

RUYTON XI TOWNS PARISH COUNCIL

11 JAN 2022 MEETING MINUTES

An ordinary meeting of the Parish Council was held at St John's CofE School, at 6.30 pm on Tues 11th Jan 2022.

Parish councillors in attendance: Mr T Allison, Mr A Collier, Mr S Denyer, Mr M Eyles, Mr R Hamlett, Mrs A Lister, Mr L Penton, Mr D Shearan (Vice Chairman).

Also in attendance: Lydia Bardsley (Clerk), Nick Bardsley (Shropshire County Councillor), Public: 0

Meeting started at: 6:32 pm.

103/21. Welcome by Chairman

The Vice Chairman Cllr Shearan took the Chair and welcomed everyone to the meeting.

104/21. Apologies

Apologies were received from Cllr Spicer (dispensation previously granted), and Cllr Gittins (unwell). It was **RESOLVED** to accept these.

105/21: Disclosure of Pecuniary Interests and Dispensation

None received.

106/21. Public Session

No members of the public present.

107/21. Minutes

It was **RESOLVED** to confirm that the Council [meeting minutes dated 7th Dec 2021](#) were an accurate record. These were signed by the Chairman.

108/21. Reports – Council to consider and agree actions

a) Shropshire Councillor Nick Bardsley (appendix A)

It was **RESOLVED** to note the report which included updates on: Olden Lane planning decision (refused), and Planning enforcement for Riversdale.

b) Local Police Report/Rural crime

It was **AGREED** to **NOTE** this.

c) Safer Roads Group

No report at this time.

d) Climate Change Working Group

No report at this time.

e) Village Hall Working Group

No report at this time.

f) Clerk's update report (appendix B)

This was **NOTED**.

109/21: Policies to review and approve (appendix C).

After review it was **RESOLVED** to approve the following:

a) Annual Risk Assessment

110/21: Parish Matters — Council to receive updates and agree actions.

a) Casual vacancy

It was **NOTED** that no by-election had been called and therefore the PC could co-opt to fill the vacant seat. It was **RESOLVED** that the PC would set a deadline of Mon 31st Jan 2022 for receipt of candidate applications, and the PC would aim to co-opt at the next Council meeting (expected 08.02.2022). The clerk would promote this on the website, notice boards, mailing lists etc.

b) Coronavirus

It was **NOTED** that ventilation assessments would need to be completed first by the school to establish whether and where exactly air purifiers would be needed in the school. It was **AGREED** that Cllrs could discuss the matter further outside of meetings, and if expenditure was recommended this would be brought to Council for consideration. The PC **NOTED** the clerk's updates on legislation and guidance re. remote meetings.

c) Gooseberry lane handrails

Not enough quotes had been received in time for the PC to make a decision. It was **NOTED** that one of the contractors had no availability until the summer. Another contractor had advised that handrails done to the PC's spec would cost considerably more than salvaging what remains of the damaged handrails. Cllr Collier would arrange to discuss the latter as an option with the contractor to see if this is acceptable. Cllr Denyer would chase up another contractor for an estimate. It was **AGREED** that this matter would be dealt with using delegated powers if necessary.

d) War memorial

Cllr Eyles was working on a report for cleaning the memorials. It was **AGREED** to defer this matter for the time being.

e) Doctors Meadow improvements

No update since the last meeting.

f) The Cliffe

Local Nature Reserve status – It was **AGREED** to defer this matter for the time being.

Signage – More information was needed before quotes could be obtained. It was **AGREED** to deal with this matter using delegated powers if necessary.

g) Streetlight maintenance

No further updates since the clerk's report.

h) Platinum Jubilee activities

Cllr Lister will speak to a resident about possible plans and report to next meeting.

i) Little Ness Road bus stop maintenance

A resident has offered shrubs and contractor has added chippings from Christmas tree, so it is looking much tidier. No immediate actions at this point.

111/21: Planning applications – Council to consider and agree response

1. [Ruyton Hall, Olden Lane, ref: 21/05736/FUL](#) and [21/05737/LBC](#)

Proposal: Erection of single storey extension, revised fenestration and alterations affecting a Grade II Listed Building.

After discussion, it was **RESOLVED** to SUPPORT the application with the following comments:

PC is happy to support as seems to be improvement on a building in need of maintenance, and PC feels the owners should be encouraged in their plans, as long as these meet heritage and conservation officer conditions.

2. [Borehole pumping station, Pound Lane, ref: 21/05851/FUL](#)

Proposal: Installation of a Ultraviolet (UV) Treatment Kiosk

After discussion, it was **RESOLVED** to MAKE REPRESENTATION with no comments.

3. Appeal: [Land Adj Riversdale, Church Street, ref: 21/00567/FUL](#) (appeal ref: [21/02980/REF](#))

Proposal: Conversion of stable block to rear of Riversdale to form two bedroom dwelling, refurbishment of existing cottage and erection of new four bedroom dwelling on adjacent land; formation of new crossover and driveways.

It was **NOTED** that planning enforcers have been notified that works are taking place despite refusal of permission. PC will therefore limit discussions to the appeal application.

After discussion, it was **RESOLVED** to send comments to the Planning Inspectorate asking them to dismiss the appeal on the grounds that the arguments in the appeal statement do not address the reasons for refusal in the previous application, and on the basis of factual inaccuracies in the statement.

112/21: Shropshire Council Planning decisions

It was **RESOLVED** to note the following:

1. [Land East Of Wigmarsh Cottage, ref: 21/00202/FUL](#) – Grant permission
2. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
3. [South Of Bay Cottage Little Ness Road, ref: 21/02394/FUL](#) – Awaiting decision
4. [Proposed Residential Development Land North Of, Olden Lane, ref: 21/05221/OUT](#) - Refuse

113/21: 2022-23 Budget and precept (appendix D)

SC Cllr Bardsley gave his apologies and left the meeting at 7.00pm so as to avoid any involvement in discussions about Clerk's salary as part of wider budget discussions.

After discussion it was **RESOLVED** to set a payments budget of £27,485, plus £2200 allocated to Earmarked reserves. Considering forecasted receipts of approx. £1000 the Council **RESOLVED** to agree a precept figure of £30,700 for 2022-23 (£160 or 0.5% increase on 2021-22 precept). The Band D Council tax equivalent charge would be £67.85 (0.01% **decrease** from 2021-22, £0.01 **decrease** in real terms). The agreed budget will be available as an appendix to these minutes.

It was **AGREED** to set up a new EMR for AED equipment in 2022-23. It was **AGREED** that any underspend from SRG payments budget for the 2021-22 year would be allocated to the War Memorial EMR.

114/21. Payments – Council to consider and approve

a) Invoices/reimbursements to be authorised

It was **RESOLVED** to authorise the following payments.

- L. Bardsley, Jan salary incl. backpay, £717.83 (no VAT)
- HMRC, PAYE and NI contributions, £47.93 (no VAT)
- L. Bardsley, Dec-Jan expenses, £46.89 (of which £2.82 VAT)
- SALC, Code of Conduct training x 3 (inv. 1138), £30.00 (no VAT)
- SDH Accounting, McAfee software reimbursement, £89.99 (no VAT)
- NEST (Direct Debit), Jan pension contributions, £56.47 (no VAT)

b) Urgent invoices to approve after publication of agenda

- Scottish Power, 3rd quarter streetlight energy bill, £245.57 (of which £11.69 VAT)

115/21: Finance – to consider and approve

It was **RESOLVED** to approve the following (a-c):

- a) Receipts & payments Dec 2021
- b) Bank statement Dec 2021
- c) Bank reconciliation Dec 2021

It was **RESOLVED** to **NOTE** the following.

- d) 3rd quarter budget monitoring report. It was **FURTHER AGREED** not to renew Foundation Award for Local Council Award Scheme.
- e) External audit report – **NOTED** that there were no concerns or actions, and that the PC had met all requirements.

116/21. Correspondence received

It was **RESOLVED** to **NOTE** the following:

- SALC News in Brief and bulletins
- Community Reassurance update
- CIL Funding EOI process update
- New Highways priorities – clerk to add to website.
- Website images correspondence – in progress.
- Roadworks, Grimpo Rd to Railway bridge (20-21.01.2022), Eyton Lane, Baschurch (14-15.02.2022 and 21-25.02.2022)

It was **NOTED** that the new AED cabinet has been installed at the school with a new access code (this will be circulated with volunteers and updated on The Circuit.)

117/21. Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- Casual vacancy
- Platinum Jubilee – maybe add to newsletter to ask groups if they want PC support for anything?
- Streetlighting on Brownhill

118/21. Next Council meeting – Council to agree

Next meeting would be provisionally scheduled for Tues 8th Feb 2022 at 6.30pm at St John's School.

There being no further business, the Chairman closed the meeting at 19.25 pm.

Confirmed as accurate: _____ Chairman. Date: _____