

# RUYTON XI TOWNS PARISH COUNCIL

## 5<sup>th</sup> February 2019 PARISH COUNCIL MINUTES

“Working in partnership to make our Parish a safer place to live”

An ordinary meeting of the parish council was held at 6.30pm on 5<sup>th</sup> February 2019 at The Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr T Allison; Mr S Gittins (Vice Chair); Mr R Edwards; Mr D Shearan and Mr D Spicer.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk) and 4 members of the public.

123.18 PUBLIC SESSION – A member of the public who lived in Birch Grove spoke of her safety concerns in respect of a dangerous dog which resided in Birch Grove and had been reported to the Police for having caused injury to members of the public. Council members **AGREED** to contact STAR Housing and the Police; expressing their concern about the situation; which endangered the safety of the wider community and in particular those who lived in Birch Grove. *A member of the public left the room.*

124.18 VICE-CHAIRMAN’S INTRODUCTION & APOLOGIES – Cllr Gittins introduced himself and stated that in the absence of the Chairman he would chair the meeting.

The Vice-Chair announced that apologies had been received from the following councillors:

A Hall – Personal commitment; R Harrison –Work placement in Europe;  
S Denyer – Personal commitment; A Sanders Royle - Personal commitment; and A Johnston – Personal Commitment.

Their apologies were noted and accepted by Council.

125.18 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – The Vice Chair declared a pecuniary interest in planning application 19/00123/FUL as he had made the application.

*With the full agreement of the Council it was **RESOLVED** to bring forward agenda item 133.18.*

133.18 PLANNING – Council considered the following planning applications as notified by SC:

Reference: 19/00317/FUL (validated: 24/01/2019)

Address: Clifton House , Little Ness Road, Ruyton XI Towns, SY4 1NB

Proposal: Conversion and extension of stables and outbuilding to form self-contained ancillary accommodation, garaging and studio including change of use of land.

Council **AGREED** to make no comment.

Reference: 19/00075/FUL (validated: 14/01/2019)

Address: Shelvock Hall, Ruyton XI Towns, Shrewsbury, Shropshire, SY4 1JL

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of agricultural building and formation of access track

Council **AGREED** to make no comment.

*The Vice Chairman left the room; by agreement Cllr Spicer took the chair.*

Reference: 19/00123/FUL (validated: 14/01/2019)

Address: Wykey Farm, Wykey, Ruyton XI Towns, Shrewsbury, Shropshire, SY4 1JA

Proposal: Application under section 73A of the Town and Country Planning Act 1990 for installation of renewable energy heat pump and all associated works

Council **AGREED** to make no comment.

*The Vice Chairman returned to the room to chair the meeting. A member of the public left the meeting.*

- 126.18 SAFER ROADS GROUP (SRG) – Cllr David Spicer reported on decisions taken by the Group, and sought approval from the Council for the following VAS expenditure and work carried out in seeking quotes from WPS for consultation work required if build outs were to be introduced in the village.

Council **RESOLVED** that a maximum of £9,000 be spent on acquiring up to 4 new VASs by the end of April 2019. The SRG would be devolved the responsibility of achieving VFM and choosing the most appropriate VAS type; whilst the Clerk would be responsible for placing the order.

The Clerk reported that the Council had not been successful in obtaining the SC Highways Maintenance Grant for 2018/19.

- 127.18 SHROPSHIRE COUNCIL LOCAL PLAN CONSULTATION – Following Cllr Spicer’s report on the January Oswestry Place Plan meeting and discussion. Council **RESOLVED** to make the following additional comments (in a letter) in response to the consultation:
- Council agreed that Ruyton XI Towns be identified as a Hub.
  - Council agreed with the proposed development boundary for Ruyton XI Towns.
  - Council agreed with the preferred housing allocation RUY019 in Ruyton XI Towns.i.e. (The Old Dairy site.)

Ruyton XI Towns Parish Council has concerns about the policy changes proposed in Section 2 Delivering Local Housing Needs - Cross subsidy Exception Sites (pages 13 and 14). **These were highlighted to Shropshire Council Planning in our letter dated 11/1/2019 and are as follows:**

“The aims of the policy changes proposed are supported in the main by the Parish Council. There is a good case for measures to increase the supply of local needs affordable housing across Shropshire. However the Council believes that the policy changes as presently drafted risks the encouragement of wholly inappropriate applications which in practice will be difficult to resist. “Development Management considerations “include, of course, the probability of a successful Appeal and Officers are naturally concerned to avoid this.”

Having not received a response to this communication from SC Planning; the Council **AGREED** that this should be highlighted to SALC Executive. Action: Clerk.

- 128.18 SHROPSHIRE COUNCIL REPORT – Councillor Nick Bardsley reported that:
- The Multi Agency Group meeting was to take place on 26<sup>th</sup> February 2019 at Café Eleven at 8.30 am.
  - He had noted that HGV traffic had increased on the Ruyton XI Towns/Baschurch route initially due to highway maintenance.
  - The local MP Owen Patterson had been involved in recent meetings with BT Open Reach; in attempts to improve rural internet speeds and capacity.

- 129.18 THE CLIFFE – The Vice Chairman gave a progress report as detailed in the Clerk’s report. Council **RESOLVED** that should the awaited contract documentation be

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received mid-month the Chairman and Vice Chairman in the presence of the Clerk be authorised to sign the documentation committing the Parish Council to the purchase transaction.

Council also **AGREED** to support the registration of The Cliffe and Nesscliffe as a Local Nature Reserves by Shropshire Council; as per MB's correspondence. **ACTION:** Clerk to notify MB.

130.18 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES – Council **RESOLVED** that the draft minutes of the Council meeting held on 8<sup>th</sup> January 2019 as uploaded to the Council's website were accurate and instructed the Vice Chairman to sign them as such.

131.18 GDPR – The Clerk collected the Vice Chairman's completed form and reported that 3 forms still remained outstanding. **ACTION** Clerk to remind councillors concerned that they needed to complete and return the forms ASAP.

132.18 FINANCE

- a. Council **RESOLVED** that the following grant and reimbursement claim be authorised for payment by Cllr Spicer and the Clerk; having been first checked by Cllr Spicer and the Vice Chairman.

Chq No	Payee	Description	£
956	Ruyton XI Towns CE Primary School	AED Maintenance Grants (S137 LGA 1972)	150.00
957	Clerk	Third quarter home office expenses, mileage, printer cartridges and postage.	188.60

The Clerk reported that a direct debit payment had been made to Scottish Power of £245.57 on 22/1/19 for street light energy costs in the third quarter.

- b. The Vice Chair/man confirmed that the Clerk's Annual Pay Increase Computation (As advised by NALC) was accurate. Council **RESOLVED** that the Clerk was to prepare 2019/20 monthly standing order salary payments based on it to take effect from 1/4/2019.
- c. Council **RESOLVED** that in addition to Cllr D Shearan Cllr S Gittins was to be added to the Bank of Ireland UK mandate. **ACTION** Clerk to arrange.
- d. Fixed Assets – Renewal & Repair requirements. This matter was deferred by unanimous agreement to the next meeting. Cllr Shearan and Gittins agreed to prepare a report for the meeting.
- e. CPRE Annual Subscription - Following a report by Cllr Shearan, Council **AGREED** not to subscribe to CPRE.
- 134.18 PLANNING SKILLS – Training, Pre-Application Policy & Requirement for a Planning Committee. Following Cllr Spicer report and some discussion, Council **AGREED** that the Clerk/Vice Chairman inquire as whether planning training could be provided to the Council by Berrys.
- 135.18 CLERK'S UPDATE REPORT & COMMUNICATION - (Appendix a) The Clerk's report was noted by Council and the following agreed:

As at this time there was no suitable site for a charity clothes bank in the village.

The Clerk proceeded to read out the Local Police Team's report for January; where 10 incidents had been reported. Council **AGREED** that a representative from the Team be asked to attend the next meeting to explore how the reporting process could be improved.

**Action:** Clerk.

- 136.18 APRIL MEETING DATE CHANGE – Council discussed the format of the Annual Parish Meeting which was to be held at 7.30 pm on 9th April 2019. It was agreed that prior to the meeting a PC meeting would be held and the 2/4/19 date cancelled. It was also agreed that provisionally a parish council meeting would be held on 20<sup>th</sup> August and no September meeting would take place; dependent on the number of councillors able to attend in August.
- 137.18 STREET LIGHT RENOVATION – Council **AGREED** the item be deferred to the next meeting.
- 138.18 TRAINING & EVENTS – Cllr Shearan confirmed he would be attending the Year End Close Down and Fundamentals for Councillors training events. The Clerk requested that councillors note the **provisional** date planned for the Oswestry Place Plan meeting 4/4/19; as 2/3 of members from each council were expected to attend.
- 139.18 PARISH COUNCIL COMMUNICATION STREAMS – The different methods of communication e News Flash; e Quarterly Newsletter; PC Website; Village FaceBook\* and use of Yoland's\* email distribution system were discussed. Council **AGREED** it was important to use all of these systems to disseminate information to the community. Cllr Shearan and the Clerk encouraged all councillors to write pieces for e News Flash and Newsletter. (\* Note, independent of the PC.)  
Council **AGREED** to issue an early March newsletter containing a SC Housing Needs Questionnaire link. Cllrs Spicer, Allison and the Clerk agreed to meet the SC Officer on 28/2/19.
- 139.18 SUPPLEMENTARY AGENDA
- Cllr Shearan reported on 'Great British Spring Clean' and stated that as an organised local litter pick it would require assistance from local volunteers to organise. He would report back to Council if there was an appetite for such an event.
  - The Clerk explained that a recent request had been received for a popular circular walk starting in Mill Lane to be posted with "pick up your dog waste" signage. Cllr Allison explained that much of the walk was on privately owned farm land. It was **AGREED** that the Vice Chair would source the signage and that members of the council would liaise with the resident as to where signage could be displayed. **ACTION:** Cllrs Gittins/Denyer.
  - A Food Bank enquiry; has been passed to the Vicar to organise.
  - Council **AGREED** that given there were now 3 people who had expressed an interest in becoming a parish councillor. Each of them should be invited to attend the March meeting with a view to co-option being an April meeting agenda item.

There being no further business the Vice Chairman closed the meeting at 8.20pm and confirmed that the next Council meeting would be held on 5 March 2019 at 6.30 pm at The Victoria Room.

Confirmed as accurate..... Chairman Parish Council  
Andrew Johnston 5/3/2019

Appendix a. Clerk's Update Report & Summary of Significant Communication

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