

RUYTON XI TOWNS PARISH COUNCIL

8 FEB 2022 MEETING MINUTES

An ordinary meeting of the Parish Council was held at St John's CofE School, at 6.30 pm on Tues 8th Feb 2022.

Parish councillors in attendance: Mr T Allison, Mr A Collier, Mr M Eyles, Mr S Gittins, Mr R Hamlett, Mrs A Lister, Mr L Penton. (Mr R Edwards was co-opted on to the Council and took their seat at 19.03).

Also in attendance: Lydia Bardsley (Clerk), Nick Bardsley (Shropshire County Councillor), Public: 3

Meeting started at: 6:32 pm.

119/21. Welcome by Chairman

In the absence of the Chairman and Vice Chairman, it was **RESOLVED** that Cllr Gittins be elected to Chair for this meeting. Cllr Gittins took the Chair and welcomed everyone to the meeting.

120/21. Apologies

Apologies were received from Cllr Spicer (shielding), Cllr Shearan (other commitments), and Cllr Denyer (work commitments). It was **RESOLVED** to accept these.

121/21: Disclosure of Pecuniary Interests and Dispensation

None received.

122/21. Public Session

A member of public raised the issue of speeding through whole village (sometimes at 4am) along Brownhill. The Council explained that these issues are hopefully being addressed through CIL Safer Roads Group. The member of the public had also sent some photos of vegetation along Brownhill that might need trimming back, but they were happy to do this if the PC agrees.

123/21. Minutes

It was **RESOLVED** to confirm that the Council [meeting minutes dated 11th Jan 2022](#) were an accurate record. These were signed by the Chairman.

124/21. Reports – Council to consider and agree actions

a) Shropshire Councillor Nick Bardsley (appendix A)

It was **RESOLVED** to note the report which included updates on:

- Community Governance Reviews – Some neighbouring parishes e.g. Baschurch, have boundaries that do need to be changed, but if there are no boundary issues in Ruyton XI Towns, or petitions from residents asking for a change then it may be that nothing needs to change with Ruyton parish boundary. It was **AGREED** that Cllr Allison would look at maps and work with the Chair to look into this process and open up discussions with neighbouring parishes to see if there are any areas where parish boundaries ought to be amended.
- CIL Road Safety Improvements – A CIL Project meeting was held late Jan, which confirmed which priorities that will be taken forward and which will not, i.e. buildouts and Quillets roundabout. It was also **NOTED** that coloured surfaces will only be proposed outside school entrance, and next to War Memorial Cave, but not at Cross junction or anywhere else. There are no timeframes for start of works, but SC were confident work would take place in next financial year.

b) Local Police Report/Rural crime

No report received.

c) Safer Roads Group

- Cllr Spicer had shared notes from the recent SRG meeting which were **NOTED**.

Streetlights on Brownhill – It was **NOTED** that the issue of insufficient lighting was being raised now due to recent collisions with parked vehicles on Brownhill. The PC streetlight maintenance contractor had confirmed that brightness could not be adjusted for these lights, and the only means of improving the lighting in this area would be to uplift the columns and move them closer together, and adding additional columns. Cllrs **NOTED** that lights appear to be legal in terms of distance between lamps, and there were some concerns that too many lamps could disturb residents if lights shone directly into their homes. It was **AGREED** that the Safer Roads Group will consider streetlights and possibly adding extra solar lights, though it was noted that feedback among clerks varies from very positive to very poor for solar-powered lights. It was **AGREED** that Cllr Lister would be a point of contact for the Shropshire-Wide 20mph campaign.

d) Climate Change Working Group

No report at this time, but members of the WG were asked to think about when a meeting could be arranged and to consider the issue of discharge of raw sewage into waterways.

e) Village Hall Working Group

No report at this time.

f) Clerk's update report (appendix B)

This was **NOTED**.

125/21: Policies to review and approve (appendix C).

After review it was **RESOLVED** to approve the following:

- a) Climate Emergency Working Group Terms of Reference
- b) Planning Working Group Terms of Reference

126/21: Parish Matters — Council to receive updates and agree actions.

a) Casual vacancy

It was **NOTED** that there was one vacant seat and two applications had been received. The two candidates were invited to introduce themselves and Cllrs had the opportunity to ask questions. After discussion and a vote it was **RESOLVED** to co-opt Mr Robert (Bob) Edwards as a Councillor on to the Parish Council. They duly signed the Declaration of Acceptance of Office and took their seat on the Council.

b) Coronavirus

It was **NOTED** that there was insufficient interest in setting up a Parish Council WG to investigate air purifiers on behalf of the school at this time. No further actions at this point.

c) Gooseberry lane handrails

It was **NOTED** that the Royal Mail claims team had confirmed that they would only pay to reinstate the handrails as they were prior to being damaged. If the Parish Council wished to replace the handrails with something more suitable to modern access needs (i.e. two handrails at different heights, warm touch materials etc.), then the Royal Mail claims team would only pay for what it would have cost to repair the handrails and the Parish Council would have to fund the difference. It was **NOTED** that estimates had been received for both repair and replacement and these were considered. It was **REOLVED** that the PC would engage the contractor D. Peate to reinstate the handrails as they were, and to ask the claims team to settle the invoice directly.

d) Hanging baskets

Quotes had been received from Flowerscape, and Greenhills nursery. After discussion it was **AGREED** to defer a decision until March to await a 3rd quote. Cllr Lister will contact the 3 suppliers to ask if a red, white and blue colour scheme would be possible and whether it would alter the price.

e) War memorial

Cllr Eyles had prepared a report for cleaning the memorials which had been circulated prior to the meeting. A resident had a copy of a deed that supposedly showed landowners above the memorial have some rights over the memorial cave, PC is awaiting a copy of this. The hope was to get cleaning work done to coordinate with CIL road works to minimise disruption. The clerk had contacted the PC insurer's to verify that the Memorial Cave was covered under the current policy and was awaiting a response. It was **AGREED** to approve the cleaning report and submit to the SC Conservation team for consideration.

f) Doctors Meadow improvements

PC asked if Cllr Penton would see if they could get a copy of lease from landowners to establish that SC as leaseholders have the power to grant permission for potential improvements. There was a discussion about properties extending their gardens on to the playing field. It was **AGREED** that Cllr Penton will liaise with the landowners of the playing field and encourage them to write to SC legal dept to take action.

g) The Cliffe

Local Nature Reserve status – The next step in declaring Local Nature Reserve status is for the PC to consider and confirm it endorses the SC Consultation on the Cliffe. This was discussed and though there were some concerns about limited parking, it was **RESOLVED** to endorse the consultation document. Clerk will contact Natural England to proceed with the next steps.

Signage – Two estimates had been received so far for signs, but Cllrs still needed to speak with residents on the bridleway about the proposal. It was **AGREED** the clerk would draft a letter to go to residents of the cottages to explain the proposal, which would be delivered by Cllrs. It was **AGREED** to defer deciding on suppliers until the next meeting.

h) Streetlight on Brownhill

This was discussed earlier in the meeting under the Safer Roads Group report. It was **AGREED** that SRG would pick this up for further investigation and discussion.

i) New email provider

Clerk gave a brief update on progress, but it was not known at this point when the switchover to the new provider would take place.

j) Platinum Jubilee activities

Cllr Lister gave an update on progress and would update at the next meeting.

127/21: Planning applications – Council to consider and agree response.

No applications received.

128/21: Shropshire Council Planning decisions

It was **RESOLVED** to note the following:

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [South Of Bay Cottage Little Ness Road, ref: 21/02394/FUL](#) – Awaiting decision
3. Ruyton Hall, Olden Lane, ref: [21/05736/FUL](#) (Permission granted) and [21/05737/LBC](#) - Awaiting decision
4. [Borehole pumping station, Pound Lane, ref: 21/05851/FUL](#) - Pending consideration
5. Appeal: [Land Adj Riversdale, Church Street, ref: 21/00567/FUL](#) (appeal ref: [21/02980/REF](#)) - Pending consideration

129/21. Payments – Council to consider and approve

a) Invoices/reimbursements to be authorised

It was **RESOLVED** to authorise the following payments.

- L. Bardsley, Feb salary, £573.42 (no VAT)
- HMRC, PAYE and NI contributions, £4.60 (no VAT)

- L. Bardsley, Jan-Feb expenses, £92.38 (of which £12.40 VAT)
- NEST (Direct Debit), Feb pension contributions, £42.99 (no VAT)
- ICO (Direct Debit), annual registration fee. £35.00 (no VAT)

b) Urgent invoices to approve after publication of agenda

- C R Simon, annual 1GB mailbox extension, £10.80 (no VAT)

130/21: Finance – to consider and approve

It was **RESOLVED** to approve the following:

- a) Receipts & payments Jan 2022
- b) Bank statement Jan 2022
- c) Bank reconciliation Jan 2022

131/21. Correspondence received

It was **RESOLVED** to **NOTE** the following:

- SALC News in Brief and bulletins
- Recycling wheelie bins available from SC
- Other Registerable Interests (Code of Conduct)
- Community Governance Reviews – This was discussed under SC Cllr Bardsley’s report.
- Queen’s Green Canopy and Jubilee Grants – It was **NOTED** that stock of trees under that particular scheme had already run out.
- Rural Services Network bulletin
- Roadworks: Rd between Low Bank Farm and Olden Lane, Ruyton XI Towns (10-11.02.2022); Eyton Lane, Baschurch (14-15.02.2022 and 21-25.02.2022); Cefn-y-Wern, Tedsmore (21-22.03.2022); Cefn-y-Wern jct to Haughton Farm jct (28-30.03.2022); Station Rd, Baschurch (23.05-15.06.2022); Prescott Rd, Baschurch (21.07 -31.08.2022)

132/21. Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- Chairman position
- Jubilee
- Metal poppies for war memorial cave – PC to reimburse Cllr Lister next meeting.

133/21. Next Council meeting – Council to agree

Next meeting would be provisionally scheduled for Tues 8th March 2022 at 6.30pm at St John’s School.

There being no further business, the Chairman closed the meeting at 7.42 pm.

Confirmed as accurate: _____ Chairman. Date: _____