

RUYTON XI TOWNS PARISH COUNCIL

4th December 2018 PARISH COUNCIL MINUTES

“Working in partnership to make our Parish a safer place to live”

An ordinary meeting of the Parish Council was held at 6.30 pm on Tuesday 4th December 2018 at The Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr S Gittins (Vice Chair); Mr A Johnston (Chairman); Mrs A Sanders Royle and Mr D Spicer.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk) and 2 members of the public.

96.18 PUBLIC SESSION – The Chairman opened the meeting and asked whether members of the public wished to speak. It was noted that “hatched” highway road markings just above the Post Office on Church Bank were being regularly parked on by vehicles.

Following some discussion it was **AGREED** that the situation would be investigated further by the Safer Roads Group, as although resulting in the slowing down of traffic flow it resulted in poor road safety.

97.18 CHAIRMAN’S INTRODUCTION & APOLOGIES – The Chairman informed members that Cllrs Hall, Edwards and Harrison had been unable to attend. Their apologies were noted and accepted. The Chairman expressed the Council’s best wishes for Bob Edward’s speedy return to good health.

98.18 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – None declared other than reimbursement of council expenses to Cllr Denyer and the Chairman.

99.18 SAFER ROADS GROUP (SRG) – David Spicer gave a report on the success of the public event held on 24th November and outlined proposals subsequently put forward by the Group which included the following:

- Introduction of new style VASs. (VAS – Vehicle Activated Sign)
- Raising of the pedestrian crossing
- Possible introduction of grow outs
- Possible introduction of “rubber rumble” strips
- Possible introduction of more street lights, dependent on cost associated with their introduction
- School Road; change of speed limits, particularly outside Packwood School.

For full details please refer to the SRG Report at Appendix c.

Council **AGREED** that orders should be placed for 3 - 4 VASs as sourced by Baschurch PC; once locations had been checked and agreed by D Gradwell. These would be temporary/portable and subject to movement. **ACTION** Clerk & SRG to research costs.

Clerk in collaboration with DS to apply for grant funding from SC (Environmental Maintenance Grant) which required at least matched funding. Police Commissioner’s grant also to be initially researched and applied for by SRG.

Clerk to research cost of installing additional street lights on the Brownhill; and on costs of maintaining them, if any should they not be adopted by SC. In order to enforce a 20 mph speed limit, the exact distance between street lights to be established.

100.18 SHROPSHIRE COUNCIL (SC) REPORT – Councillor Nick Bardsley gave his report and summarised the following:

- Success of the newly installed VASs at Baschurch
- SC’s success in obtaining a £7M highway repairs and maintenance grant
- His support for the PC’s intention to lobby Great Ness & Little Ness PC for a contribution towards the costs of maintaining the Cliffe.

101.18 PURCHASE OF THE CLIFFE – The Clerk reported that the solicitor was currently progressing the searches as the Clerk had arranged for the relating payment in late November. The solicitor’s quoted purchasing costs relating to the Cliffe had risen due to the additional work requested by Council. Council requested that the Clerk obtains a completion date from the solicitor.

The Clerk requested that councillors examine the SC 3 year maintenance contract; which had been circulated in November as payment of £3,000 was due in April 2019. **ACTION** Item to be tabled at January meeting.

It was **AGREED** that Cllrs Gittings, Allison and Johnston be delegated with the task of organising the Council’s promotional material announcing ownership of the Cliffe.

102.18 WW1 BEACON EVENT – Cllr Sanders Royle reported on the success of the event which had been attended by just over 250 people. The Clerk stated that she had been informed that the Parish had donated nearly £900 towards the Poppy Appeal which was an exceptional sum for a relatively small parish. The Chairman thanked Cllr Sanders Royle for organising the event on behalf of the Council.

103.18 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES - Draft minutes of the Council meeting held on 6th November 2018 as circulated and uploaded to the Council’s website in draft were unanimously **RESOLVED** as accurate following a minor amendment to the title. Following which the Chairman was instructed to sign them as such

104.18 FINANCE

- a. Council considered the following invoices/reimbursement claims to be authorised for payment. It was **RESOLVED** that the cheque payments be made as Cllrs Spicer and Johnston had checked the supporting paperwork. Whilst the Clerk had acted as second signatory on the cheque paid to the Chairman.

Those payments denoted with * are in retrospect. It was noted that donations made to RBL Poppy Appeal were made using LGA 1972 s137 power.

Chq No	Payee	Description	£ Total	£ VAT
945	RBL Poppy Appeal	Wreaths	55.00*	
946	Hatchers Solicitors LLP	Cost of Searches – Cliffe Purchase	328.15*	
947	D Peate	Village maintenance, includes removal of hanging baskets, recreational grounds work	442.00	
948	S Denyer	WW1 street light poppies project	25.00	5.00
949	A Johnston	Bulbs and flowers	12.00	1.98
945	RBL Poppy Appeal	Wreaths	25.00	

- b. Parish Council's Budget (Draft 2) 2019/20 – The Draft Budget was discussed and amended to reflect decisions made by Council as follows:

Receipts:

- Road Safety Schemes – In order to finance the proposed SRG schemes £28,000 was estimated as needed. By financing this over 4 years the precept income would need to be increased by £21,600 over the 4 years; i.e. annually by approximately £5,040. It was hoped that grant funding would be sort to meet the shortfall. As a result Council unanimously **RESOLVED that a precept of £31,000** be set for 2019/20. To be further discussed at the January 2019 meeting when further information concerning council tax would be available.

Payments:

- Clerk's Salary- Council **AGREED** that the Clerk be awarded the NALC approved salary increase for 2019/20.(w/e 1/4/2019)
- Road Safety Schemes – Council unanimously **RESOLVED** that £8,000 be budgeted for in the year 2019/20 to cover the proposed SRG schemes as per Min 99.18. Whilst the budgeted amount of £4,000 be spent in 18/19 or ring fenced.
- Neighbourhood Plan – Council **AGREED** that £Nil was to be budgeted.
- Youth Club Grants – Council **AGREED** that £500 would be allocated to this; however awaited confirmation of the number of local young people attending Nesses Youth Club.
- War Memorial – Council **AGREED** that £Nil was to be budgeted; and reliance placed on Reserves.

The amended 2019/20 Budget with Total Budgeted Expenditure of £54,590 and Precept Request of £31,000 was unanimously **RESOLVED** as approved and adopted by Council. (Appendix c) The annual deficit of £19,720 (Receipts minus Payments) expected to be met from Reserves and primarily relating to the LED upgrade scheme.

105.18 PLANNING

Council **AGREED** in retrospect the decision by councillors to make “No comment” to planning application Ref 18/05117/FUL; Upper Farm, Shotatton. Proposed: Replacement conservatory to rear.

The Clerk reported that the following SC planning decisions had been notified to the Council:

Ref: 18/04398/FUL, 7 The Oaklands; Ruyton XI Towns
Proposed addition of a two storey extension. **SC Decision: Granted.**

Ref: 18/04105/FUL Corner House, Wigmarsh, West Felton
Proposal: Proposed conversion of barn into residential dwelling **SC Decision: Refused.**

- 106.18 SHROPSHIRE COUNCIL LOCAL PLAN CONSULTATION – Council **AGREED** to defer this to the January meeting. It was also **AGREED** that there was no need for an additional meeting in January.

- 107.18 CLERK'S UPDATE REPORT & COMMUNICATION - (Appendix b) The Clerk summarised the report which was noted by Council. Cllrs Hall; Spicer and Allison who had expressed an interest in Planning, the Neighbourhood Plan and Housing Needs Questionnaire **AGREED** to meet with SC officers on the matter. The Chairman closed the meeting at 8.20pm; Wishing Everyone a Merry Christmas.

The next parish council meeting is to take place at 6.30 pm at The Victoria Room on 8 January 2019

Confirmed as accurate..... Cllr Andrew Johnston Chairman Date.....

Appendix C. Final 2019/20 Adopted Budget

	2018-19 Actual Y/E Forecast	2018-19 BUDGET	2019-2020 AGREED BUDGET	Clerk's Comments/assumptions
Receipts:	£	£	£	
Precept	25,563	24,771	31,000	
Interest	30	20	20	
VAT Refund	1,324	850	850	Based on Year 2018 VAT Claim
Grants	2,250	-	3,000	SC Env Mtce Grant & P Commissioner's Grant
Total Receipts	29,167	25,641	34,870	
Payments:				
Clerk's Salary & Travel	9,260	8,765	10,000	NALC Pay increase by 2 %
St Lighting Mtce & Energy	2,000	2,500	1,200	Reduced for maintenance as LEDS installed
LED Installation	-	2,500	22,000	Funded also from Reserves
Fees & Subscriptions	500	500	500	
Training – Cllrs/Clerk	300	300	300	
Insurance	551	550	600	
Audit Fees	320	340	340	
Village Maintenance	1,500	1,500	1,500	
New Play Equipment	2,760	-	-	No further equipment planned
AED Project	150	150	150	Telephone Plus & Misc costs
Provision for funding services, provided by SC*		9,580	0	PC decided not to take on amenity land
Contingency	1,000	1,000	3,000	Increase for unforeseen repairs
Village Floral Displays	1,250	600	1,250	Increased to reflect this year's costs
Administration Costs	850	800	1,000	To include purchase new lap top; office costs; website annual hosting cost, adverts.
Local Grants	400	400	400	As previous year
Youth Club Grants	500	500	500	
Parish Plan, Neighbourhood Led Plan		1,000	-	Agreed no further funding
Road Safety Schemes	4,000	4,000	8,000	
Cliffe Maintenance -SC	131	3,000	3,000	
VAT	850	-	850	Guesstimate
Cliffe Purchase	6,500		0	
War Memorial	300	1,000	0	Agreed no further funding
Election Costs 2017	100	100	0	No election
Total Payments	33,222	39,085	54,590	
Deficit i.e. Receipts-Payments	- 4,055	- 4,780	- 19,720	Use of Gen Reserve & Ear Marked Reserves relating to LEDS Replacement Project & Safer Roads Projects
Opening balance as at 1/4/2018 & 1/4/2019	48,778	48,778	44,723	
Closing Balance 31/3/2019 & 2020	44,723	43,998	25,003	
General Reserve	23,456		11,516	
Restricted Reserves:	21,267		13,487	
St Lights	4,780		0	
War Memorial	1,200		1,200	
Youth Club/Paths P'ship	638		638	
Cliffe/Local Heritage	3,608		3,608	
Elections	1,800		1,800	
Safer Roads	9,241		6,241	

As compiled by Clerk/RFO S D Hackett following December meeting.