

# RUYTON XI TOWNS PARISH COUNCIL

## MAY MEETING AGENDA

The Annual Parish Council meeting was held at The Victoria Room, Ruyton XI Towns at 7.30 pm on **Monday 11<sup>th</sup> May 2015**; it followed the Annual Parish meeting and commenced at 8.10 p.m.

**Councillors in attendance:** Mr C Case (Chairman); Mrs R Slowley (Vice-Chair); Mrs A Sanders Royle; Mr S Gittins; Mr T Allison; Mr D Spicer; and Mrs A White.

**Also in attendance:** Clerk Sue Hackett; Shropshire Councillor Nick Bardsley and 2 members of the public.

- 1.15 ELECTION OF CHAIRMAN – Cllr Slowley asked for nominations; it was unanimously resolved that Cllr Case be elected as Chairman. (Proposed DS; Seconded MB.) Cllr Case duly signed his acceptance of office.
- 2.15 ELECTION OF VICE CHAIRPERSON – The Chairman asked for nominations; it was unanimously resolved that Cllr Slowley be elected as Vice-Chair. (Proposed DS; Seconded MB). Cllr Slowley accepted.
- 3.15 APOLOGIES – The Clerk reported that Cllr Johnston; Gittins and Drinan apologised for non-attendance due to work commitments and in Cllr Drinan’s case indisposed. These were accepted and approved by the Council.
- 4.15 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – Cllrs Case, White and Sanders Royle declared an interest in planning application 14/04168/OUT, due to living in close proximity to the site.
- 5.15 PUBLIC SESSION - Mr David White a local resident reported on his concerns with regard to planning applications 14/03841/OUT and 14/04168/OUT. He urged the Parish Council to continue opposing both applications as the amendments principally relating to access did not improve either application or the grounds on which the Council had reached their earlier decision.
- 6.15 RE- ADOPTION BY COUNCIL OF THE POWER OF COMPETENCE – The Council resolved to re-adopt the power of competence, given that it met the required criteria.
- 7.15 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES – Council nominated the following representatives:
  - (a) Primary School representatives - Cllr Slowley.
  - (b) Shropshire Council LJC reps – Cllr Case; but all councillors are welcome to attend.
  - (c) SALC Area Committee reps for North and Oswestry (2) – Cllr Slowley & Case.
  - (d) Village Hall representative – Cllr Allison.
  - (e) Nesscliffe Heritage Group – Cllr Slowley.
  - (f) Emergency Planning Officer. – Cllr Spicer.
  - (g) Parish Plan Steering Group – Cllr Berry.
  - (h) Tree warden/Snow warden – Cllr Allison.(These were proposed by ASR and seconded by AW. )
- 8.15 STANDING ORDERS & FINANCIAL REGULATIONS – Council resolved to re-adopt both.

## 9.15 PLANNING MATTERS

- a. The Council considered the following planning application amendments recently received:

*Cllrs Case, Sanders Royle and White left the room.*

Reference: 14/04168/OUT

Address: Residential Development West of Darlee Cottage, Brownhill.

Proposed: Outline application for the erection of 2 no. dwellings to include means of access.

Council noted the changes to the application and the SC Highways comments which it endorsed but these did not affect the Parish Council's original decision to oppose the application. (By unanimous agreement.)

*Cllrs Case, Sanders Royle and White returned to the room.*

Reference: 14/03841/OUT

Address: Proposed Residential Development Land North of, Olden Lane.

Outline application for the erection of 3No dwellings (all matters reserved)

Council noted the amendments to the application but were unanimous in their decision that it did not affect the Council's original decision to oppose the application as it remains outside the village's development boundary. New proposals relating to the frontage were considered to have a more detrimental effect to the appearance of the entrance to the village. Action: Clerk to submit comments.

- b. SC Planning decisions as notified were reported by the Chairman as follows:

Reference: 14/05743/OUT (validated: 05/01/2015)

Address: Proposed Residential Development to the West Of, Little Ness Road, Ruyton XI Towns, Shropshire

Proposal: Outline application for residential development to include new access  
SC Decision: Refuse

Reference: 14/05771/FUL & 14/50772/LBC (validated: 12/01/2015)

Address: Talbot Inn , Church Street, Ruyton XI Towns, Shropshire, SY4 1LA

Proposal: Erection of single storey extension to, and conversion of the former stable building to provide multi-purpose events rooms, bar area, formation of outside covered seating area . SC Decision: Grant Permission

- 10.15 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Draft minutes of the council meeting held on 13<sup>th</sup> April 2015 were confirmed as accurate by Council with one amendment at Min 199.14. The Chairman was then instructed to sign them as correct.
- 11.15 SHROPSHIRE COUNCIL – Councillor Nick Bardsley reported that the VAS project had now commenced. Council agreed that the Clerk could confirm to SC the Council's contribution of £1,700 to the scheme. Action: Clerk.
- 12.15 HIGHWAYS & MAINTENANCE ISSUES & FOOTWAY LIGHTING – No new items.
- 13.15 PARISH PROJECTS UPDATE:
- a. War Memorial Task Group – Cllr Sanders Royle confirmed that her intention to apply again for grant funding to the War Memorial Trust on behalf of the PC.

- b. AED Project – It was agreed by Council that Cllr Sanders Royle was to arrange another training course; which the Council would finance.
- c. PC Website and Newsletter – Following a request by the Chairman; Council confirmed that the new website could now go live. Council discussed the need to ensure newsletters and school and church events are made easily available within the village. It was agreed that Cllr White would liaise with the school and distribute hard copies of the PC's newsletter.
- d. Hanging Basket Project – Council approved unanimously a funding budget of £900 max to buy the planted baskets from Derwen and local Barncroft nursery. Should volunteers not come forward arrangements would be made pay contractors to put up the baskets. The Chairman agreed to source and collect the baskets; making inquiries if necessary to appoint a contractor to install the baskets.
- e. The Spinney – Following a report from the Clerk the Council agreed that senior officers at SC should be contacted as SC leased the land it was their responsibility to ensure unsafe trees were felled by obtaining a felling licence from Pentons. It was agreed that the matter was now of some urgency. Action: Clerk.
- f. Doctors Meadow – Council agreed that the Clerk was to follow up with Clive Dean whether the basketball stand had been acquired and when it was likely to be installed. Action: Clerk.
- g. Bus shelters & Other Street Furniture – A bus stop post in Baschurch, next to Platt Bridge (south side) had been identified as requiring repair. The bus stop timetable next to Cedar Cottage; Brownhill bus was broken and required repair. Action Clerk to notify SC.
- h. Safe Guarding – Cllr Spicer reported that recently meetings had been held in Shropshire organised by The Children's Trust & Safe Guarding Board and as a result it was intended to hold meetings with parish councils. The Chairman urged councillors to explore how the community could be made aware of the importance of the initiative. Posters were circulated for display.

#### 14.15 FINANCE

##### Annual Arrangements:

- a. Council unanimously agreed to renew the following annual subscriptions, contracts and grant payments:
  - Shropshire Association of Local Councils,
  - Society of Local Council Clerks,
  - Highline Electrics Ltd and Scottish Power.
- b. Council confirmed its banking arrangements with Bank of Ireland UK & its intention to open a fixed interest deposit account with Nationwide BS.
- c. Fixed Asset Register & Insurance – The Council confirmed the register and its insurance arrangements per the April meeting decision but decided to revisit the Fixed Asset Register at its July meeting as a result of observations made by the Chairman with regard to land title and land maintained by the Council.
- d. Yearend 2014/15 Budget Monitoring Report – Adopted as circulated at previous meeting.
- e. The Clerk apologised but was unable to report on April payments and receipts as the bank statement had not as yet been received.
- f. Council confirmed as correct the May SO salary payment to Clerk £516.53 and resolved that the following be authorised for payment:
 

Noted (Chq 742) Voided;

SALC Annual Subscription & Training Fee (chq 743) £430.35 VAT £Nil;

Heys First Aid £160.00 AED Training 23/4 (chq 744) VAT £Nil;

Ruyton XI Towns PCC £ 15.00 Rent of room 11/5 (chq 745) VAT £Nil;

Aviva Insurance Premium £465. (chq746) IPT £27.74 VAT £ Nil.

15.15 COUNCIL CONFIRMED THE RE-ADOPTION OF THE FOLLOWING POLICIES:

- a. Pre-Planning Policy
- b. Freedom of Information Policy / Publications (Pricing policy to be reviewed)
- c. Communications Policy
- d. Press & Media Policy
- e. Complaints Policy (Proposed CC Seconded MB.)

16.15 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk gave a summarised report which was accepted by the Council.

17.15 LOCAL REPORTS – Cllr Slowley summarised the need for all to complete a questionnaire compiled by Clive Dean (SC) on the Cliffe and Nesses. As it had been well circulated by the Parish council it was agreed that SALC would be approached to circulate it to all Shropshire Town & Parish councils whose residents might use these local beauty spots.

18.15 SUPPLEMENTARY AGENDA – Councillors agreed their response to the SC Planning Committee Questionnaire and instructed the Clerk to submit them.

The Chairman closed the meeting at 10.10 p.m. and reminded those present that the next meeting would take place on 9<sup>th</sup> June at 7.30 p.m. at The Victoria Room.

Confirmed as accurate.....Cllr R Slowley Date.....  
Vice Chair Ruyton XI Towns Parish Council.

Appendix A Clerk's Report  
Appendix B Fixed Asset Listing