

RUYTON XI TOWNS PARISH COUNCIL

5 SEPTEMBER 2016 MEETING MINUTES

A Parish Council ordinary meeting was held at The Victoria Room, Ruyton XI Towns at 7.30 pm on Monday 5 September 2016.

Parish Councillors in attendance: Mr T Allison; Mr M Berry (Acting Chairman); Mr C Case; Mrs M Drinan; Mr A Johnston; Mrs A Sanders Royle; Mr D Spicer; and Mrs A White.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk); Mr D White (Resident).

48.16 PUBLIC SESSION – No one wished to speak.

49.16 CHAIR'S INTRODUCTION & APOLOGIES – Cllr M Berry acted by agreement as Chairman in Cllr Slowley's absence, the latter being due to family commitments. In addition apologies were received from Cllr Gittings, these were accepted and approved by the Council.

50.16 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – Cllrs C Case, T Allison and A White declared interests in the grant application made by the Village Hall Committee (Min 5.16a); as they sat on the Committee.

51.16 SHROPSHIRE COUNCIL – Councillor Nick Bardsley gave a report updating the Council on issues such as:

- SC Work planned for w/c 12/9 on the footpath between Perry Bridge and Baschurch.
- Parishes meeting planned for 18/10 with SC Highways Co-Ordinator, (David Gradwell).
- His intention to follow up the issue of excessive use of cones outside Clive House, Ruyton XI Towns.
- Tender process for new SC Highways contract; which was likely to exclude maintenance of recreational/open green spaces dependent on majority view taken by Town & Parish Councils. Contract expected to commence 1/4/18.
- SC Cllr Simon Jones intention to attend the PC October meeting.
- Local bus service.
- Update on positive outcomes of 5 year assessment of land supply for housing development in Shropshire.
- A clustering event to discuss further the possibilities of parish and town councils taking on/financing services currently provided by SC was expected to be arranged in late September/October. Corrie Davies to update.

52.16 HIGHWAYS & MAINTENANCE ISSUES – Please refer to Min 51.16 above.

53.16 SHROPSHIRE COUNCIL & TOWN & PARISH COUNCILS CLUSTERING UPDATE - The Clerk reported that she had not been notified of any events occurring but was concerned that by inviting clerks only to such events the target audience i.e. the parish councillors were being overlooked. Council agreed after some discussion that the Clerk should write to SALC and Corrie Davies expressing their wish that at least a nominated councillor, possibly 2 be in attendance at such an event. *Cllr N Bardsley left the meeting.*

54.16 LOCAL REPORTS:

- a) Parish Plan Steering Group's (PPSG) – The Chairman Cllr Spicer reported that the Group intended to hold a drop in event on 16th, 17th and 18th November at The Talbot. Concluding in an evening open questions event on 19th November which Ben Hamilton Bailee had agreed to attend. Further work had been identified as possibly

requiring additional funding and it was resolved that a further £500 be transferred to the Group's budget; resulting in a Village Road Safety budget total of £1,000-00. (This was done using the Council's Power of Competence.)

- b) Local Poster Competition outlined by the Clerk on behalf of the Chairman Cllr Slowley - Outcome Parish Council decided that as at this time it was not appropriate to consider such a project, as PPSG were holding a public consultation event in November; when signage would be considered; the matter was deferred until the December 2016 meeting.

55.16 PLANNING MATTERS - The Clerk confirmed that no new planning applications or planning decisions had been notified to the Council since the previous meeting. It was acknowledged however that Bay Cottage Little Ness Road planning appeal had resulted in a dismiss decision (Ref 16/02390/NONDET); with a very pleasing Inspector's report.

56.16 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: The Council resolved that the draft minutes of the Council meeting held on 25 July 2016 be confirmed as accurate. The acting Chairman was directed to sign them as such.

57.16 FINANCE

- a. Council resolved to pay the following, instructing Cllrs Lewis and Case to check the supporting paperwork to the cheques raised before authorising payment: (Proposed TA; Seconded DS.) (Please note Cllrs CC; TA and AW abstained from speaking or voting on the village hall grant application.)

Chq No 823 £100.00; Ruyton XI Towns Village Hall – Home Grown Grant application

Chq No 824 £63.60 VAT £10.60; Highline Electrical Ltd – street light maintenance repairs

Chq No 825 £5,700.00; VAT £950.00; GR Contracting – Basketball court installation

Chq No 826 £102.43; Clerk; 3 months Home Working Allowance, mileage postage

Chq No 827 £22.00; SALC – Public speaking training session

Chq No 828 £1,146.67; Clerk's Aug Net Pay; (NG pay rise of 1% applied/back dated & tax refund.)

Chq No 829 £240.00 VAT £40.00; Mazars LLR; External Audit 2015/16.

- b. External auditors report – The Clerk presented the report; which confirmed that the accounts were accurate and highlighted no issues. She went on to present the notice of the "Conclusion of the Audit" which had or was in the process of being displayed on the Council's website and public notice boards with the Annual Return. The matter was noted.

58.16 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk gave a verbal presentation to Council and the following significant decisions arose:

- Council supported the use of Mail Chimp to produce the Council's electronic newsletter with the proviso that 4 hard copy newsletters were produced and displayed on notice boards within the Parish. 2 to be passed to Cllr White, 1 to be displayed at the Victoria Room and 1 passed to Mrs Lycett. The Clerk confirmed that the newsletter was available on the Parish Face Book page, circulated by Yoland Brown and had to date been signed up to by 67 residents.
- The following councillors agreed to be set up as signatories on the PC bank account; Cllrs Case; Slowley; Berry; Spicer and Johnston – Clerk to circulate necessary paperwork for completion by next meeting.
- Council resolved not to take on the responsibility of The Chapel grave yard given the lack of local interest. However the Council agreed that they would like to be

kept informed of future developments. Action – Clerk to respond to United Reform Church West Mids.

- Council agreed that the Clerk should follow up possibilities of qualifying for a Tesco grant for enhancement of recreational areas. Also the Clerk was instructed to contact SC to investigate whether play equipment situated at Marches Meadow could be relocated to Drs Meadow and Birch Grove play areas.

59.16 SUPPLEMENTARY AGENDA

- a. The Clerk reported that Cllr Berry had confirmed the accuracy of the second quarter bank statement reconciliation. Council funds as at 5/9/2016 were reported as £48,659.83; which took into account cheques raised this evening. A budget monitoring report would be provided at the next meeting.
- b. It was agreed by Council that Cllr Allison prepare an article for the October newsletter calling on volunteers to join a local P3 Group, with the aim maintaining local foot paths within the parish. Cllr Allison to lead the Group.
- c. Council agreed that they had no objection in principle to Mrs Sanders Royle erecting a sign advertising her chiropractic service.
- d. Cllr Berry reported that the way in which agendas were displayed on the website was confusing. It was agreed that only the current agenda should be displayed.

There being no further business, the Chairman closed the meeting at 9.19 p.m.

It was noted that the next Parish Council meeting would be held on Monday 10 October 2016 at 7.30 p.m. at The Victoria Room, Ruyton XI Towns.

Confirmed as accurate Cllr R Slowley Chairperson

Date.....