

# RUYTON XI TOWNS PARISH COUNCIL

## OCTOBER 2015 MINUTES

A meeting of the Parish Council was held at The Victoria Room, Ruyton XI Towns at 7.30 pm on Monday 12<sup>TH</sup> October 2015.

**Parish Councillors in attendance:** Mr C Case (Chair) Mrs R Slowley (Vice-Chair); Mrs A Sanders Royle; Mr T Allison; Mr D Spicer; Mrs A White; Mr M Berry; Mr S Gittins and Mrs M Drinan.

**Also in attendance:** Clerk Sue Hackett; and 4 members of the public.

73.15 CHAIRMAN'S INTRODUCTION – The Chairman opened the meeting; members of the public asked to make their comments at Min 77.15. This was agreed by members.

74.15 PUBLIC SESSION – None.

75.15 APOLOGIES & COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS – The Clerk reported that the following apologies had been received:

Cllr Johnston and SC Cllr Bardsley had been unable to attend due to work commitments. These were accepted and approved by Council.

76.15 COUNCILLORS DISPENSATIONS – The Clerk reported that all councillors present had requested dispensations in order to consider and vote on Min Ref 79.15. These were agreed by Council who resolved that dispensations be granted given that the School was integral to the community and that “interested” parties i.e. parents, school governors should be allowed to speak and vote.

77.15 TRAFFIC MANAGEMENT REPORT – Cllrs Spicer & Berry summarised the outcomes of their meeting with D Gradwell on 5/10/2015.

The Chairman lifted standing orders with the agreement of Council and asked the members of the public to air their views. All members of the public present expressed their concerns about the volume of speeding traffic in the village and particularly HGV traffic. Fears experienced by those using the pavements were noted. Standing orders were then reinstated.

Councillors agreed that traffic speeding remained a significant issue to not only the village but many similar villages in Shropshire. Council agreed that in the first instance the Clerk would contact the Safer Road Partnership about the speeding concerns in the village and request for a permanent speed camera. Following a report by Cllr Drinan delegated authority was also given to the Road Safety Working Group formed (i.e. Cllrs DS; MB; CC; MB) to explore the option of appointing an outside consultant to consider options available. Final decision to be taken by PC following a report and recommendation from the RS Working Group. **Action Clerk to contact SRP and feedback to WP; WP to report Nov meeting.**

78.15 FOOTWAY LIGHTING – Clerk reported that an amended quote had been received from the contractor given the Council's latest instructions (Sept meeting); 4 lights had been reported as faulty during the month. Following some discussion it was resolved that the contractor be given authority to slowly replace all PC owned lights with LEDs; taking in to account the financial constraints of the Council. **Clerk to manage with Contractor.**

79.15 ST JOHN THE BAPTIST SCHOOL REPORT – Cllr Slowley & Case reported on the School’s intention to federate with Bomere Heath Primary School. It was resolved that the Parish Council would support the federation. **Action Clerk to write to the schools & Governing Boards in support of the federation.**

80.15 SHROPSHIRE COUNCIL REPORT – Unavailable.

81.15 PLANNING MATTERS – No planning matters arose.

82.15 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES - Draft minutes of the Council meeting held in September were resolved as accurate by Council; and the Chairman was instructed to sign them as such. (Proposed; AW; Seconded RS.)

83.15 PROJECTS/LOCAL REPORTS UPDATE:

- a. AED Project – Cllr Sanders Royle reported on the recent training event and that 17 volunteers had now been recruited and trained. A further training event had been organised for 3/11/2015. **Action Cllr ASR to publicise.**
- b. Spinney – Cllr Gittins reported that Mr S Penton had agreed to fell the existing trees present in the autumn and sources of new trees were being sought. **Action SG & Clerk.**
- c. Safeguarding Children – Cllr Spicer asked for the matter to be deferred which was agreed.
- d. Cllr Mary Drinan reported that a 30% response rate to the local questionnaire about the shop and PO had been received and was currently being analysed. **Action Cllr MD to publicise results possibly in PC Newsletter.**
- e. Emergency Planning – Council agreed that the item be deferred to the Nov meeting.
- f. Police Commissioners Survey – Cllr Berry reported on the PC’s submission.
- g. SALC AGM – It was agreed that Cllrs MB and MD would attend the meeting on behalf of the PC. **Action Clerk to book.**
- h. Doctors Meadow Play Area – The Chairman reported that funding amounting to £1,500 was now available to install the basketball post & net, and hard surface. It was agreed that the **Clerk contact SC Officer Mark Blount on the matter and arrange for its installation.**

84.15 FINANCE

- a. Council resolved to pay the following, instructing Cllrs Slowley and Case to check the supporting paperwork to the cheques raised before authorising payment:  
(Chqs 758,759 cancelled as spoilt)  
:  
Chq No 767 Post Office Ltd; SC Parish Council VAS contribution £1,700-00;  
Chq No 768 DE Peate; £655-50; Village Maintenance;  
Chq No 770 HighLine Electrical Limited £TBC; St light repairs; Incl VAT £10.23;  
Chq No 769 Mazars £ 120.00; External Audit fee; Incl. VAT £20.00;  
Chq No 771 Ruyton XI Towns PCC £16.00; Rent of room 12/10/15;  
Chq No 772 Post Office Ltd £387-00; Second quarter Tax due to HMRC;  
Chq No 773 Heys First Aid £180.00; AED training course.
- b. Nationwide Deposit Account - Council resolved that given that they were not expected to exceed £75,000 in the account there was no need to open a deposit account. It was agreed that should the balance be expected to exceed this limit the Parish Council would re-consider opening a deposit account.

- c. External Audit – The Clerk circulated the Mazars Report and final Annual Return 2015 which were noted. It was noted that the electors’ notice of inspection as per legislation had been completed and publicised on PC notice boards. Whilst the AR and external auditors report had been published on the PC’s website.
- d. Treasury Update & Bank Reconciliation – Cllr Berry confirmed that he had independently checked the bank reconciliation as at 30/9/2015 which he found to be correct whilst the 3 salary payments made to the Clerk between 1st July – 30 Sept 2015 were also found to agree to Payroll records. The Clerk’s Treasury report as detailed in the Clerk’s report was noted by Council. The circulated mid-year Budget Monitoring Report was also noted by Council.

85.15 CLERK’S UPDATE REPORT & COMMUNICATION – The Clerk gave a summary of the report at Appendix A; adding recent correspondence received from Lloyds Animal Feeds and the Local Policing Team. These were noted by Council. Cllr Allison reported that the Environment Agency had visited the site on the river Perry where debris had built up at the request of the Clerk and had confirmed to him that they would be clearing it as part of their ongoing Works Programme.

86.15 TRAINING UPDATE – The Clerk gave a brief report on the VAT training she received on 5/10/2015.

87.15 SUPPLEMENTARY AGENDA – Following a report by Cllr Allison it was agreed that the sponsorship of kissing gates be supported by the PC in their next newsletter which the Clerk confirmed would be published in November 2015.

There being no further business the Chairman closed the meeting at 9.30 p.m. and reminded councillors that the next meeting was to be held on 9<sup>th</sup> Nov 2015 at The Victoria Room; Ruyton XI Towns.

Confirmed as accurate ..... Chairman Cllr Colin Case  
 Date.....