

RUYTON XI TOWNS PARISH COUNCIL

5th March 2019 PARISH COUNCIL MINUTES

“Working in partnership to make our Parish a safer place to live”

A meeting of the Parish Council was held at 6.30 pm on Tuesday 5th March 2019 at the Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr R Edwards; Mr S Gittins (Vice Chair); Mr A Johnston (Chairman); Mrs A Hall; Mr D Shearan; Mrs A Sanders Royle and Mr D Spicer.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk); PCSO Stuart Carroll and 6 members of the public.

- 140.18 PUBLIC SESSION – During the session a local resident presented his application for confirmation of Local Connection with the support of his father.
- 141.18 CHAIRMAN'S INTRODUCTION & APOLOGIES – The Chairman opened the meeting and thanked all for attending. He reported that Cllr Harrison had been unable to attend due to his Uni placement overseas. Council **AGREED** that in the first instance Ben Smith's application be brought forward and considered by Council. (154.18).
- Council unanimously **RESOLVED** that Ben Smith had a strong local connection to the Parish of Ruyton XI Towns as the following local connection criteria had been met:
- ❖ Ben's parents were permanent residents of the Parish when he was born and remain residents.
 - ❖ Ben attended the local ST John The Baptist C E Primary School; which is situated in the Parish.
 - ❖ Ben lives and works in the Parish and provides much needed support in the family business.
- 142.18 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – None.
- 143.18 SAFER ROADS GROUP – Cllr David Spicer summarised the Group's discussions and stated that an imminent decision was expected as to which VAS/SID to procure. The Chairman thanked the Group for their diligence and work.
- 144.18 POLICE REPORT – The Chairman welcomed the PSCO to the meeting. SC gave the monthly police report and circulated posters on the current Oswestry Policing Structure.
- 145.18 SHROPSHIRE COUNCIL (SC) REPORT – Cllr Nick Bardsley reported on the recent Multi Agency meeting and the importance of attending the Oswestry Place Plan meeting scheduled for 4th April at The Marches School.
- 146.18 THE CLIFFE – The Chairman reported that the Land Registry transfer of the Cliffe paperwork had been received today. Following the resolution made by Council at the February meeting; the paperwork was signed by the Chairman and Vice Chair in the presence of the Clerk, after having been thoroughly checked. ACTION, Clerk to return paperwork to the solicitor.

147.18 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES – Council **RESOLVED** that the draft minutes of the Council meeting held on 5th February 2019 as uploaded to the Council’s website in draft were accurate and instructed the Chairman to sign them as such.

148.18 PLANNING – Council considered the following planning applications:

Planning Ref: 19/00560/OUT

Land to The North of Riversdale, Church Street, Ruyton XI Towns.

Proposed Development: Outline application for the erection of up to 5 dwellings (all matters reserved).

Council **AGREED** to make the following comments that they neither supported or opposed the planning application but commented that they would find it easier to support should the full/detailed application include a mix of housing which included affordable housing meeting the needs of the parish.

Planning Ref:19/00692/FUL

Proposed Barn Conversion Adjacent Corner House, Wigmarsh, West Felton.

Development Proposed: Conversion of barn into 1No dwelling, formation of vehicular access and installation of package treatment plant (revised scheme).

Council **AGREED** to make the following comments that they neither supported or opposed the amended planning application; concerns however about access and the removal of a historic sandstone wall had been brought to their attention.

Planning Ref: 19/00912/FUL

RDW Exhibitions, Little Ness Road, Ruyton XI Towns

Proposed Development: Proposed barn extension.

Council **AGREED** to support the application as the local business provided local employment and was important to the local economy.

Council noted the following new planning decisions notified by SC:

Reference: 19/00123/FUL

Address: Wykey Farm, Wykey, Ruyton XI Towns

Proposal: Application under section 73A of the Town and Country Planning Act 1990 for installation of renewable energy heat pump and all associated works

SC Decision: Grant Permission

149.18 NEIGHBOURHOOD PLAN/ SC HOUSING NEEDS SURVEY – The Clerk and Cllr Spicer and Allison gave a summary of the meeting attended on 28/2/2019. Council **AGREED** to promote the Housing Needs Survey which had been received by residents in the parish. It was noted that results were expected in June 2019 and would be considered carefully by the Parish Council.

150.18 FINANCE

- a. Council considered and **RESOLVED** to authorise for payment the following invoices/reimbursement claims; having been closely examined by the Chairman and Cllr Spicer before the meeting:

| Chq No | Payee | Description of Expenditure | £ | VAT (incl) |
|--------|-------|------------------------------|-------|------------|
| 958 | HMRC | 4th Quarter NI Contributions | 34.26 | - |

| | | | | |
|--------------|--------------------------|--------------------------------|--------|------|
| 959 | Clerk | Stamps, Mileage and Stationery | 109.94 | 9.33 |
| 960 | SALC | Training | 27.00 | - |
| Direct Debit | Information Commissioner | Annual DP Fee | 35.00 | - |

- b. Fixed Assets – The Vice Chair reported that an inspection of the assets had been carried out by 2 councillors and that except for maintenance needs previously identified and in hand; the Council’s assets were in relatively good order.
- c. The Clerk reported that she had arranged for the Internal Auditor to visit and carry out the inspection on 25 March 2019; however, the year end bank reconciliation/final account balances would be unavailable until April.
- d. Cllr Shearan reported positively on the Year End Training event he attended and handed out a short quiz. Councillors responded positively to the quiz; demonstrating that they were aware of the council’s financial internal controls and the year end process.
- e. The Clerk reported that she had contacted the Bank of Ireland UK and awaited bank signatory/mandate paperwork and instructions which once received would be forwarded to the new cheque signatories for completion.

151.18 CLERK’S UPDATE REPORT & COMMUNICATION - Appendix A was noted. In addition:

- The Clerk reported that the Council is to receive its first Neighbourhood Fund payment in April 2019 of £231.29 which related to one development. The Clerk invited councillors to join her on a CIL Training session which was to be held on 8/3/2019; councillors present declined.
- Councillors **AGREED** that repairs to the (Charter Group) bench at Doctors Meadow be carried out by the Council’s local contractor and be delegated to the Clerk to arrange.

152.18 ANNUAL PARISH MEETING 9 April 2019 – Council **AGREED** the draft agenda as presented by the Clerk.

153.18 STREET LIGHT RENOVATION – Cllr Shearan reported on progress to date; which was disappointing. It was **AGREED** that the Clerk contact Eon on the matter, with a view to establishing when the works would be completed and the need for Eon to put pressure on Scottish Power to complete their work.

154.18 SUPPLEMENTARY AGENDA

- Cllr Shearan explained the new legislation being rolled out affecting websites and the approach he was taking to ensure the Council’s website was compliant; it was noted that legislation took effect in September 2019.
- Cllr Shearan explained that a local resident was keen to organise a ‘Great British Spring Clean’. It was **AGREED** that the Parish Council would support the campaign.
- Local Connection Application – Ben Smith. (See 141.18 above.)
- Cllr Allison reported on the damage occurring on the Cliffe situated in Nesscliffe.
- The Vice Chair reported that the Primary School was currently undergoing an Ofsted inspection.
- The continual use of “unsightly cones” outside The Admiral Benbow was discussed. It was agreed that the Vice Chair would discuss the matter with the owner.

There being no further business the Chairman closed the meeting at 8.20pm.

Confirmed as accurate..... Chairman Andrew Johnston Date.....

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