

RUYTON XI TOWNS PARISH COUNCIL

MINUTES 8 SEPTEMBER 2014

A Parish Council meeting was held at The Victoria Room, Ruyton XI Towns at 7.30 pm on Monday 8th September 2014.

Councillors in attendance: Mr C Case (Chairman); Mrs R. Slowley (Vice Chair); Mrs A Sanders Royle; Mr A Johnston; Mrs A White; and Mr M Lewis.

Also in attendance: Anne Chalkley Locum Clerk; Mr F.Beech (Mouchel) and Mr H Darrantt (Shropshire Council) and members of the public.

74.14 WELCOME BY CHAIRMAN & PUBLIC SESSION - The Chairman opened the meeting and invited comments from members of the public.

Mr Beech explained to the Council that they had successfully obtained a 'Sever Weather' award to repair the potholes that had been affected. Repair work will as a result be substantial and require road closures from Rednal Mill to the Grange near Dandyford from 5 October to the 30 October. Mr Beech circulated maps to the members; highlighting where HGV's will be diverted.

Mr Darrantt reported that Alderley Parish Council will be holding a public meeting on the 22 September between 5.00-8.00pm; displaying maps of where the work is being carried out. Alternatively the road works programme can be found on www.roadworks.org.

David White read out his objection to the White Cottage planning application 14/03117/OUT.

David White asked if Heath Cottage planning application should be commented on by West Felton Parish Council; the Chairman explained that it was located in Ruyton XI Town's parish and that the Clerk had informed West Felton PC of the application.

David White; Chairman of the Village Hall Committee explained why a grant donation had been sought from the PC. (See Agenda Item 85.14.)

75.14 APOLOGIES - The Locum Clerk explained that Cllrs T Allison; N Bardsley, D Spicer and their Clerk Sue Hackett had sent apologies were unable to attend the meeting. Cllr S Slowley reported that Mrs Mary Drinan had also given her apologies as she was also unable to attend the meeting. These were accepted by the Council.

76.14 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS – Cllr Case declared his pecuniary interest in agenda item 78/14a (Planning Ref: 14/03733/FUL) as the applicant was a colleague of his and also in agenda item 85/14a cheque number 710 as he was a member of the Village Hall Committee. Cllr White declared her pecuniary interest in agenda item 85/14a cheque number 710 as she was also a member of the Village Hall Committee.

77.14 CO OPTION OF PARISH COUNCILLOR – Cllr Slowley reported that Mrs Mary Drinan had expressed an interest in becoming a parish councillor however she will be undergoing surgery shortly and therefore would be out of action for a while. It was **AGREED** to approach her again once she is fully recovered.

78.14 PLANNING MATTERS – Council considered the following planning applications:

Cllr Case left the room and Cllr Slowley took the chair for this item.

- a. Reference: 14/03733/FUL (validated: 18/08/2014)
Address: The Wheelhouse, Shotatton, Ruyton XI Towns, Shrewsbury SY4 1JG
Proposal: Erection of single storey extension to rear elevation and detached garden store; elevational alterations; formation of enlarged terrace area with dwarf walling
Following some discussion Council agreed to make no comment.

Cllr Case returned to the room and resumed the chair.

- b. Reference: 14/03629/FUL (validated: 11/08/2014)
Address: Land Adj. Heath Cottage, Weirbrook, West Felton, Oswestry
Proposal: Erection of 2 detached dwellings; formation of vehicular access
Following some discussion Council agreed to oppose the application as it did not comply with Shropshire Council's recently submitted Local Plan and SAMDev submission and the Parish Council's Parish Plan as it was outside the development boundary.

- c. The Chairman stated that the following planning decisions have been notified to the Parish Council by SC:

Reference: 14/03117/OUT

Address: Land Adj White Cottage , The Cliffe, Ruyton XI Towns

Proposal: Outline planning application for a detached bungalow, including access and scale **Status: Application withdrawn.**

Reference: 14/02872/COU

Address: Memorial Hall, Church Street, Ruyton XI Towns, Shrewsbury

Proposal: Change of use to be able to serve tea/coffee, cakes, sandwiches etc. to eat in or takeaway (Class A3) **SC Decision: Grant Permission**

- 79.14 COUNCIL TO CONSIDER THE BENEFITS OF REGISTERING ASSETS AS A COMMUNITY ASSET – The Chairman reported growing concerns about the Talbot Inn which was to have new owners next week. Following some discussion about community assets it was agreed to monitor the opening hours of the Inn; a valued business within the village.
- 80.14 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Council resolved without dissent that the draft minutes of the council held on the 14 August 2014 were confirmed as accurate. The Chairman was then instructed to sign the minutes as accurate. (Proposed AW; Seconded RS.)
- 81.14 DEFIBRILLATOR PROJECT – The Chairman reported that the Primary School was very keen to get involved and would be arranging and paying for training. It was agreed that there was a need to spread the word to get about 12 volunteers to attend the training, and to find £100 funding for the 999 service. After discussion it was agreed to discuss this further at the next council meeting.
- 82.14 WAR MEMORIAL TASK GROUP- Cllr Sanders Royle reported that no response had been received from the War Memorial Trust. The Chairman reported that the Primary School may be commemorating WWI and the Parish Councillors have been invited to join in. Chairman to speak to the School and obtain further details.
- 83.14 HIGHWAYS & MAINTENANCE ISSUES & FOOTWAY LIGHTING:
a. VAS Project – Nothing to report.

- b. Maintenance issues. The Chairman reported that the lights had been repaired. Cllr Sanders Royle reported that there were still 4 that were not working. ACTION: The Chairman to follow up.
- c. Hanging baskets – It was agreed that the hanging baskets were to be taken down.

84.14 ANNUAL RISK ASSESSMENT- After discussion it was agreed to defer this to the next council meeting.

Cllrs Case and White left the room.

85.14 FINANCE

- a. Payments – Council resolved without dissent to approve payment of the following invoices/reimbursements; which were checked to supporting paperwork by Cllrs Slowley and Lewis:
 - Chq 707 D Peate £442.50 Village Maintenance (May – July)
 - Chq 708 Mrs A Chalkley £19.50 (Travel Expenses for attending meeting)
 - Chq 709 Shropshire Council £100.00 Parish Election costs 2013
 - Chq 710 Ruyton Village Hall Committee £100.00 (Donation to Autumn Produce Show; using Power of Competence)
 - Chq 711 Victoria Room £24.00 – For meetings booked in Aug and Sept.
- b. July Treasury Report (As provided by the Clerk in the Clerk's Report) – This was noted by the Council.
- c. Accounts 2013-14 External Auditor's Report – The Chairman reported that the Annual Return (AR) 2013-14 had been returned by the external auditors and that there were nothing to be addressed. The Chairman agreed to display the statutory notice and copy of the AR on the notice board.

86.14 SC REQUEST – VILLAGE ENHANCEMENT – The Chairman reported that the replacement tree planting scheme previously considered in July was not to replace the ones already in place, but provided additional oak trees. In view of this misunderstanding it was resolved to support the scheme, accept the trees and start planting. (Proposed by AJ; Seconded by CC.) Action: Clerk to notify SC.

87.14 CLERK'S UPDATE REPORT & COMMUNICATION – Council noted the Clerk's report (Appendix A) as distributed with the agenda. The Chairman reported that he had received a letter from Idris Williams regarding the Sand Pit, Olden Lane. He read the letter to the members and informed them that it was a copy of the letter she had sent to Shropshire Council Planning Officer regarding the extensively cleared area of trees and she had written to enquire what the Planning Authority intended to do to get this planting re-established. This was noted.

88.14 LOCAL REPORTS – Cllr Slowley reported that there was an Oswestry Area Committee meeting next week, which she was attending which would provide an opportunity for town and parish councils to discuss key strategic planning issues. She asked if members would report any issues they had to her to take to the meeting.

The Chairman reported that he had attended a meeting at SALC and was informed that all educational services at Shirehall would be relocating.

89.14 AMENDMENT TO STANDING ORDERS: Council resolved without dissent to adopt the following amendment as advised by NALC:

“The Openness of Local Government Bodies Regulations 2014 provides that a person may not orally report or comment about a meeting as it takes place if he or she is present at the meeting of a parish council or its committees but otherwise may:

- a) film, photograph or make an audio recording of a meeting;

- b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c) report or comment on the proceedings in writing.”

(Proposed: Cllr CC; Seconded AJ.)

- 90.14 SUPPLEMENTARY AGENDA – The Clerk was asked to contact Clive Dean for an update on the tree felling licence for the Spinney.

There being no further business the Chairman closed the meeting at 9.10pm. Councillors were reminded that the next meeting was to be held at 7.30 pm on Monday 13th October 2014 at The Victoria Room Ruyton XI Towns.

Confirmed as accurate..... C CASE

Chairman of Parish Council

Date.....