

RUYTON XI TOWNS PARISH COUNCIL

26 NOVEMBER 2019 PARISH COUNCIL MEETING MINUTES

An ordinary meeting of the Parish Council was held at The Victoria Room, Ruyton XI Towns at 6.30 pm on Tuesday 26th November 2019.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr S Gittins (Chairman); Mrs A. Lister, Mr I Pinner; and Mr D Spicer (Vice Chairman); Mrs A Hall, Mr D Shearan.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Lydia Bardsley (Clerk) and 5 members of the public.

78.19	WELCOME BY CHAIRMAN – The Chairman opened the meeting and welcomed those present to the meeting.
79.19	APOLOGIES - The Chairman reported that apologies for absence had been received from the following councillors: Cllrs A. Sanders Royle (personal), Mr R Harrison (university), Mr R Edwards (unwell). These were accepted by the Council.
80.19	COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – Cllr T Allison declared an interest in item no. 85.19/l as a member of the Memorial Hall Committee.
81.19	PUBLIC SESSION A resident spoke about a local history initiative looking at occupations over the last 100+ years, and using the 1911 census. VE Day 75 – a resident asked where they might be able to find minutes from 1945 as they were not in Shropshire archives. A resident asked if the Parish Council /Shropshire Council could look at adding an extra streetlight between the Victoria Room and Gooseberry Lane as it's very dark. This will be added to the December agenda and in the meantime, councillors will see if there are other areas in the parish that could do with extra lights before approaching Shropshire Council.
82.19	MINUTES It was RESOLVED to confirm that the draft minutes of the council meeting held on 15 th October 2019 were accurate.
83.19	CLERK'S UPDATE REPORT & COMMUNICATION – See Appendix A – noted.
84.19	SHROPSHIRE COUNCILLOR'S REPORT –Shropshire Councillor Nick Bardsley informed the Parish Council that there nothing to report that wasn't already on the agenda.

LOCAL REPORTS

- a) Local Police Report – no report was available at this time.
- b) SALC 70th anniversary AGM – Report by Cllr Spicer. He informed the Council that was an interesting event, but did not properly reflect the wide age range of those in the local government sector. It was felt that it would have been good to have an additional speaker on broader county issues, e.g. county lines and other matters Parish Councils need to know about. It was also noted that there were certain awards for which the Parish Council should have put themselves forward to highlight their activities e.g. work on the Cliffe, Young Councillor of the year, etc.
- c) Operational improvements towards zero carbon – Cllr Hall had been unable to attend due to work commitments, so no report was available.
- d) Safer Roads Group – Update by Cllr Spicer

The Chair thanked the group on their excellent report. Vice chair Cllr Spicer gave an update on a very positive meeting with David Gradwell and WSP mtg regarding infrastructure that might be feasible. It was noted that WSP seemed quite open to suggestions, e.g. relocating drains, and a potential build out by the memorial. They also discussed the narrow pavement on Church street, the cushions in the 20mph zone, and the roundabout humps near the Quillets. The Safer Roads Group would need to assess priorities, budget implications, and possible police funding. It was suggested that an engineering drawing of parish would be a good next step and would be helpful for future grant applications.

It was noted that the double white lines along Brownhill are illegal, so next time the roads are marked Shropshire Council will paint single lines.

Clerk reported that she had also received a suggestion for 3D painted 'floating zebra crossings' which were noted as being legal in the UK.

It was AGREED that the Safer Roads Group will bring proposals to the December Parish Council meeting for consideration.

- e) The Cliffe –
 - The Council discussed the request for memorial bench. **It was AGREED that Cllr Shearan will liaise with the family and bring a proposal to the December meeting.** The Clerk will check if bench is already covered under insurance schedule and is it listed on the asset register.
 - Setting up management committee – It was **AGREED** that a separate working group should be formed, with no delegated authority to spend. The working group would decide on maintenance needs and priorities etc. Should involve users of Cliffe. It was **AGREED** that Cllrs Shearan and Lister would represent the Parish Council. It was proposed to appoint 3 other people to the working group. It was noted that any decisions made by the working group will need to fit in with Shropshire Council agreements.

- f) Doctors Meadow Bridge Painting Project
The Council discussed the details of proposed works and potential timeframes to re-paint the bridge as provided by David Peate.
It was **RESOLVED** that clerk will draft a letter to Shropshire Council asking for a safety assessment as the bridge is becoming dangerous.
- g) Doctors Meadow, dog fouling and fencing of sand pit
Following discussion of the recommendations from Shropshire Council play equipment inspectors, **it was RESOLVED that the clerk will get prices for glow in the dark signs for the December meeting.** The Parish Council will not progress the proposal to fence in play equipment.
- h) Queen Elizabeth II Field, tree planting initiative
A resident has proposed planting some low habit trees in this area. It was **RESOLVED** to this matter defer until Feb/March meeting.
The resident had also suggested re-locating the 3 saplings planted too close to Platt bridge. It was **AGREED** that the clerk will ask Shropshire Council if they could be moved without killing them for future proofing.
Wild meadow – Parish Council may be able to work with Wykey Farm for seeds. It was **RESOLVED** to this matter defer until Feb/March meeting.
A resident mentioned that mole hills are an issue and that an elderly dog walker fell. It was **AGREED** the clerk will pass this on to Shropshire Council.
- i) Marches Meadows Play Area (green waste disposal)
A resident had asked if Shropshire Council can ask the current contractors to remove the dropped leaves from the play area for end November each year. It was **RESOLVED** that the clerk will ask Shropshire Council.
- j) Surface water flooding in parish area
The Council discussed the various reports of flooding in the parish over recent months. It was **RESOLVED** that Cllr Spicer will write to Victoria Doran at Shropshire Council (to copy Steve Davenport and Cllr Hall in).

Emergency services planning – a vehicle had broken down in flood which would have obstructed access for emergency vehicles. The possibility of having a process in place for how to handle these situations was discussed. **It was AGREED that Cllr Spicer will look into what guidance for Councils there is.** It was felt that this might be a bit much for Safer Roads Group to handle.

Shropshire Councillor Bardsley spoke about the process where local volunteers (farmers) help clear local roads at times of heavy snowfall. He had previously asked Shropshire Councillor Steve Davenport about a similar set up for emptying blocked drains during times of heavy rainfall and flooding. The Parish Council had concerns about the safety of volunteers working in the roads during heavy rain. In times of

snowfall it is unlikely anyone else will be using the roads so volunteers can work safely, but this would not necessarily be the case in times of heavy rainfall.

The chairman apologised on behalf of Wykey Farm for the flooding on Olden Lane/Shottaton Road. The farm has taken measures to help the field in question cope better with heavy rainfall. They will be looking at keeping wide grass verges, as well as planting different crops to mitigate water run-off in future (e.g. beets, alfalfa etc.) which they already do in other fields.

k) Stone wall on Church Bank

The Council discussed the reports of the damaged stone wall, and whose responsibility it is. **It was RESOLVED that Cllr Shearan will speak with the Church warden to find out more.**

It was RESOLVED that the clerk will find old correspondence regarding Church Bank to pass to Shropshire Councillor Nick Bardsley.

l) Café XI forecourt

It was clarified that the Village Hall Committee does not have funds for this. Council considered the report and estimates provided by a resident. **It was RESOLVED that Cllr Denyer will chat with one of the contractors about the issue of vegetation growth.** The Parish Council will look at making a decision at the December meeting whether to do the proposed works this financial year. If so they would also choose a supplier at the same meeting.

m) War Memorial names

The Council discussed the proposal to add names to the memorial. **It was RESOLVED to defer to December meeting when Cllr Sanders-Royal will be back.**

n) SmartWater – update from Chairman. There are 510 households in the parish, the minimum number of kits to purchase is 80% (408 kits) and the Parish Council would need to pay for 306 of these. Total costs would be **£2723.40**. Once we reach 70% registration rate, the parish will get the free We Don't buy Crime signs to put around the parish. In terms of support, the Police will hold 3 meetings to help people pre-register, as well as initiatives around the school to help the Parish Council achieve 70% registration as soon as possible. The Police are currently working on whether homeowners can get discounted home insurance premiums. It was noted that the offer does not cover businesses yet.

It was RESOLVED that the Council will take up this offer (funds to be taken from contingency header). The Chair will pass details to the clerk, and Cllr Pinner offered to put his name down to help.

o) VE 75 Day 8.05. 2020 & VJ 75 Day 15.08.2020

It was felt that from a risk assessment and insurance point of view, it makes sense for a member of the Parish Council to be involved in events in a liaising position. It was

	<p>noted that both Café Eleven and the Talbot Inn wanted to be involved. Cllr Lister offered to help Cllr Sanders-Royal if she wants to do this when she gets back.</p> <p>p) Pedestrian footpath from Ruyton XI Towns to Baschurch – Shropshire Councillor Nick Bardsley thinks this was dealt with in 2016 previously. He will remind the person who organised it previously that it needs doing again.</p> <p>q) Multi Agency Group – Update by Cllr Bardsley. They had a good meeting in October and another meeting was scheduled for next week. They have had a very helpful offer from Packwood school to pay to extend the 30mph limit up the bank. It was not known if they would agree to pay for an additional VAS. Shropshire Council had been informed that some of the speeding offenders in the 20mph zone are Arriva service buses, and school buses under contract with Shropshire Council, who have written to Arriva and the school bus contractors. Shropshire Councillor Bardsley felt that photographic evidence of lack of compliance would make a stronger case for action. It was suggested the Parish Council could add a form on their website to allow residents to submit photos to the Parish Council. These photos would not be published, only used by the Safer Roads Group to contact those organisations directly. The Council may need to check if they are legally able to do this.</p> <p>It was <u>RESOLVED</u> that Council will ask Cllr Shearan to create a form for website for residents to submit images, or concerns about speeding vehicles.</p>
86.19	<p>PLANNING APPLICATIONS – Council to discuss the following planning applications and agree response:</p> <p>a) Reference: 19/04662/FUL (validated: 24/10/2019) Address: Coton Side, Ruyton XI Towns, Shrewsbury, Shropshire, SY4 1NF Proposal: Erection of a replacement dwelling following demolition of existing, three bay detached garage with room above and installation of treatment plant. View online at: https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PZOQ1BTDIP800</p> <p>It was noted that Great Ness and Little Ness Parish Council had objected on the grounds of the new dwelling being larger compared to the existing dwelling, and that Nesscliffe Hills & District Bridleways Association had also objected due to the impact on the bridleway.</p> <p>It was established that Cllr Gittins might have an interest as neighbouring landowners to the property. Cllr Gittins left the room at 20.22 and did not take part in the vote.</p> <p>After discussion the Council <u>RESOLVED</u> to make no comment on the application.</p> <p>Cllr Gittins returned to the room at 20.23.</p> <p>PLANNING DECISIONS BY SHROPSHIRE COUNCIL – Council to Note</p> <p>a) Reference: 19/04938/AMP (validated: 11/11/2019) Address: Enigma, Shotatton, Ruyton XI Towns, Shrewsbury, SY4 1JH</p>

	<p>Proposal: Non-material amendment for new roof and flat above for the erection of extension to existing cafe building with associated landscaping and parking area (re-submission) relating to 18/01510/FUL.</p> <p>Decision: Refused</p> <p>It was noted that the refusal report for this application was not currently available on the Shropshire Council website.</p> <p>b) Reference: 19/02427/FUL (validated 31/05/2019)</p> <p>Address: 4 The Quillets, Brownhill, Ruyton Xi Towns, SY4 1LD</p> <p>Proposal: Conversion and extension of existing attached garage to provide home office/studio and en-suite shower room with WC; and mezzanine for occasional use as bed deck; existing garage roof to be lifted and a glazed rear facade added; existing front door to be relocated to share porch with converted garage entrance</p> <p>Decision: Grant permission</p>
87.19	<p>FREEDOM TO MOVE – Council to consider proposals from David Shearan.</p> <p>It was RESOLVED that Cllr Shearan will respond to the Playing Pitch and Outdoor Sport Strategy survey putting forward some of his proposals.</p>
88.19	<p>SHROPSHIRE PLAYING PITCH & OUTDOOR SPORT STRATEGY– Council to agree response if necessary</p> <p>See agenda item 87.19 above.</p>
89.19	<p>NESSCLIFFE YOUTH CLUB</p> <p>The clerk informed the Council that she had spoken to Great Ness and Little Ness Parish Council. There were some indirect concerns that the Youth Support Consultation could potentially reduce Shropshire Council’s subsidy for youth worker salary. If this happens then there would be a struggle to find the difference. Great Ness & Little Ness Parish Council would like to know if Ruyton XI Towns Parish Council is planning on budgeting an amount to donate for next financial year. The subsidised salary costs £4000/year currently. Last year Ruyton XI Towns Parish Council donated £500, this year £300 (other funding went to Knockin & Kinnerley Cricket Club). Great Ness & Little Ness normally contributes £3050, Baschurch gives approx. £500/yr, and Montford gives £150/yr.</p> <p>It was RESOLVED to allocate £300 for 2020-21 budget for Nesscliffe youth club. The budget will be officially confirmed at the December meeting.</p>
90.19	<p>NEIGHBOURHOOD PLAN/RIGHT MOVE RIGHT PLACE – Council to determine whether to support & launch a Neighbourhood Plan following Cllr Harrison’s report.</p> <p>Due to time constraints it was AGREED to defer this to the December meeting, but it would be early on the agenda to allow sufficient time for consideration.</p>

91.19	<p>POLICIES – Council RESOLVED to adopt the following:</p> <ul style="list-style-type: none"> a) Health & Safety b) Equal Opportunities c) Business continuity plan 																																										
92.19	<p>FINANCE</p> <p>a) Council to consider the following invoices/reimbursements to be authorised for payment, and to retrospectively authorise cheque 994 for D. E. Peate.</p> <table border="1" data-bbox="344 439 1541 965"> <thead> <tr> <th>CHQ</th> <th>Payee</th> <th>Description</th> <th>NET</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>*994</td> <td>D. E. Peate</td> <td>Village maintenance (up to October)</td> <td>502.79</td> <td>0.00</td> <td>502.79</td> </tr> <tr> <td>995</td> <td>S. D Hackett</td> <td>Postage and anti-virus software</td> <td>95.69</td> <td>0.0</td> <td>95.69</td> </tr> <tr> <td>996</td> <td>Bernard Townson</td> <td>Internal auditor fee 2018-19</td> <td>140.00</td> <td>0.00</td> <td>140.00</td> </tr> <tr> <td>997</td> <td>Clerk</td> <td>Nov salary (incl. agreed overtime)</td> <td>573.22</td> <td>0.00</td> <td>573.22</td> </tr> <tr> <td>998</td> <td>Clerk</td> <td>Oct-Nov expenses</td> <td>56.67</td> <td>0.22</td> <td>56.89</td> </tr> <tr> <td>999</td> <td>Ruyton XI Towns Parish Council</td> <td>Opening credit for new bank acct with Unity Trust</td> <td>500.00</td> <td>0.00</td> <td>500.00</td> </tr> </tbody> </table> <p>b) And any urgent invoices received after the date of issue of the agenda. Cheque 999 was to be authorised as it was required as opening credit for the new bank account. It was RESOLVED to approve this payment.</p> <p>c) Council to consider priorities for draft budget for 2020-21. It was noted that the Council may need to adjust four or five areas on the draft budget: £9000 total for Safer Roads Group (currently proposed £3000 in budget and £4000 in reserve); Smart water - £2724 (depending on how quickly this is progressed it may come out of the 2019-20 budget); Café Eleven – amount tbc at Dec meeting depending on Cllr Denyer’s meeting; Election – possibly budget for £1000 contingency for contested elections; Possibly precept for £1000 a year to build up general reserves to comply with NALC recommendations for smaller councils. It was AGREED that councillors will consider this and other budget headers in time for the December meeting.</p> <p>d) Clerk updated the Council on progress of new bank account. All ID and signatures had been received and everything was ready to submit to Unity Trust.</p> <p>e) Environmental maintenance grant – It was RESOLVED that the clerk will look into making an application again. It was noted that the Council used to clean street signs, cut back hedges in front of signs etc.</p>	CHQ	Payee	Description	NET	VAT	TOTAL	*994	D. E. Peate	Village maintenance (up to October)	502.79	0.00	502.79	995	S. D Hackett	Postage and anti-virus software	95.69	0.0	95.69	996	Bernard Townson	Internal auditor fee 2018-19	140.00	0.00	140.00	997	Clerk	Nov salary (incl. agreed overtime)	573.22	0.00	573.22	998	Clerk	Oct-Nov expenses	56.67	0.22	56.89	999	Ruyton XI Towns Parish Council	Opening credit for new bank acct with Unity Trust	500.00	0.00	500.00
CHQ	Payee	Description	NET	VAT	TOTAL																																						
*994	D. E. Peate	Village maintenance (up to October)	502.79	0.00	502.79																																						
995	S. D Hackett	Postage and anti-virus software	95.69	0.0	95.69																																						
996	Bernard Townson	Internal auditor fee 2018-19	140.00	0.00	140.00																																						
997	Clerk	Nov salary (incl. agreed overtime)	573.22	0.00	573.22																																						
998	Clerk	Oct-Nov expenses	56.67	0.22	56.89																																						
999	Ruyton XI Towns Parish Council	Opening credit for new bank acct with Unity Trust	500.00	0.00	500.00																																						
93.19	<p>FUTURE AGENDA ITEMS</p> <p>Councillor are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.</p>																																										

	<p>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <ol style="list-style-type: none"> 1. Meetings dates 2020 2. Newsletter – Cllr Shearan will put a note on website and newsletter to thank Talbot Inn for hosting. 3. Police report. 4. Ambulance arrival times. It was noted that it took 53 mins for an ambulance to arrive at Wykey. Baschurch and Ruyton on edge of both ambulance stations. 5. School road and pavement very dirty with mud.
94.19	NEXT MEETING: 10 th December 2019, 6.30 pm at The Barn, The Talbot Inn.

There being no further business the Chairman closed the meeting at 20.35 pm and thanked everyone for attending.

Confirmed as accurate.....
Chairman of the Council Cllr Simon Gittins Date

Appendix A Clerk's Report;