

RUYTON XI TOWNS PARISH COUNCIL

2nd October 2018

“Working in partnership to make our Parish a safer place to live”

A meeting of the Parish Council was held at 7.30 pm on Tuesday 2 October 2018 at The Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr S Gittins; Mr A Johnston (Chairman); Mrs A Hall; Mr R Harrison; Mrs A Sanders Royle and Mr D Spicer.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk) and 2 members of the public.

- 66.18 PUBLIC SESSION – During the session a resident voiced his concerns in respect of the need for children’s’ road safety awareness to be promoted more at school; in light of recent accidents (3) which had not involved vehicles excessively speeding. This was noted by the Council.
- 67.18 CHAIRMAN’S INTRODUCTION & APOLOGIES - The Chairman announced that Cllr Edwards had sent his apologies but due to personal commitments was unable to attend. The Chairman added that Cllr Harrison had written requesting a dispensation as due to work commitments abroad he was unable to meet all monthly meetings scheduled up until summer 2019. Council **RESOLVED** that the dispensation be granted in the given circumstances and thanked Cllr Harrison for his due diligence and commitment to the Parish Council.
- 68.18 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS -None reported.
- 69.18 SAFER ROADS GROUP – Cllr David Spicer confirmed that a public meeting was planned for 24/11/2018 and summarised the Group’s recent meeting; and outcomes. The minutes of the meeting having been circulated to all councillors. This was noted.
- 70.18 LOCAL GROUP REPORTS
- a. Local Police Team Report – The Clerk reported on behalf of the Team; who had been unable to attend due to a training event. Since the August meeting 2 criminal damage incidents had been reported; 1 theft; and 2 incidents relating to suspicious vehicles. Speed awareness checks carried out confirmed that a maximum speed 24mph had been calibrated. **ACTION** Clerk to arrange that CSO C.Iremonger contact Cllr Hall.
 - b. Multi Agency Group – It was noted that the next meeting was on 9/10/18 at Café Eleven.
- 71.18 SHROPSHIRE COUNCIL (SC) REPORT – Councillor Nick Bardsley was pleased to report that the new VASs in Baschurch appeared to be having a positive impact, with average speeds having been reduced. He went on to add that the SC Local Plan “SAMdev” consultation had been delayed and was now expected to take place in late November. Cllr Bardsley also circulated a Land Registry map and correspondence relating to Admiral Benbow. Following some discussion Council **AGREED** that cones repeatedly used by the owner should be restricted to the curtilage of the property as per the map. Cllr Gittins volunteered to speak to the owner on the matter and report back.

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72.18 THE CLIFFE – The Chairman summarised the report received from the PC’s solicitor and described the PC’s options. Following some discussion Council **RESOLVED** that the PC’s solicitor be instructed to contact the seller’s solicitor requiring them to register the land (i.e. The Cliffe) with Land Registry at their own cost, prior to it being purchased by the PC; so that the risk of title to it being questioned can be minimised. Should the seller refuse to do this the matter should return to Council for further discussion.

Council in addition **AGREED** that there was a need for a Local search and Environmental search/report to be conducted; which Clerk was to communicate to the solicitor without delay. **ACTION** Clerk to inform solicitor of Council’s directives.

73.18 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES - Draft minutes of the Council meeting held on 28 Aug 2018 as circulated were **RESOLVED** as accurate with two amendments in Min 58.18a where “ Harris “ was substituted for “Hall” and “wad” for “was”. Following this the Chairman was instructed to sign them as accurate.

74.18 FINANCE

- a. The Clerk reported that the external audit had been completed and passed around the External audit report/Certificate 2017/18 and accompanying letter. She went on to report the Notice of Completion of the audit and External audit report/Certificate had been uploaded to the Council’s website to comply with legal requirements. She added that no issues had been reported. Council noted the report and action taken.
- b. Council considered and **RESOLVED** that the following invoices be passed for payment following inspection by Cllrs Johnston and Spicer who authorised payment:

Chq No	Payee	Description	VAT £	£
936	HMRC	2 nd Quarter NI EEs & ERS costs		34.26
937	PKF Littlejohn LLP	External Audit Fee 2017-18	40.00	240.00
938	Ruyton XI Towns PCC	Meeting Bookings for Victoria Room for Jan – July 2019		150.00

The Clerk explained that invoices expected when compiling the agenda had not as yet been received; therefore had not been presented at the meeting.

75.18 LOCAL PROJECTS UPDATE:

- a. Volunteer Litter Pick Update- Cllr Hall reported that with the agreement of Dave Shearan such events would in future be organised by him; whilst equipment remained at Café Eleven; available for public use. It was **AGREED** that the item be deleted from future agendas.
- b. WW1 Beacon Event – Cllr Sanders Royle summarised her report which had been circulated to councillors Appendix A. The budget for the event was discussed and PC **AGREED** to pay for any insurance costs, a wreath to value of £50 and reimburse organiser’s incidental administration expenses as it was recognised that the Beacon Event was a Parish Council event; fully supported by the PC.
- c. AED Volunteer Scheme – The Chairman welcomed D Shearan who reported that the Group awaited confirmation from the WM Ambulance Service as to whether the training proposed met the required standard.

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76.18 PLANNING – Council agreed that more time was required to fully consider the following planning application; due to it having been circulated too late to councillors to study:

Reference: 18/04398/FUL

Address: 7 The Oaklands, Park Bank, Ruyton XI Towns, SY4 1HT

Proposal: Erections of a two storey side extension.

ACTION Councillors comments were to be submitted to the Clerk by 10th October 2018; should there be a disagreement in the general consensus of councillors' comments, then the Chairman agreed to call an Extraordinary meeting to discuss the application further. Clerk to organise.

Reference 18/03894/FUL 1The Oaklands, Park Bank, Ruyton XI Towns, SY4 1HT
Formation of vehicle access & provision of car parking.

The Council **AGREED** in retrospect the comments submitted in September as shown below:

“Ruyton XI Towns Parish Council neither support nor opposes the planning application but wish to make the following g comments. The property already has a vehicle parking area and wish to draw the following technical observations to your attention:

1) The application letter states that "No surface water run-off shall occur with the provision of an ACO drainage channel to the rear of the parking spaces". The plans actually show that the ACO drainage is at the front of the parking spaces (i.e. the gradient will result in water flow towards the highway).

2) The Shropshire Highways comment, as a statutory consultee, requires that "connection of new surface water drainage systems to existing drains / sewers should only be undertaken as a last resort, if it can be demonstrated that infiltration techniques are not achievable". The plans show that the ACO will in fact connect to an existing drain, and there's nothing to suggest that infiltration techniques (soakaway) have been demonstrated to be unachievable.”

SC Planning decision as notified to the PC on 10/9/2018:

Ref: 18/02826/FUL Haughton Grange, School Road, Ruyton XI Towns

Proposed: Erection of detached garage (minor changes to plans approved under OS/06/14683/FUL) **SC Decision Grant Permission.**

77.18 STREET LIGHTING – The Clerk confirmed that an order with Eon Street Lighting for LED installation and maintenance (for the first year FoC) had been placed; following receipt of the revised quote with full costing details which had been circulated to all councillors who confirmed that the order be placed. The work was due to commence in October / November 2018 and be completed by March 2019; with priorities having been requested for lights on School Rd and Brownhill to be dealt with first. As a result the maintenance agreement with the Council's previous contractor had been terminated. This was noted by the Council.

78.18 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk:

- Confirmed that recent SALC & NALC updates had been circulated to councillors.
- The Clerk described correspondence received recently from local residents.
- Confirmed that the Ambleside and Windermere PCs had been contacted as part of the Beacon Project for information about their poppy scheme; as requested by Cllr Sanders Royle. Details and pictures were circulated.
- Described work to be performed on Grant return to STAR Housing.
- Confirmed that a letter from Village Hall Committee thanking the PC for the donation towards the Home Grown Show had been received.

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- Confirmed that Baschurch PC hadn't responded to the request to borrow VASs or work in partnership on safer roads projects.
- Next newsletter to include details of Beacon Event and Safer Roads Public Event.
- Had circulated Town & Parish Council Forum summaries amongst councillors.
- Had circulated John Campion Police & Crime Commissioner Newsletter 3/9 via Yoland.
- Will be meeting our contractor and SC Officer responsible for Doctors Meadow on 3rd October to discuss how the PC can assist in remedying some of the issues highlighted in RoSPA Safety report.

79.18 COUNCIL TO AGREE NEXT MEETINGS AGENDA ITEMS & ARRANGEMENTS- Council meeting dates first half of 2019 were **AGREED** subject to availability of the Victoria Room and are as follows: 8th Jan; 5th Feb; 5th March; 2nd April; 7th May; 4th June and 2nd July. Meetings are to commence at 6.30pm.

80.18 SUPPLEMENTARY AGENDA

- Cllr Spicer summarised the Planning Training session he attended; see report (Appendix B). It was agreed there was a need for several councillors to specialise in National Planning Framework and SC Local Planning Policy. The need for a Neighbourhood Plan was also discussed and the possibilities of acquiring grant funding and contracting specialists to deliver the plan. **ACTION** Clerk to acquire further details about conducting a Neighbourhood Plan; Housing Needs Survey and the advantages of forming a Planning Committee.
- Cllr Spicer also gave a brief summary of the SC's Local Transport Plan event which he and Cllr Allison had attended. (As circulated in his report).

There being no further business the Chairman closed the meeting at 9.50pm. Councillors were reminded that the next meeting is to be held **at 6.30 pm at The Victoria Room on 6th November 2018.**

Confirmed as accurate..... Cllr Andrew Johnston
Chairman of Parish Council

Date.....

Appendix A World War One Beacon Event – Report by Cllr Sanders Royle

- CC has agreed to do the risk assessment within the next 4 weeks – he did the Charter Day one
- Unity Insurance have sent me a quote; approx. cost £211.76.
- Jewsons Oswestry have donated a large pile of wood that they are delivering FOC on Weds. Several locals have donated wood too.
- IW is issuing regular updates on the people who are listed on the War Memorial and the 3 people that were omitted.
- A pupil from Packwood is playing the Last Post on a trumpet
- A meeting is being arranged with the vicar, about reading the Tribute, which she has agreed. We will be discussing how it's all going to work
- Several relatives of the fallen have been in touch as a result of Irena's work and have been invited to attend
- CK, British Ironworks, has been invited – I'll discuss more with him soon. He has been making bells apparently.
- Bells will be rung at the church
- I'm going to need at least 10 volunteers to do stuff - guard the fire (which will be cordoned off), sort out the parking and herd the people. (I think I have 10 already)
- Only Blue Badge holders will park at mine, leaving space for ambulance and fire engine
- All other vehicles will be directed to the school car park.
- There will be a hose at the ready, which will have the tap full on so that in seconds the trigger can be pulled to deliver water.
- I have arranged a fire blanket.
- As we live on a cliff, all slightly risky areas will be cordoned off, so I am confident we can tell the village that closely supervised children may accompany their parent or guardian. I will not do this until after the next PC meeting when we can discuss this.
- The pub is going to do a Hotpot & Red Cabbage supper for £7.50 per head which will need to be booked a week in advance.
- I've made a pile of signs which I'll laminate which will be erected about 4 weeks before the event.
- I've got certificates ready for all the people involved.
- Substitute has been found to act as Town Crier.

Now for the stuff I've not done, but am still hoping to achieve:

- I'm chasing WL who is reading some WWI poems to the public on 25 Sept in Oswestry as part of the Wilfred Owen events.
- I have someone in mind to ask to decorate the memorial as was done for Charter Day.
- I am aware that it is essential to have a first aider.

Think that's the current position, we'll need a bit of time at the PC meeting to fill everyone in. I'm NOT going to offer food or drink at the event!

If you look at www.brunopeek.co.uk you will see Ruyton PC is listed together with how to build a beacon and loads of other useful stuff

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