

RUYTON XI TOWNS PARISH COUNCIL

5 OCT 2021 MEETING MINUTES

An ordinary meeting of the Parish Council was held at Ruyton XI Towns Village Hall, at 6.30 pm on Tues 5th Oct 2021.

Parish councillors in attendance: Mr T Allison, Mr S Denyer, Mr M Eyles, Mr S Gittins, Mr R Hamlett.

Also in attendance: Lydia Bardsley (Clerk), Nick Bardsley (Shropshire County Councillor), Public: 2

Meeting started at: 6:30pm.

53/21. Welcome by Chairman

In the absence of both the Chairman and Vice Chairman, it was **RESOLVED** that Cllr Gittins be elected Chair for this meeting. Cllr Gittins took the Chair and welcomed everyone to the meeting.

54/21. Apologies

Apologies were received from Cllrs Spicer (dispensation granted), Shearan (other commitments), Lister (other commitments), Jones (unwell) and Collier (unwell). It was **RESOLVED** to accept these.

55/21: Disclosure of Pecuniary Interests and Dispensation

None received.

56/21. Public Session

Member of the public spoke on item 62/21, Sherwood Planning application. The applicants spoke about their family ties to Ruyton and the existing building, and their plans to extend and modernise the existing property (they do not intend to knock down and re-build). They spoke about directions windows will be facing, and that the only property that would be overlooked is property on other side of road opposite Sherwood, which is already overlooked to a degree. They explained the reason behind moving the gate, as it is angled incorrectly and needs repositioning for better vehicle access. They explained that deeds state that owners of Sherwood have right of access across neighbouring land. It was stated that there won't be any attic space, and the building will be 1.5 x height of a normal building. They explained about the roof changes; they didn't want house to look like a dormer bungalow, and extra space would have required barn-style roof which did not work well with the width of the house.

It was **RESOLVED** to bring forward items 62/21(1).

62/21: Planning applications – Council to consider and agree response

1. [Sherwood, Brownhill, ref: 21/04279/FUL](#)

Proposal: Works to raise and replace existing roof to create first floor accommodation and erect a single storey rear extension, erection of a detached garage following demolition of existing garage and reposition access gates and wall.

It was **NOTED** that a design and access statement is not available on planning portal, and that some of the drawings are not very clear i.e., which way proposed side elevations, and therefore windows, will face. It was **AGREED** that without this information it is difficult for PC to make a decision one way or another.

It was **RESOLVED** to MAKE REPRESENTATION as PC can't make a decision without the additional information.

It was **FURTHER RESOLVED** that the clerk will request an extension for comments, so that PC can re-consider application when further information is available.

It was **RESOLVED** to continue with agenda item 63/21, Planning decisions, before resuming the normal order of agenda items.

It was **NOTED** that Cllr Robert Hamlett signed the declaration of acceptance of office and took his seat on the Council.

63/21: Shropshire Council Planning decisions

It was **RESOLVED** to note the following:

1. [Proposed Affordable Dwelling, Hillside Cottage, ref: 20/03470/FUL](#) – Grant permission
2. [Land East Of Wigmarsh Cottage, ref: 21/00202/FUL](#) – Pending consideration
3. [North West Relief Road Scheme, 21/00924/EIA](#) – Pending consideration
4. [Fern Hollow, School Road, ref: 21/02330/FUL](#) – Refuse
5. [South Of Bay Cottage Little Ness Road, ref: 21/02394/FUL](#) – Awaiting decision
6. [Keppel Gate Farm Grug Hill Elbridge, ref: 21/02595/FUL](#)- Refuse

It was **NOTED** that elected member (SC Cllr Bardsley) was **not consulted** on the decision whether or not to take the Keppel Gate application to planning committee, which is a constitutional requirement. SC Cllr Bardsley will follow up on these process failings.

7. [Tedsmore Lakes, West Felton, ref: 21/03308/FUL](#) - Pending consideration

The normal order of agenda items was resumed.

57/21: Vacant seats on council

After discussion and a vote it was **RESOLVED** to co-opt Mr Luke Penton on to the Parish Council.

58/21. Minutes

It was **RESOLVED** to confirm that the [Council meeting minutes dated 7th Sept 2021](#) were an accurate record. These were signed by the Chairman.

59/21. Reports – Council to consider and agree actions.

a) Shropshire Councillor Nick Bardsley (appendix A)

NB's report covered Keppel Gate planning application (discussed under item 63/21 Planning decisions), and the Safer Roads Group meeting on 28.09.2021. There were some questions about whether traffic calming measures might impact statutory services e.g. access for fire engines, so this will need to be clarified.

b) Local Police Report/Rural crime

Report was **NOTED**. Clerk read out police response re. parking matters in the village. Further correspondence was received from a resident on this matter which was considered and **NOTED**.

c) Safer Roads Group

Notes from the recent Safer Roads Group meeting which discussed the full WSP feasibility report were **NOTED** by the PC. Generally speaking proposals from WSP are seen to be positive/acceptable, though there are various clarifications needed. E.g. a) unclear where motorist should stop to let pedestrians cross road (at build out opposite Talbot, or zebra crossing, b) colour of road markings and what will be retained, c) no. of speedbumps, d) impact on emergency services, e) length of 20mph zone, f) exact figures for how much Highways budgets will contribute to road surface maintenance (should not be funded by CIL).

d) Climate Change Working Group

Nothing to report currently. It was **NOTED** that an ideal place for an electric vehicle charging point would be outside Admiral Benbow building (Church Street), but there were queries about boundary of highway (Land Registry plans show highway goes right up to front door of building).

e) Clerk's update report (appendix B)

It was **RESOLVED** to note the report. Clerk will liaise about dates for an Airband presentation via Zoom and ensure it is promoted widely so affected residents and businesses have the chance to attend.

60/21: Policies to review and approve (appendix C).

After review it was **RESOLVED** to approve the following:

a) Action Plan

It was **AGREED** that clerk will check if PC can give a spare Smartwater kit to church.

61/20: Parish Matters — Council to receive updates and agree actions.

a) **Defibrillator cabinet**

The Henry Angell-James Memorial Trust want to check the make and model of existing AED at the school is compatible with the cabinets they offer, which seems promising. It was further **NOTED** that Dairi Pak were planning to install an AED for company and community use and had asked the PC for suggestions for siting it. It was **AGREED** to leave Dairi Pak to make decision due to H&S considerations.

b) **War memorial**

Maintenance –Cllr Eyles had done some research on cleaning techniques for sandstone materials, but it was felt advice would be needed on whether it was the right thing to use for the Ruyton memorials. It was **AGREED** that Cllr Eyles will send info to clerk, who will ask SC conservation officer for advice. Clerk will also ask if any listed building consents would be needed for the Memorial Cave as it is a grade II listed monument.

c) **Doctors Meadow improvements**

No updates. It was **AGREED** to defer this until next meeting.

d) **The Cliffe -signage for access to private properties**

It was **AGREED** to wait until further information received from resident. It was **FURTHER AGREED** to add this to the Action Plan under Cliffe heading.

e) **Police Safer West Mercia Consultation (deadline 01.11.2021)**

It was **AGREED** no response was needed.

i) **Remembrance Day**

It was **AGREED** that Cllr Denyer will check streetlight poppies and put nicest ones up around Memorial Cave area. Clerk will ask Cllr Lister to lay wreaths at Memorial Cave and Stone Cross.

j) **Platinum Jubilee**

It was **AGREED** to defer for now.

64/21. Payments – Council to consider and approve

a) **Payments made between meetings (to ratify)**

It was **RESOLVED** to ratify the following payments:

- Ruyton XI Towns Village Hall, donation for Home Grown Show 2021, £200 (no VAT)

b) **Invoices/reimbursements to be authorised**

It was **RESOLVED** to authorise the following payments.

- L. Bardsley, Oct salary, £555.37 (no VAT)
- L. Bardsley, Sept-Oct expenses, £32.39 (of which £2.40 VAT, non-recoverable)
- NEST (direct debit), Oct pension contributions, £41.31 (no VAT)
- Shropshire Council, Cliffe management, £3000 (no VAT)

c) **Urgent invoices to approve after publication of agenda**

None received.

65/21: Finance – to consider and approve

It was **RESOLVED** to approve the following:

- a) Receipts & payments Sept 2021
- b) Bank statement Sept 2021
- c) Bank reconciliation Sept 2021
- d) 2nd quarter budget monitoring report

66/21. Correspondence received

It was **RESOLVED** to **NOTE** the following:

- SALC News in Brief and bulletins
- Shropshire Senior Citizens magazine
- Climate Change events
- Carbon Literacy Training workshops
- SC Review of Planning Committees – After a brief discussion it was **RESOLVED** to make no comment.
- Winter HAF Christmas Activity Programme
- Community Reassurance Team update
- Big 6 Children’s health advice sheets
- Oswestry ambulance station correspondence – It was **AGREED** that the clerk will share info on Owen Paterson MP’s website with cllrs.
- Oswestry Area Committee minutes
- Parking on pavements – further correspondence from a resident was considered and **NOTED**. It was **AGREED** no formal response was required.
- Arundel Close overgrown trees and bushes – It was **AGREED** Cllr Allison will look into this, and see if PC needs to be involved.

67/21. Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

It was **NOTED** that:

- Draft budget proposals – It was felt that it would be good to organise a “Meeting of councillors” on Zoom prior to the November meeting to discuss budget priorities for 2022-23.
- Maintenance of Church clock (better value quote from another supplier).

68/21. Next Council meeting – Council to agree

Next meeting would be provisionally scheduled for Tues 9th Nov 2021 at 6.30pm at Ruyton XI Towns Village Hall.

There being no further business, the Chairman closed the meeting at 20.01 pm.

Confirmed as accurate: _____ Chairman. Date: _____