

# RUYTON XI TOWNS PARISH COUNCIL

## 13 AUGUST 2019 PARISH COUNCIL MEETING MINUTES

An ordinary meeting of the Parish Council was held at The Victoria Room, Ruyton XI Towns at 6.30 pm on Tuesday 13th August 2019.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr R Edwards; Mr S Gittins (Chairman); Mr I Pinner; Mr D Shearan and Mr D Spicer (Vice Chairman); Mr R Harrison; Mrs A Hall.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Estelle Stock (PCC Representative), Sue Hackett (Clerk) and 2 members of the public.

PUBLIC SESSION – No items were raised.

- 48.19 WELCOME BY CHAIRMAN – The Chairman opened the meeting and welcomed those present to the meeting.
- 49.19 APOLOGIES - The Chairman reported that apologies for absence had been received from the following councillors:  
Cllrs Sanders Royle and Lister who had been unable to attend due to illness or personal commitments. These were accepted by Council. Cllr Sanders Royle was wished a speedy recovery.
- 50.19 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS -  
The Chairman declared an interest in planning application Reference: 19//03351/FUL.
- 51.19 LOCAL REPORTS
- a) Local Police Report – The Clerk informed the Council that this was awaited.
  - b) Safer Roads Group – Cllr Spicer gave an update on the Group’s activities and his frustration concerning the cancellation of the PCC Ambassador’s visit and Shropshire Council’s inability to enable access to the WSP contractors concerning highway improvements. He also reported on issues concerning local drainage/gulley issues. Cllr Bardsley stated his disappointment and that he was following up these issues with the SC portfolio holder Cllr Davenport.
  - c) The Cliffe – Volunteer Event & Formation of a Local Group – Cllr Shearan confirmed that a number of volunteers would be meeting with a SC representative on the Cliffe on 25<sup>th</sup> August, and it was hoped that the Group would be able to meet monthly to carry out general maintenance work. The Volunteer Day had been promoted locally and a reminder was to be sent out nearer the date.
  - d) Doctors Meadow - Bridge Painting Project – The Chairman expected the project to commence in early September, when water levels of the Perry were expected to be low. Cllr Denyer agreed to assist in the compilation of a risk assessment which was required by both the PC’s insurers and Shropshire Council who are responsible for the bridge.
  - e) Multi Agency Group – Cllr Bardsley gave an update of the meeting held in July and stated that the next meeting would take place on 13<sup>th</sup> September 2019.
  - f) Road Signage Requirements at Platts Bridge – The Chairman outlined a resident’s request for hedgehog crossing warning signage. The resident was invited to speak explaining in more detail the request. Council unanimously **AGREED** that two signs would be purchased (cost approx. £25.00). **ACTION** Clerk.

- g) Queen Elizabeth II Field, Platts Bridge – Council considered a resident’s request for assistance in the upkeep of the field. Council **AGREED** that a site meeting was to be arranged with the appropriate SC Officer to discuss the need to manage more effectively the “wild meadow” and trim vegetation alongside the river. **ACTION** Clerk to arrange. The restricted Byway at Mill Lane was also reported as overgrown and impassable. **ACTION** The Chairman agreed to look into ownership of the land either side and how best to resolve the issue as it was recognised that the path was regularly used.
- h) Re-Introduction of Newspapers at The Talbot – Cllr Shearan agreed to speak to the landlord about the possibility of using the Talbot as a central hub for distribution.
- i) Cllr Allison brought to the Council’s attention that a number of RoW were overgrown within the parish and impassable. **ACTION** Chairman to discuss with local landowners need to improve access.

52.19 SHROPSHIRE COUNCILLOR’s REPORT – Cllr Nick Bardsley had nothing further to report.

53.19 NEIGHBOURHOOD PLAN/RIGHT MOVE RIGHT PLACE – Following some discussion Council **AGREED** that Cllr Harrison prepared a report for the next meeting on the Neighbourhood Plan process and what it would entail for the PC to instigate one.

54.19 PCC PRESENTATION – “WE DON’T BUY CRIME” – Smart Water Protection Campaign. Following a detailed presentation by Estelle and the information that both West Felton and Baschurch PCs were embracing the campaign Council **AGREED** that the costs and benefits should be further discussed at the Council’s next meeting. The Clerk commented that the Contingency Budget could be used to fund such a campaign.

55.19 CONSULTATIONS CURRENTLY IN PROGRESS

- a. SC LOCAL PLAN REVIEW – Strategic Sites (Deadline 9-9-2019). Following some discussion, the Council **AGREED** to make no comment.
- b. SHROPSHIRE PLAYING FIELDS ASSOCIATION “Freedom to Move” Strategy (Deadline 22-10-2019). Council **AGREED** to consider the strategy further and asked for it to be deferred to the October agenda.

56.19 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Council unanimously **RESOLVED** that the draft minutes of the council meeting held on 2nd July 2019 were accurate and instructed the Chairman to sign them as such.

57.19 FINANCE - Council considered the following invoices/reimbursement claims and **RESOLVED** that they be authorised for payment by Cllr Spicer and the Clerk.

Chq 985	SALC	Fundamentals for Councillors Training Course 2/7	£27.00
984	C Case	Reimbursement of battery costs relating to VASs	£232.20
986	DE Peate	Village Maintenance & Hanging Baskets Maintenance	£650.00

The Clerk reported that due to the delay arising in completing the bank mandate; (in excess of 3 months) the paperwork had been returned and a new mandate form supplied. Therefore only 2 cheque signatories currently existed. This was noted by councillors as an issue which needed to be remedied once the new clerk had been appointed. The Clerk reported that available funds held when taking into account un-presented cheques amounted to £66,883. The VAT refund of £2,199 had been received on 12 July 2019.

58.19 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk summarised the report at Appendix A and it was **AGREED** that the new Financial Regulations be circulated and considered for adoption at the October meeting. SRG to consider the Bikeability Course.

59.19 PLANNING MATTERS – *The Chairman left the room* and the Vice Chairman led the meeting. Council considered the following planning application:

Reference: 19/03351/FUL (validated: 26/07/2019)

Address: Wykey Farm, Wykey, Ruyton Xi Towns, Shrewsbury, Shropshire, SY4 1JA

Proposal: Installation of a renewable energy heat pump and all associated works

Council **AGREED** to make no comment.

*The Chairman returned to the room.*

Council noted the following planning decisions as notified by Shropshire Council:

Reference: 18/01852/FUL & LBC (validated: 13/06/2018)

Address: Lodge Farm , Grug Hill, Ruyton-Xi-Towns, SY4 1HS

Proposal: Conversion/ rebuilding of farm buildings into five residential units; erection of garage/ storage buildings with plant room; formation of parking areas and demolition of buildings. **SC Decision: Refuse**

Reference: 19/01662/FUL Reform Church, Ruyton XI Towns

Address: Reform Church, School Rd Ruyton XI Towns

Proposal Conversion of chapel to a residential property.... **SC Decision: Passed**

60.19 RE-INTRODUCTION OF NEWSPAPERS IN VILLAGE – See above 51.19 h).

61.19 FORMATION OF A RECRUITMENT COMMITTEE – The Chairman informed members of the Clerk's letter of resignation and outlined the planned recruitment process. Council **RESOLVED** that the Chairman, Vice Chair and Cllr Hall make up the Recruitment Committee and be delegated the responsibility of selecting the new clerk following the interview process. Terms of engagement were briefly discussed and the advert, job description approved. **ACTION** Clerk to circulate details of the vacancy to SALC; prepare notices for the local notice boards whilst Cllr Shearan would assist with the website and Facebook posts.

62.19 PC WEBSITE ACCESSIBILITY STATEMENT – Cllr Shearan confirmed that he had uploaded the relevant policy documents to the Council's website.

63.19 SUPPLEMENTARY AGENDA – The following matters were discussed:

- Nesscliffe Hill Fort Dig – Noted.
- Correspondence received from a local resident concerned about Emergency Planning in the event of a local disaster. It was **AGREED** that this would be an October meeting agenda item; which the Vice Chair would lead on.
- Speed Watch Shropshire – Cllr Denyer gave a brief summary and explained that volunteers were urgently needed to join the Ruyton XI Towns Team. It was **AGREED** that this would be promoted via a mini newsletter post.
- Cllr Edwards spoke of his growing concern about the deterioration of the church wall on Church Bank. It was **AGREED** that photos should be provided to the Clerk in order to follow it up as a safety hazard with SC.
- It was **AGREED** that the October council meeting be moved to the **15<sup>th</sup> October 2019**. **ACTION** Clerk to reorganise venue.

There being no further business the Chairman closed the meeting at 8.40pm and thanked everyone for attending. Confirmed as accurate.....

Chairman of the Council Cllr Simon Gittins Date 15/10/2019

Appendix A Clerk's Report