

RUYTON XI TOWNS PARISH COUNCIL

11 SEPTEMBER 2017 PARISH COUNCIL MEETING MINUTES

A meeting of the Parish Council was held at 7.30 pm on 11 September 2017

at The Victoria Room, Ruyton XI Towns

Parish Councillors in attendance: Mr A Johnston(Chairman); Mr M Berry (Vice- Chair); Mrs A Hall; Mr R Harrison; Mr S Denyer; Mr S Gittins; Mrs A Sanders Royle; Mr T Allison.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk); and one resident.

49.17 PUBLIC SESSION – Mrs Sharon Golding thanked the Council on behalf of Birch Grove residents for it's support in resolving issues at Birch Grove which had been raised at the Council's previous meeting. The Chairman thanked Mrs Golding for her update.

Mrs Golding left the meeting.

50.17 CHAIRMAN'S UPDATE & APOLOGIES - The Chairman reported that Cllr Edwards and Spicer had been unable to attend due to personal commitments; their apologies were accepted by the Council. The Clerk reported that a member from the Local Police Team had been unable to attend but had provided a police report.

51.17 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – Cllr Gittins and Cllr Johnston declared pecuniary interests in the following planning application ref 17/04057/FUL. (Min Ref 54.17.)

52.17 LOCAL GROUP REPORTS

- a. Police Report – The Clerk reported the following incidents had been reported to the Police in August & September: Tree down on B4397; A domestic incident; A neighbourhood dispute. The Clerk also confirmed that a West Mersin officer Adam Ali had contacted her (11/9) and would be carrying out a risk assessment of the village (some time over the next two weeks) with a view to training a local Community Speed Watch Team. She had provided contact telephone numbers of the Chairman and Vice Chairman who had agreed to meet with the officer during his visit.
- b. Safer Roads Group- Clerk Berry reported that the planned Sept meeting had been deferred to October. The following items were discussed:
 - (1) Much Wenlock Traffic Management Scheme, the Clerk reported she awaited details of the scheme which D Gradwell was in the process of obtaining. It was agreed by several Council members that upon receipt of these and Cllr Edwards return a site visit would be organised. ACTION: Cllr Edwards/Cllr Berry/ Cllr Bardsley.
 - (2) Olden Lane Approach to Village, the Chairman requested that further preliminary work be carried out on a gated approach. Pictures of such a scheme were distributed and it was agreed that the Chairman and Cllr Gittins carry out further research and produce draft plans which could be considered by the Road Safety Group. ACTION: Cllr Gittins & Chairman.
 - (3) Parking Improvements – this matter was deferred awaiting outcomes from the questionnaire.
 - (4) Traffic Calming Measures at Platt Bridge/ Marches Meadow – Cllr Denver reported on issues raised by a resident concerning speeding HGVs and agricultural traffic and that the painted roundabout was in fact being ignored by most road users. Following some discussion it was agreed that the Council would await the outcomes from the Questionnaire before proceeding further.

- (5) Birch Grove, the Clerk confirmed that new signage was now in place, warning drivers that children were in the vicinity.
- (6) Parking Tickets/posters – The Vice Chairman confirmed that the Clerk had designed and supplied a quantity of A5 tickets in consultation with the Police, Chairman and himself. They were to be held and issued by himself and Cllr Edwards. The need for considerate parking and the law had again been stressed in the September newsletter.

53.17 MAIN AIMS OF THE COUNCIL – The Vice Chairman reported that the Questionnaire had been successfully launched at the Home Grown Show on 10/9, and thanked Cllr Harrison for his contribution in setting up the electronic version. The Vice Chair confirmed he would be delivering 100 paper copy questionnaires to Café Eleven and a box in which completed paper copies could be returned. Cllr Harrison reported that 32 electronic questionnaires had already been completed online which was a positive given the launch date. He agreed to provide a further report for the October meeting, which he was unable to attend due to returning to University. ACTION Cllr Harrison to provide feedback on Questionnaire.

54.17 PLANNING MATTERS

Cllrs Johnston and Gittins left the room.

(a) Council considered the following planning application:

Ref 17/04057/FUL Barns at Wykey Farm, Wykey, Ruyton XI Towns

Proposed: Conversion of redundant agricultural building to one dwelling.

Following some discussion Council agreed to make no comment.

Cllrs Johnston and Gittins returned to the room.

(b) The Clerk explained that the Council needed formally to confirm its planning decisions made in August, which was to make no comment to the following:

Ref: 17/03308/FUL; 2 Vine Villas Pound Lane Ruyton XI Towns

Proposed: Erection of a first floor extension to include Juliet balcony...

Ref: 17/03419/FUL; | Yew Tree Cottage Blackbow Hill Ruyton XI Towns SY4 1HU

Erection of first floor extension to form enlarged bedroom and balcony; internal alterations to ground floor with veranda...

Council formally agreed without dissent in retrospect:

55.17 FINANCE

- a. Council considered and adopted by resolution the Half Year Budget Monitoring Report 2017/18 (Appendix B), provided by the Clerk. It was agreed that all variances had been satisfactorily explained and that Council had resolved that un budgeted expenditure relating to Memorial Hall window replacement and LED street lighting replacements be funded from their respective restricted reserve accounts. The Clerk reported on the August bank balance and that £1,131 had been received as a grant from Shropshire Council for Minor Highways Maintenance & Works.
- b. Council resolved to fund:
 - £100 to Village Hall Committee for staging the Home Grown Show, (Cllr Allison refrained from voting as he is a member of the Committee), using LGA 1972 s137.
 - £529 towards costs of maintaining the Church clock over a 3 year period, beginning in 2018.
- c. The Chairman confirmed the Clerk's remuneration had been paid correctly in August and that it complied with the September payroll report. He reported that due to the Clerk's holiday commitments and the Council's recent decision to change meeting

dates that arrangements had been made for Mrs Anne Chalkley to clerk the October meeting, expected costs were approved by Council (£12.00 per/hr + mileage at 45p/mile). The Chairman confirmed that he had also received the Clerk's time sheets which indicated that holidays were due.

- d. Council considered and resolved that the following invoices/reimbursement claims be authorised for payment:

	Chq No	Payee	Description	£
24/7/2017	875*	Great Ness & Little Ness PC	Donation to Youth Club	500.00
4/8/2017	880*	Clerk	Administration for 4 months	132.42
4/8/2017	881*	B Townson	Internal Audit	120.00
11/9/2017	882	Highline Electrics Ltd	Brownhill St light repair	31.80
11/9/2017	883	SJF Design & Print	100 B&W Questionnaires	24.00
11/9/2017		A Sanders Royle	Expenses for Home Grown Show relating to Hanging Basket Competition	19.98
11/9/2017	884	Ruyton XI Towns PCC	Room hire 3/8	12.00
11/9/2017	885	The Royal British Legion Poppy Appeal	20 lamp post poppies	60.00
11/9/2017	886	Clerk	Expenses	82.10

*cheques 880 & 881 issued in August, were authorised retrospectively. *cheque 875 although raised in July was not signed and issued until September by Council request.

- e. The Clerk explained why the CCLA account and deposit of £25,000 and had not been posted. Council agreed the following ACTION The Vice Chairman to arrange for Cllr DS to complete outstanding signature section and for Council's bank account with Bank of Ireland to be verified as genuine wither with either a solicitor or Vicar.

56.17 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Draft minutes of the council meeting held on 24 July 2017 were resolved as accurate by Council. Council instructed the Chairman to sign them as such.

57.17 SHROPSHIRE COUNCIL – Councillor Nick Bardsley reported that the next Multi agency meeting was to take place on 17 October, when it was hoped that results from the September traffic survey would be available. He went on to update councillors on Shropshire Council's new contract with Air band, in their continued commitment to improve rural broadband services.

58.17 LOCAL PROJECTS UPDATE:

- a. AED Project Numbers Plus – Cllr A Sanders Royle agreed to report on the scheme at a future meeting.
- b. Hanging Basket Competition – Cllr A Sanders Royle reported that a prize had been awarded at the Home Grown Show, however pictures were unavailable as the hanging basket had been stolen just before the event. Following some discussion and local feedback on the need to ensure ALL baskets were looked after in future years the following was agreed. ACTION: The Chairman and Cllr Sanders Royle to devise a new planting scheme, which would receive village support.

- c. WWI Beacon Event – Cllr A Sanders Royle outlined her proposals for the event. Discussion arose as to the need for DA & general public access, public liability insurance, a fire risk assessment and invitations to local dignitaries. It was agreed that before proceeding ACTION Cllr Sanders Royle would arrange for a fire risk assessment to be carried out.
- d. Spinney Tree Planting – Cllr Gittins updated the Council on progress to date and confirmed that a community event probably organised with the school was planned for Feb/March 2018.

59.17 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk's detailed Report was noted (Appendix D). In addition the following was discussed and agreed:

- Great Ness & Little Ness PC be approached with regard purchase of scanner with an offer of 318. ACTION Clerk.
- The SC Officer Mark Blount be invited to the October PC meeting; to facilitate discussion about sale of The Cliffe.

The Clerk gave her apologies for being unable to attend the October meeting.

60.17 DOG FOULING ISSUES – Following Cllr Denyer's report on issues in the vicinity of Platt Bridge and following an examination of a map of litter/dog waste bins located in the parish Council agreed that there was sufficient waste bins however residents needed to be encouraged to use them. ACTION, article to be included in November newsletter.

61.17 PARISH COUNCIL POLICIES – Council resolved that to adopt its policies as uploaded on the parish website www.rxit.org.uk/pc and found in the information tab.

62.17 SUPPLEMENTARY AGENDA – Cllr Gittins announced that ploughing competition was to be held at Wykey Farm on 23 September. Council agreed that the need for a new website, PC Facebook page and twitter account be tabled for discussion at the November Pc meeting following the analysis of the Questionnaire results.

There being no further business the Chairman closed the meeting at 9.40 p.m. The next Parish Council meeting is to be held at 7.30 p.m. on Tuesday 3rd October 2017 at The Victoria Room.

Confirmed as accurate....*A Johnston* Cllr Andrew Johnston

CHAIRMAN OF PARISH COUNCIL

Date....3-10-2017.....