

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 30th March 2022

Notice is hereby given that the Council Meeting of the above-named Parish Council will be held face to face **at St John's the Baptist School, Ruyton XI Towns** on **Tues 5th April 2022 at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

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Chairman of Parish Council, David Spicer

AGENDA 5TH APRIL 2022

149/21: Welcome by Chairman

150/21: Apologies

151/21: Disclosure of Pecuniary Interests and Dispensation

152/21: Public session

153/21: Minutes

To approve draft Council [meeting minutes dated 8th March 2022](#).

154/21: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime
- c) Safer Roads Group
- d) Climate Change Working Group
- e) Village Hall Working Group
- f) Clerk's update report (appendix B)

155/21: Policies to review and approve (appendix C).

- a) Scheme of Delegation

156/21: Parish Matters – Council to receive updates and agree actions

- a) Casual vacancy
- b) Coronavirus
- c) War memorials
- d) Cliffe –Local Nature Reserve, access signage, ongoing maintenance contract
- e) New email provider
- f) Membership of Rural Services Network
- g) Streetlight repairs and Brownhill lighting
- h) Shropshire garden party nomination – to ratify
- i) Trees on Spinney (support posts needed)
- j) Consultation: Proposed changes to on-street parking charges (deadline 20.05.2022)
- k) Platinum Jubilee activities

157/21: Planning applications – Council to consider and agree response

1. [Wigmarsh Cottage, Wigmarsh, West Felton, ref: 22/01066/FUL](#)

Proposal: Erection of extension to agricultural storage building and all associated works.

Deadline for comments: 15.04.2022

158/21: Shropshire Council Planning decisions – Council to note.

1. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
2. [South Of Bay Cottage Little Ness Road, ref: 21/02394/FUL](#) – Awaiting decision
3. Appeal: [Land Adj Riversdale, Church Street, ref: 21/00567/FUL \(appeal ref: 21/02980/REF\)](#) - Pending consideration

159/21: Finance – to consider and approve

- a) Receipts & payments March (y/e) 2022
- b) Bank statement March (y/e) 2022
- c) Bank reconciliation March (y/e) 2022
- d) Y/e budget monitoring report and VAT claim (appendix D)
- e) Y/e asset register and inspection reports
- f) Updating bank signatories on mandate – to ratify
- g) Internal controls check (to arrange)

160/21: Payments – Council to consider and approve

a) Invoices/reimbursements to be authorised/ratified

- L. Bardsley, Ukraine donations reimbursement (Intl Committee of Red Cross), £300.00 (no VAT) – paid 14.03.2022 (min ref: 141/21k)
- D. E. Peate, village maintenance, £202.00 (no VAT)– paid 29.03.2022 (min ref: 145/21a)
- L. Bardsley, April salary (incl. National salary award backpay), £670.90 (no VAT)
- HMRC, PAYE and NI contributions, £38.00 (no VAT)
- L. Bardsley, March-April expenses, £32.39 (of which £2.40 VAT)
- NEST (Direct Debit), April pension contributions, £52.72 (no VAT)
- SALC, training invoice 1271 (Fundamentals for Cllrs x 2), £60.00 (no VAT)
- SALC training invoice 1342, (Projects for 3 x Cllrs and clerk), £120.00 (no VAT)
- Highline Electrical Ltd, Annual structural survey for streetlights, £264.00 (of which £44.00 VAT)

b) Urgent invoices to approve after publication of agenda

161/21: Correspondence received

162/21: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

163/21: Next Council meeting – Council to agree

End of meeting agenda

Appendices

- A. Shropshire Councillor report, B. Clerk update report, C. Policies to review and approve D. Y/e budget monitoring report