

RUYTON XI TOWNS PARISH COUNCIL

7 SEPT 2021 MEETING MINUTES

An ordinary meeting of the Parish Council was held at Ruyton XI Towns Village Hall, at 6.30 pm on Tues 7th Sept 2021.

Parish councillors in attendance: Mr T Allison, Mr A Collier, Mr S Denyer, Mr M Eyles, Mrs C Jones, Mrs A Lister.

Also in attendance: Lydia Bardsley (Clerk), Nick Bardsley (Shropshire County Councillor), Public: 1

Meeting started at: 6:30pm.

37/21. Welcome by Chairman

In the absence of both the Chairman and Vice Chairman, it was **RESOLVED** that Cllr Lister be elected Chair for this meeting. Cllr Lister took the Chair and welcomed everyone to the meeting.

38/21. Apologies

Apologies were received from Cllrs Spicer, Shearan, and Gittins. It was **RESOLVED** to accept these. It was further **RESOLVED** to grant dispensation to Cllr Spicer from attending face to face meetings until Jan 2022.

39/21: Disclosure of Pecuniary Interests and Dispensation

None received.

40/21. Public Session

Member of the public asked for an update on the broken handrails at Gooseberry Lane. A formal claim had been raised with Royal Mail and clerk had submitted info and photos as requested, but had not had an update in a while. Clerk would chase this.

They also spoke about cars parking on bends and blocking pavements. Chairman explained this was on the agenda and also being dealt with by local police.

They also asked about CIL project, so it was **RESOLVED** to bring forward item 43/21c: Safer Roads Group report.

43/21. Reports – Council to consider and agree actions.

c) Safer Roads Group

CIL road safety improvements project – PC reps, NB, and SRG had discussed an Executive Summary of the WSP feasibility report, and had also met earlier today with WSP, SC officers, and the Head of St John's school to discuss the report. It was a productive meeting, with some key clarifications, i.e. SC will be using Highways maintenance budget towards the cost of road surface dressing proposals (awaiting confirmation of how much extra funding will be allocated). It was also clarified that a build-out on the opposite side of road to the Talbot was being proposed, but a build-out on the same side as the pub had been discounted. It was suggested that a further meeting of the SRG be called (with an open invite to all Cllrs, St John's school, and NB) to discuss the full feasibility report prior to the October Council meeting.

Church Street wall – It was **NOTED** that Cllr Collier had taken photos and these had been forwarded to SC, but no response received yet.

Pot holes – **NOTED** that a recent SC newsletter had mentioned that Texpatching work would be happening in Ruyton XI Towns among other locations in the coming weeks.

It was **RESOLVED** to resume the normal order of agenda items.

41/21: Vacant seats on council

One application had been received which the PC considered. After a discussion and a vote it was **RESOLVED** to co-opt Mr Robert John Hamlett on to the Parish Council.

It was further **RESOLVED** to extend the deadline for receipt of applications for the final vacant seat until Tues 28th Sept, with the expectation that the PC will co-opt for the final vacant seat at the October meeting. It was **AGREED** that Cllrs will talk to residents, the Clerk will put a post on the PC website and prep posters for notice boards to advertise the new deadline. Cllr Lister will talk to the school to ask if they can share poster with parents.

42/21. Minutes

It was **RESOLVED** to confirm that the [Council meeting minutes dated 6th July 2021](#) were an accurate record. These were signed by the Chairman.

43/21. Reports – Council to consider and agree actions.

a) Shropshire Councillor Nick Bardsley (appendix A)

Cllr Bardsley's report had been circulated prior to the meeting and it was **RESOLVED** to note this:

- Local Plan Review – draft plan has now been submitted to Inspectorate. Formal examination process probably won't start towards end of year.
- CIL allocation Highway Scheme – discussed previously.
- 19 Birch Grove – Property to be transferred back to STaR Housing (for regular council house lettings, not Housing Options). Clerk will pass on STaR contact details to Cllr Lister.

b) Local Police Report/Rural crime

Police had sent a response to the car parking matter (to be discussed under item 45/21i), and had shared the police report. It was further **NOTED** that officers had also been in Ruyton on the morning of 7th Sept conducting speed enforcement/traffic calming.

The parking matter was discussed briefly and it was felt that the PC was justified in passing this matter on to the police to handle. It was **RESOLVED** cllrs would share info of offending vehicles with clerk to pass on to police. It was **NOTED** that Cllrs had also reported the issue via Neighbourhood Matters system and it had been noted.

c) Safer Roads Group

This was discussed earlier in the meeting. Cllrs suggested the following for the clerk's upcoming interview re. features for a new fault-reporting tools for Highways: Ability to check if a fault has already been reported, and estimated response times.

d) Climate Change Working Group

Nothing to report currently.

e) SALC Oswestry Area Committee report

Cllr Jones updated the PC on the following:

- Fix my Street (potential new reporting tool for Highways faults). PC to promote on Facebook and website once properly launched. SC have also purchased 3 new pothole repairing machines.

- PCs can copy in Dianne Dorrell (SALC) if not getting responses from SC officers, she will follow up. PC reps being invited to go to Shirehall to voice concerns directly.
- Working Groups as way to speed up reports and action results. Smaller groups can meet by Zoom, e.g. Planning, Climate, VHWG. Decisions can be ratified at Full Council.
- Trees for Shropshire, works with local schools to get trees planted. Already working with Ruyton.
- Footpaths – dormant paths need to go on definitive list. Worth mentioning on Facebook and website to encourage people to ask paths to be put on definitive map. Ramblers are working on “unclaimed” paths not included in more recent maps. If SC are already aware of an unclaimed path on their list the 2026 deadline won’t apply.

f) Clerk’s update report (appendix B)

It was **RESOLVED** to note the report.

44/21: Policies to review and approve (appendix C).

After review it was **RESOLVED** to approve the following:

- a) Staffing Committee and Sub-Committee Terms of Reference
- b) Village Hall Working group Terms of Reference
- c) Community Engagement Policy

It was **RESOLVED** to defer the following until October.

- d) Action Plan

45/20: Parish Matters — Council to receive updates and agree actions.

a) Village Hall project

Cllr Lister gave an update on the recent Workin Group meeting. No actions at present. Cllr Collier was happy to share technical experience on possible access refurbishments if needed. Cllr Lister would ask for him to be invited to next virtual meeting of VH Working Group.

b) Defibrillator cabinet

The clerk had submitted an application for grant funding for a new defibrillator cabinet to the Henry Angell-James Memorial Trust. The trustees would be meeting this month and the decision would be communicated when received. It was **RESOLVED** that, if grant funding was not available, the PC would proceed to purchase a cabinet from one of the quotes received via the school, as previously agreed.

c) War memorial

Maintenance – Cllr Eyles had checked Historic England guidance, monuments should be cared for but not returned to pristine condition. It was **AGREED** that Cllr Eyles will keep looking for specialist companies that are local and can work with sandstone.

Name plaque – No actions required.

d) The Cliffe

Registered owners contact address: Clerk had submitted application to HM Land registry to change contact address for PC as registered owners of the Cliffe. No further actions at present.

Local Nature Reserve status: It was **AGREED** to defer this to the next meeting.

e) Doctors Meadow improvements

It was **AGREED** to defer this until next meeting.

It was **NOTED** that a resident is interested in sharing perspective of wheelchair users with the Working Group. Cllr Allison had shared concerns about a missing gatepost that is meant to support the fence beside the path (that connects Doctors Meadow playing field to Church Street). It was **AGREED** that the Clerk will report this to SC. It was **NOTED** that residents have moved garden fence beyond boundary with Doctors Meadow playing field, which will also be passed on to SC.

f) Fibre Optic broadband in Tedsmore and Eardiston (Gigabit scheme)

Clerk gave an update, and it was **AGREED** that the Council will not be able to act as signatory on a contract with OpenReach due to the financial risks involved.

g) Shropshire Council bus survey

There were concerns that the survey questions did not lend themselves to a group response. It was **AGREED** that Cllrs will respond individually.

h) Noise at the Talbot Inn.

Chairman gave an update on the situation. After discussion, it was **AGREED** that no further action was necessary for the time being.

i) Cars parked on pavement in village

This was previously discussed under agenda item: 43/21b (police report). After discussion, it was **AGREED** that the clerk will draft a reply to resident.

j) Platinum Jubilee

It was **AGREED** to defer til next meeting.

46/21: Planning applications – Council to ratify response

1. [Tedsmore Lakes, West Felton, ref: 21/03308/FUL](#) – Considered under Scheme of Delegation, Council to ratify response

Proposal: Application under Section 73A of the Town And Country Planning Act 1990 for the formation of fishing pond for personal use, associated pegs/decking and access track (re-submission)

It was **RESOLVED** to ratify the Parish Council's decision to **MAKE REPRESENTATION** for the above application. The full response can be found under the Comments section on the Planning Portal via the weblink above.

47/21: Shropshire Council Planning decisions – Council to note.

1. Proposed Development [West Of Darlee Cottage](#), ref: 18/02858/REM – Granted permission.
2. [Proposed Affordable Dwelling, Hillside Cottage](#), ref: 20/03470/FUL – Awaiting decision
3. [Land East Of Wigmarsh Cottage](#), ref: 21/00202/FUL – Awaiting decision
4. [Caravan site at Barncroft, Olden Lane](#), ref: 21/00568/FUL – Grant permission
5. [North West Relief Road Scheme](#), 21/00924/EIA – Pending consideration
6. [Fern Hollow, School Road](#), ref: 21/02330/FUL – Pending consideration
7. [South Of Bay Cottage Little Ness Road](#), ref: 21/02394/FUL - Pending consideration
8. [Eardiston House, Eardiston](#), ref: 21/02246/FUL and [21/02247/LBC](#) – Grant Permission
9. [Keppel Gate Farm Grug Hill Elbridge](#), ref: 21/02595/FUL- Pending consideration

48/21. Payments – Council to consider and approve

a) Payments made between meetings

It was **RESOLVED** to ratify the following payments:

- Greenhills nursery, 16 x hanging baskets, £474 (no VAT)
- Scottish Power (DD), 1st quarter streetlight energy, £242.93 (of which £11.57 VAT)
- UPS Direct Ltd, supply and fit 3 x solar panels to VAS signs, £1314 (of which £219 VAT)
- PKF Littlejohn LLP, external audit, £240 (of which £40 VAT)
- Highline Electrical Ltd, fit streetlight shield School Road, £44.40 (of which £7.40 VAT)

b) Invoices/reimbursements to be authorised

It was **RESOLVED** to authorise the following payments.

- L. Bardsley, Sept salary, £555.37 (no VAT)
- L. Bardsley, Aug-Sept expenses, £105.95 (of which £5.64 VAT)
- NEST (direct debit), Sept pension contributions, £41.31 (no VAT)
- D. E. Peate, Village maintenance and floral displays, £1044.50 (no VAT)
- SLCC, annual membership, £83.00 (no VAT)
- Ruyton XI Towns Village Hall, July meeting room hire, £30.00 (no VAT)

c) Urgent invoices to approve after publication of agenda

None received.

49/21: Finance – to consider and approve

It was **RESOLVED** to approve the following:

- a) Receipts & payments July and Aug 2021
- b) Bank statement July and Aug 2021
- c) Bank reconciliation July and Aug 2021

50/21. Correspondence received

It was **RESOLVED** to **NOTE** the following:

- SALC News in Brief and bulletins
- Community Reassurance Team update
- Highways depot closures briefings
- Road closures: B4396 at A5 Wolfshead Island (18-19.10.2021), Nobold junction Prescott Road to Church Road junction (Baschurch, 21.06.-20.08.2021)
- Home Grown Show – After discussion, it was **RESOLVED** to donate £200 to the Village Hall Committee for the show.

51/21. Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

It was **NOTED** that:

- Deer are thriving in field at Shottaton.
- Possible large wild cat sighting around footpath to silage pit (“The Brickyard”) 2 months ago.
- Dairi-Pak path to Drumbles Cottage – very overgrown.

52/21. Next Council meeting – Council to agree

Next meeting would be scheduled for Tues 5th Oct 2021 at 6.30pm at Ruyton XI Towns Village Hall.

There being no further business, the Chairman closed the meeting at 20.36 pm.

Confirmed as accurate: _____Chairman. Date: _____