

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 3rd Nov 2021

Notice is hereby given that the Council Meeting of the above-named Parish Council will be held **face to face at Ruyton XI Towns Village Hall** on **Tues 9th Nov at 6.30pm**, and members are hereby respectfully summoned to attend to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

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Chairman of Parish Council, David Spicer

AGENDA 9TH NOV 2021

69/21: Welcome by Chairman

70/21: Declaration of acceptance of office

Council to note receipt of declarations from new Cllrs

71/21: Apologies

72/21: Disclosure of Pecuniary Interests and Dispensation

73/21: Public session

74/21: Minutes

To approve draft [Council meeting minutes dated 5th Oct 2021](#).

75/21: Reports – Council to consider and agree actions

- a) Shropshire Councillor Nick Bardsley (appendix A)
- b) Local Police Report/Rural crime
- c) Safer Roads Group
- d) Climate Change Working Group
- e) Village Hall Working Group
- f) Clerk's update report (appendix B)

76/21: Policies to review and approve (appendix C).

- a) Remote Meetings Protocol
- b) Health & Safety Policy
- c) Communications, Press, and Social Media Policy
- d) Business Continuity Plan
- e) [New LGA Model Code of Conduct](#)
- f) Equal Opportunities Policy

77/21: Parish Matters – Council to receive updates and agree actions

- a) Defibrillator cabinet
- b) War memorials (maintenance, name plaque)
- c) Doctor's Meadow (improvements and other matters)
- d) Cliffe –Local Nature Reserve, signage, and motocross bikes
- e) Remembrance Day
- f) Church clock maintenance
- g) Little Ness Rd bus stop maintenance
- h) Environment Bill and untreated sewage in rivers
- i) Hedge cutting Little Ness Road/Startlewood Lane

78/21: Planning applications – Council to consider and agree response

1. [Sherwood, Brownhill, ref: 21/04279/FUL](#) – Reconsidered under Scheme of delegation, Council to ratify response.

Proposal: Works to raise and replace existing roof to create first floor accommodation and erect a single storey rear extension, erection of a detached garage following demolition of existing garage and reposition access gates and wall.

2. [Proposed Holiday Cabins To The East Of, Mill Lane, ref: 21/04897/FUL](#)

Proposal: Proposed change of use of land to allow siting of 2no. holiday cabins (Shepherds Huts) - Resubmission
Deadline for comments: 19.11.2021

79/21: Shropshire Council Planning decisions – Council to note.

1. [Land East Of Wigmarsh Cottage, ref: 21/00202/FUL](#) – Pending consideration
2. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
3. [South Of Bay Cottage Little Ness Road, ref: 21/02394/FUL](#) – Awaiting decision
4. [Tedsmore Lakes, West Felton, ref: 21/03308/FUL](#) - Pending consideration
5. [Sherwood, Brownhill, ref: 21/04279/FUL](#) – Grant permission

80/21: Payments – Council to consider and approve

a) Invoices/reimbursements to be authorised

- Scottish power (Direct Debit paid), 2nd qtr streetlight energy, £245.57 (of which £11.69)
- L. Bardsley, Nov salary, £555.37 (no VAT)
- L. Bardsley, Oct-Nov expenses, £36.14 (of which £3.03 VAT)
- NEST (Direct Debit), Nov pension contributions, £41.31 (no VAT)

b) Urgent invoices to approve after publication of agenda

81/21: Finance – to consider and approve

- a) Receipts & payments Oct 2021
- b) Bank statement Oct 2021
- c) Bank reconciliation Oct 2021
- d) Appointing Internal Auditor for 2021-22 Financial Year
- e) Draft budget proposals 2022-23 (appendix D)
- f) Internal Controls checks – to arrange

82/21: Correspondence received

83/21: Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

84/21: Next Council meeting – Council to agree

End of meeting agenda

Appendices

- A. Shropshire Councillor report, B. Clerk update report, C. Policies and to review and approve, D. Draft budget proposals 2022-23