RUYTON XI TOWNS PARISH COUNCIL

9th April 2019 PARISH COUNCIL MEETING MINUTES

"Working in partnership t0 make our Parish a safer place to live"

A meeting of the Parish Council was held at 6.00 pm on Tuesday 9th April 2019 at the Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr R Edwards; Mr S Gittins (Vice Chair); Mr A Johnston (Chairman); Mr D Shearan; Mrs A Sanders Royle and Mr D Spicer.
Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk); S Burkey SC Countryside and 6 members of the public

155.18 PUBLIC SESSION – During the session Jeremy Shingler provided councillors with details of the planning application at Clifton Rise; responding to questions asked. (See below.)

156.18 CHAIRMAN'S INTRODUCTION & APOLOGIES
The Chairman thanked Mr Shingler for his presentation and opened the meeting. He thanked all for attending and reported that Cllr Harrison had been unable to attend due to his Uni placement overseas and that Cllr Hall had work commitments. Their apologies were accepted by Council.

The Chairman then asked for the agenda to be amended so that item 162.18 could be dealt with first; followed by 160.18, 158.18 and 159.18… Council **AGREED.**

157.18 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – None were declared; other than Cllrs Gittins interest re. payment cheque no 968.

162.18 PLANNING – Council considered the following planning application:

Reference: 19/01239/FUL (validated: 18/03/2019)
Address: Clifton Rise , The Cliffe, Ruyton XI Towns, SY4 1ND
Proposal: Alterations to existing dwelling to include the erection of single, 2 storey and first floor extensions
Following some discussion Council **AGREED** to make no comment.

160.18 THE CLIFFE – The Chairman confirmed that the legal transactions involving the purchase of the Cliffe were at their final stage; the Council having paid for the Cliffe. It was **AGREED** that on completion the Council would make an announcement via various media channels.
The Chairman introduced Shaun Burkey who proceeded to describe SC Countryside's role in the management of the Cliffe; all be it now formally documented in a revised contract. (The latter having been circulated to all councillors by the Clerk.)
Schedule A attached to the contract were specifically discussed in detail. Shaun agreed that the wording on the schedule required amendment and the agreed contract sum covered full maintenance costs such as tree safety inspections, tree surgery, repairs to benches etc. **ACTION** Shaun to provide a revised contract, which would be reviewed by the Clerk and signed by the Chairman at the next meeting. The designation of the site as a Local Nature Reserve was deferred to the May meeting.

158.18 CO-OPTION OF PARISH COUNCILLOR – The Chairman reported that Ian Pinner and Sarah Bayliss had both expressed interests in becoming a parish councillor. With one vacancy both candidates had been asked to summarise why they would like to become a councillor. Ian gave a verbal presentation. The Chairman explained that Sarah had sent her apologies as she had not been able to attend the meeting, however she had provided a written summary which he read out.

Ian was then asked to leave the room temporarily whilst the councillors by a show of hands co-opted the new councillor. Council **RESOLVED** to elect by majority Ian Pinner. (Ian returned to the room.) Ian Pinner then signed his Acceptance of Office and completed a Declaration of Pecuniary Interest.

159.18 SAFER ROADS GROUP – Cllr David Spicer reported on the recent decisions taken by the Group to place an order with W H Gittins & Sons for 4 VASs and purchase other relating installation equipment.

160.18 See above.

161.18 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES – Council **RESOLVED** that the draft minutes of the Council meeting held on 5th March 2019 following a minor amendment be signed by the Chairman as accurate.

162.18 See above.

163.18 OSWESTRY DRAFT PLACE PLAN – Council noted Clerk's CIL Training Report circulated on11/3/2019 by email. Following a report by Cllrs Spicer and Shearan Council **AGREED** to consider the need for any updates to the Place Plan and report them in time for inclusion on the May agenda i.e. by **1/5/2019**. Councillors also to consider whether there is appetite for a Neighbourhood Plan within the Parish.

164.18 FINANCE

a. Council considered the following invoices/reimbursement claims to be authorised for payment. It was **RESOLVED** that the cheque payments be made as Cllrs Spicer and Johnston had checked the supporting paperwork.

Date of Chq	Chq No	Payee	Description	£Total	VAT
16/03/2019	*962	Hatchers Solicitors LLP	Legal costs rand purchase of Cliffe	6,198.00	244.69
16/03/2019	961	Canx	spoilt cheque	-	
09/04/2019	*963	SALC	Training Event	27.00	
09/04/2019	964	SALC	Annual Subscription 19/20	449.30	
09/04/2019	965	C Case	VAS Batteries(8) + Chargers (2)	476.38	
09/04/2019	966	D Spicer	Training/Admin Mileage	36.45	
09/04/2019	967	CR Simon	Website Host Annual Fee	58.00	
09/04/2019	968	WH Gittins & Sons	4 x VASs & associated installation equipment	6,847.98	1,139.33
09/04/2019	969	DW Peate	Village Maintenance	629.42	

NB.*Payments authorised in retrospective.

b. Council approved and adopted the Fixed Assets Register as at 31/3/2019. (App B)
c. The Clerk reported that the internal audit was not as yet complete as the year end bank statement was awaited; no issues however had been raised to date.

d. The Year End Draft Accounting Statement & Monitoring Report (App C) was noted but it was **AGREED** that further discussion be deferred to the May meeting.
e. The Clerk reported that the Bank would no longer pay interest on the account w/e 1/5/2019. The Clerk had approached several banks (i.e. Nat West, Lloyds, Co Operative, Nationwide and Unity). No suitable interest-bearing account had been identified. It was **AGREED** not to progress the changes to Bank signatories; in light of the report and councillors would themselves investigate alternative banks. The matter was deferred.

165.18 CLERK'S UPDATE REPORT & COMMUNICATION - (Appendix A) Noted by Council.

166.18 STREET LIGHTING – Council **AGREED** to defer the item to the May meeting.

167.18 CONFIRMATION OF LOCAL CONNECTION - Council unanimously **RESOLVED** that Connor McKenna had a strong local connection to the Parish of Ruyton XI Towns as the following local connection criteria had been met:

- Connor's parents were permanent residents of the Parish when he was born and remain residents.
- Conner attended the local ST John The Baptist C E Primary School; which is situated in the Parish.
- Ben lives and works as a contractor in the Parish and surrounding area. His business being based in the parish.
  ACTION: Clerk to inform SC and C McKenna.

168.18 CHAIRMAN'S ANNOUNCEMENT – The Chairman announced that it was with regret that due to work commitments he now found himself unable to continue as Chairman and would be resigning as a parish councillor at the next May meeting.

169.18 PARISH COUNCIL NEWSLETTER – Item deferred to the next meeting.

170.18 SUPPLEMENTARY AGENDA – SHROPSHIRE BUS SERVICE CONSULTATION

- Council **AGREED** that Cllr Allison express on their behalf the Council's disquiet over proposals to cut the local 547 bus service.
- Use of cameras to discourage litter being dropped within the village. Item deferred.

Due to pressing time constraints the Chairman closed the meeting at 7.15pm and stated that the next council meeting would be the Annual Parish Council meeting and was to be held at 6.30 pm on 7th May 2019 at The Victoria Room.

Confirmed as accurate……Chairman of the Parish Council
Date……..

Appendix A. Clerk's Update Report & Summary of Significant Communication
Appendix B. Fixed Asset Register
Appendix C. Year End Budget Monitoring Report