

Explanation of variances – pro forma

Name of smaller authority:

RUYTON XI TOWNS PARISH COUNCIL

County area (local councils and parish meetings only):

SHROPSHIRE

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	26,601	44,401					
2 Precept or Rates and Levies	31,000	30,540	-460	1.48%	NO		Budget and precept approved 05.01.2021 min ref: 116/20f. Slight decrease in precept from previous year to ensure 0% band D Council tax increase.
3 Total Other Receipts	5,018	652	-4,366	87.01%	YES		2020-21 other receipts: Contributions from Clive Parish Council towards shared cost of Zoom Pro £43, HMRC PAYE refund £256, VAT refund £4719, included VAT from streetlight LED upgrades (£4034) and purchase of SmartWater kits (£547), streetlight energy bills (£35), replacement VAS batteries (£36), external audit (£40), signage (£3), misc office and stationary costs (£24). 2021-22 other receipts: Contributions from Clive Parish Council towards shared cost of Zoom Pro (£22), VAT refund (£500), funds received from local community for Ukraine relief efforts (£130). NB. Funds were raised at a community event that was not organised by Parish Council. Council did not request any donations or promote fundraising, but community simply asked the Council to donate these funds on their behalf. This £130 was donated to Intl Red Cross Committee, as well as a direct donation from the Parish Council.
4 Staff Costs	7,160	7,434	274	3.83%	NO		Slight increase on 2020-21 staff costs, as Council agreed to put clerk up to SCP21 pay point after salary review with retrospective backpay from 2020 (as salary had not been reviewed since joining Council in 2019). New salary point and back pay approved 07.12.2021, min ref: 100/21 (backpay payment authorised as part of Jan salary 11.01.2022, min ref: 114/21a). NB. National Salary Award increase for 2021-22 was finalised too late for associated backpay to be included in March 2022 payroll, so is therefore not included in 2021-22 staff costs. Backpay was paid as part of April 2022 payroll and will therefore be included in 2022-23 staff costs.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		No borrowing.
6 All Other Payments	11,058	11,127	69	0.62%	NO		2020-21 other payments: staff mileage (£0), streetlighting energy and maint. (£928), admin costs (£466), audit (£440, higher bracket), affiliation fees (£612, SLCC membership renewed), insurance (£558), training (£270), village maintenance (£887), floral displays (£912), AED costs (£0), local grants (£400), youth grants (£0 - clubs closed during pandemic), Contingency budget: £1561 total, of which: £694 additional SmartWater kits (approved 01.12.2020, min ref: 105/20a), Christmas lights (£107), clock maintenance (£211), new notice board (£465), remembrance wreath (£75), Covid-19 helpline call charges (£9). Safer Roads Group budget: £450 total, of which £85 for replacement VAS batteries, and 1 x solar panel (£365, approved 02.02.2021, min ref: 136/20a), Cliffe (common land) maint (£3000), bank charges £72, VAT (£503). 2021-22 other payments: Staff mileage £16, Streetlighting energy and maint. £965, Admin £927 (includes bank charges, room hire for in-person meetings, and ongoing Zoom pro subscription), Audit £376, Affiliation fees £607, Insurance £401, Training £270, Village maint. £1031, Floral displays £1213, AED project £99, Local grants £200 (donation to Home Grown Show), Youth grants £0, Contingency £473 total (incl. electrical installation of new defib cabinet (£105 approved 08.03.2022 min ref: 145/21a), and reimbursement to clerk for Council donations made to Intl Red Cross Committee (£300, incl. £130 received from community fundraising, approved 08.03.2022 min ref: 141/21k), Safer Roads Group £1095 (3 x solar panels for VAS signs approved 07.09.2021 min ref: 48/21a), Cliffe maint. £3000, VAT £389 (£14 unrecoverable), Cliffe Earmarked reserve £46 (Land registry admin), Climate emergency earmarked reserve £18.
7 Balances Carried Forward	44,401	57,032			NO	VARIANCE EXPLANATION NOT REQUIRED	

8 Total Cash and Short Term Investments	44,401	57,031				VARIANCE EXPLANATION NOT REQUIRED	Rounding error
9 Total Fixed Assets plus Other Long Term Investments and Assets	50,559	51,655	1,096	2.17%	NO		Difference in asset value due to purchase of 3 x solar panels (£1095) for VAS signs.
10 Total Borrowings	0	0	0	0.00%	NO		No loans.

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)