boundary Commission for England consultation \(deadline 30.01.2023\)](#)

Council to consider electoral division boundaries in Shropshire and agree response

k) **Land previously up for auction on Bridge Inn/QEII Field**

Council to receive an update

**104/22: Planning applications– Council to consider and agree responses**

1. **Meadow View Barn, Eardiston, ref: [22/04979/FUL](#) and [22/04980/LBC](#)**

Proposal: Application under Section 73A of the Town And Country Planning Act 1990 for the erection of 1No timber garden shed (retrospective) and Internal and external alterations to two existing garages to form additional bedroom and bathroom and to revise fenestration affecting a grade II listed building

Deadline for comments: 14.12.2022

**105/22: Shropshire Council Planning decisions – Council to note.**

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [Land Adjacent To Melville House Station Road Baschurch, ref: 22/03752/FUL](#) - Pending consideration
3. [The Gables, Blackbow Hill, ref: 22/04188/FUL](#) – Refused
4. [Meadow View Barn, Eardiston, ref: 22/04324/LBC](#) – Withdrawn
5. Enforcement case, The Grange, Brownhill – Pending consideration

**106/22: Finance – to consider and approve**

- a) Receipts & payments Nov 2022
- b) Bank statement Nov 2022
- c) Bank reconciliations Nov 2022
- d) Draft budget proposals 2023-24 (appendix C)
- e) Internal controls checks - Council to receive report from Cllr Eyles

**107/22: Payments – Council to consider and approve**

a) **Invoices/reimbursements - to be approved**

- Clerk, Dec staffing costs (salary, incl. backpay, home allowance, expenses), £1175.13 (of which £12.40 VAT, non-recoverable)
- HMRC, Dec PAYE and NI contributions, £259.98 (no VAT)
- Friends of St John the Baptist Primary School, donation for play equipment), £1750.00 (no VAT)
- NEST (Direct Debit), Dec pension contributions, £94.30 (no VAT)
- Cllr David Spicer, reimbursement for suggestion box, £14.95 (no VAT)
- Cllr Alyson Lister, christmas tree decorations etc, £29.61 (VAT TBC)

b) **Urgent invoices received after agenda published**

**108/22: Correspondence received**

**109/22: Future agenda items**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

**Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

**110/22: Next Council meeting – Council to agree**

End of meeting agenda

**Appendices: A. Shropshire Councillor report, B. Clerk update report, C. Draft budget proposals 2023-24**