

# RUYTON XI TOWNS PARISH COUNCIL

## 2 JULY 2019 PARISH COUNCIL MEETING MINUTES

A Parish Council meeting was held at The Victoria Room, Ruyton XI Towns at 6.30 pm on Tuesday 2 July 2019.

Parish Councillors in attendance: Mr T Allison; Mr R Edwards; Mr S Gittins (Chairman); and Mr D Spicer; Mr R Harrison; Mrs A Hall.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); PCSO C Iremonger, Sue Hackett (Clerk) and 2 members of the public.

PUBLIC SESSION – Gavin the new tenant of The Talbot introduced himself and invited council members to use the meeting room at The Talbot. He went on to explain his commitment to the community and his recognition of The Talbot being an important community hub.

- 35.19 WELCOME BY CHAIRMAN – The Chairman opened the meeting and thanked everyone for attending.
- 36.19 APOLOGIES - The Chairman reported that apologies for absence had been received from the following councillors:  
Cllrs Shearan, Sanders Royle Pinner, Lister and Denyer had been unable to attend due to either council or personal commitments. These were accepted by Council.
- 37.19 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – The Chairman declared an interest in planning application Reference: 19/02401/FUL as he was closely related to the applicant.
- 38.19 LOCAL REPORTS
- a) Local Police Report – PCSO Iremonger summarised the June report which included a burglary and incident reported as suspicious.
  - b) Safer Roads Group – Cllr Spicer summarised the work carried out by the Group in the last month and was pleased to report that the remaining 2 VASs were now installed on School Rd and Brownhill. Grant applications were being looked at by a member of the Group and it was the Group's intention to purchase more batteries and VASs during the year. Costs for repositioning the speed limit signage outside Packwood School was also being actively investigated.
  - c) The Cliffe – Following a report by the Chairman, Council **RESOLVED** to instruct the Chairman and Clerk to sign the 1-year SC agreement for the maintenance of the Cliffe which commenced 1/4/2019. **ACTION** Clerk to inform SC Countryside.
  - d) Doctors Meadow Bridge Painting Team – The Chairman provided an update and it was **AGREED** that volunteers would paint the bridge during the summer with paint and materials provided by SC. **ACTION:** Clerk to liaise with SC whilst risk assessment to be carried out by Cllr Denyer and Chairman responsible for the team.
  - e) Hanging Baskets – The Clerk reported that all hanging baskets had been installed by the Council's contractor.
- 39.19 PLANNING MATTERS – Council considered the following planning applications:

*The Chairman left the room and the Vice Chair led discussions on planning:*

Reference: 19/02401/FUL (validated: 11/06/2019)

Address: Proposed Dwelling at Hall Farm, Church Street, Ruyton XI Towns, Shropshire  
Proposal: Erection of 1no dwelling with associated access and landscaping.

Having visited the site and spoken with the applicant who had been unable to attend the meeting the Vice Chair confirmed that:

- Access already existed (to an existing cottage) and had not proven to be an issue.
- The building plot was already within the village's development boundary.
- The planned garden was already used as a garden, and as such its use pre-determined.

After further discussion and following consideration of all comments submitted by members it was unanimously **RESOLVED** that the Council would support the application and make the following statement.

- The development is within the village's development boundary.
- The development does not adversely affect the village or impinge on other nearby properties.
- Evidence presented suggests the issues over access have been well thought out.

*The Chairman returned to the room and council discussed the following application.*

Reference: 19/02427/FUL (validated: 31/05/2019)

Address: 4 The Quillets, Brownhill, Ruyton XI Towns, SY4 1LD

Proposal: Conversion and extension of existing attached garage to provide home office/studio and en-suite shower room with WC; and mezzanine for occasional use as bed deck; existing garage roof to be lifted and a glazed rear facade added; existing front door to be relocated to share porch with converted garage entrance  
Council **AGREED** to make no comment.

The Clerk reported the following SC planning decisions as notified to the Council:

Reference: 19/01572/FUL (validated: 07/05/2019)

Address: Weirbridge Cottage, Stanwardine Lane, Wykey, Ruyton XI Towns

Proposal: Siting of three holiday cabins; creation of vehicular access and construction of estate road and parking areas **SC Decision: Withdrawn**

Reference: 19/00075/FUL (validated: 14/01/2019)

Address: Shelvock Hall, Ruyton XI Towns, Shrewsbury, Shropshire, SY4 1JL

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of agricultural building and formation of access track

**SC Decision: Refuse**

- 40.19 SHROPSHIRE COUNCILLOR's REPORT – Cllr Nick Bardsley reported that a Multi-Agency meeting was to be held on 5/7/2019; when he would raise the issues of the need for more warning signage for Perry Bridge and the need for further maintenance of the Baschurch footway. He regretted he had been unable to attend the Housing needs Survey meeting and commented that the outcomes were in line with many local parishes which supported the need for affordable housing.

41.19 NEIGHBOURHOOD PLAN – Council **AGREED** to defer this item due to the absence of several key councillors who shared an interest in the topic.

The Clerk presented SC Housing Needs Survey results (Right Move) following her attendance at the meeting. She summarised discussions and encouraged councillors to examine the distributed results and step by step process which involved carrying out a Community Led Development Scheme. It was **AGREED** that Council would explore the matter further at its August meeting and was happy to meet SC officers to discuss the process further in August.

The Clerk added that the 3<sup>rd</sup> draft of the Oswestry Place Plan (which had been recently circulated to members) had been examined at the meeting and had been confirmed as accurately reflecting Ruyton’s input.

42.19 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Council unanimously **RESOLVED** that the draft minutes of the council meeting held on 4<sup>th</sup> June 2019 were accurate and instructed the Chairman to sign them as such. *Cllr Bardsley left the meeting.*

43.19 FINANCE

a) Council considered the following invoices/reimbursement claims and **RESOLVED** that they be authorised for payment by Cllr Spicer and the Clerk, as the Bank mandate awaited completion by councillors and no other authorised signatories were present.

Date	Chq	Payee	Description	
2-07-19	979	HMRC	NI 'ees and 'ers	£32.70
2-07-19	980	SALC	Planning & CIL Course ( 2 attendees)	£54.00
2-07-19	982	DE Peate	Village Maintenance	£260.00
2-07-19	981	Greenhills Nursery	16 x16" hanging baskets	£488.00
2-07-19	982	Knockin & Kinnerley Cricket Club	Grant towards refurbishments of youth activities & toilets	£300.00

b) The Clerk reported that the most recent bank reconciliation had been checked by the Vice Chairman who also confirmed he had checked a sample of payments which included the Clerk’s May and June salary payments. He reported all was in order.

c) Council noted the First Quarter Budget Monitoring Report (App B) which the Clerk explained represented receipts and payments received in the first 3 months only; therefore the closing balance appeared high as 9 months expenditure had yet to arise. It was noted that the payment of approx. £20,000 to E-on St Lighting still remained outstanding. The Clerk also reported that she had recently submitted a VAT claim for £2,199. (1-4-2018 – 30-4-19). Reserves as presented were **AGREED** by Council and both reports adopted.

44.19 CLERK’S UPDATE REPORT & COMMUNICATION – See Appendix A. It was noted that:

- 4 residents had responded positively to the PCC Smartwater initiative, advertised in the parish council’s mini newsletter.
- The Nesses Youth Club meeting – Cllr Harrison summarised the outcomes of the meeting and confirmed that he had agreed to be a committee member.
- Several consultations had been circulated; Elections and Strategic Local Plan. The Clerk asked for councillor feedback on both before the August meeting. **ACTION** Councillors.
- Cllrs Hall and Edwards agreed to attend the SALC 75<sup>th</sup> AGM in November, representing the Council. **ACTION** Clerk to notify SALC.
- Cllr Harrison reported that he was investigating the possibility of making a grant application to the War Memorial Trust; to carry out repairs to the war memorial.

- 45.19 LED STREET LIGHTING CONTRACT – The Clerk reported that two lights on Olden Lane still had yet to be completed. Council **AGREED** that the contractor should be contacted and asked to provide a completion date given the delays. **ACTION:** Clerk.
- 46.19 LOCAL SHOP/PO SERVICES – As Cllr Sanders Royle was not present the shop was not discussed, however the Chairman asked if the tenant of The Talbot would assist in providing a picking up point for newspapers. He agreed; **ACTION** Cllr Shearan to liaise with Gavin on the matter.
- 47.19 SUPPLEMENTARY AGENDA – None.

There being no further business the Chairman closed the meeting at 8.10pm and reminded councillors that the next meeting was to take place on **13<sup>th</sup> August 2019 at 6.30 pm.**

Confirmed as accurate..... Chairman of the Council Cllr Simon Gittins

Date 13 August 2019

Appendix A Clerk's Report

Appendix B First Quarter Budget Monitoring Report/Reserves