

RUYTON XI TOWNS PARISH COUNCIL

Dear Councillors,

Date: Weds 26th Aug 2020

You are respectfully summoned to attend the Ordinary Parish Council meeting which will be held **online via Zoom at 6.30 pm** on **Tuesday 1st Sept 2020**, to transact the following business.

Lydia Bardsley

Lydia Bardsley, Proper Officer

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Chairman of Parish Council, Simon Gittins

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AGENDA 1st SEPTEMBER 2020

46/20. Welcome by Chairman

47/20. Apologies

48/20. Disclosure of Pecuniary Interests and Dispensation

49/20. Public Session

50/20. Minutes

Draft minutes of the meeting held on [7th July 2020](#) to be approved.

51/20. Coronavirus

Council to receive an update, agree actions, and ratify decisions made outside of ordinary meetings.

52/20. Reports – Council to consider and agree actions.

- a) Clerk's update report (appendix A)
- b) Shropshire Councillor Nick Bardsley (appendix B)
- c) Local Police Report - Council to agree actions re. SmartWater and rural crime

53/20. Planning matters

1. Tedsmore Lakes

Council to consider concerns raised about works taking place without planning permission

54/20. Shropshire Council Planning decisions – Council to note.

1. Proposed Development [West Of Darlee Cottage](#), ref: 18/02858/REM – Pending consideration

Proposal: Reserved matters for residential development of two detached houses (14/04168/OUT).

2. [Shelvoek Coppice](#), ref: 20/00673/FUL – Grant permission

Proposal: Erection of agricultural building for storage of machinery, produce and housing of livestock.

3. [Mog Cottage, Wigmarsh](#), West Felton, ref: 20/02619/FUL -Pending consideration

Proposal: Erection of general purpose agricultural building for temporary sheep shelter and storage.

Decision: Pending consideration.

4. [Yardley, Brownhill](#), ref: 20/01988/FUL – Application withdrawn

Proposal: Change of use from residential dwelling (Use Class C3) to a children's home (Use Class C2) and associated works to the access and the provision of additional parking and turning space.

55/20. Parish Matters – Council to receive updates and agree actions.

- a) Casual vacancy – Council to agree arrangements for co-option
- b) Streetlight maintenance (appendix C) – Council to consider estimates and appoint contractor

- c) **Neighbourhood Plan**
- d) **Safer Roads Group**
- e) **Wild flower seed sewing on QEII Field**
- f) **Mountain bikes on the Cliffe**
- g) **Overgrown hedges**

56/20. Consultations – Council to agree response

- a) [Local Plan Review](#) (deadline: 30.09.2020)
- b) [Shropshire Housing Strategy consultation](#) (deadline: 16.09.2020)

57/20. Policies to review and approve (appendix D).

- a) **Community Engagement Policy**
- b) **Action Plan 2020-21**

58/20. Payments – Council to consider and approve

- a) **Invoices/reimbursements to be authorised**
 - Scottish Power, 1st quarter streetlight energy bill: £242.30 (incl. £11.45 VAT)
 - Flowerscape Florists, 16 x hanging baskets: £480.00 (no VAT)
 - Clerk, Sept salary: £540.65 (no VAT)
 - Clerk Sept expenses: £18.00 (no VAT)
 - NEST (direct debit), Sept pension contributions: £40.21 (no VAT)
 - PKF Littlejohn, external audit for 2019-20: £360.00, (incl. £60 VAT)
 - Cllr Shearan, reimbursement for 2 x VAS batteries: £102.00 (incl. £17.00 VAT)
- b) **Urgent invoices to approve after publication of agenda**

59/20. Finance – to consider and approve

- a) **Receipts & payments report July 2020**
- b) **Bank statement for July 2020**
- c) **Bank reconciliation for July 2020**
- d) [External audit report for 2019-20](#)

60/20. Future agenda items

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

61/20. Next Council meeting – Council to agree

End of meeting agenda

Appendices

- A. Clerk's update report**
- B. Shropshire Councillor Nick Bardsley report**
- C. Streetlight maintenance estimates**
- D. Policies to review**