

**RUYTON XI TOWNS PARISH COUNCIL**  
**MINUTES OF MEETING HELD ON 14th MAY 2012**

A meeting of the Parish Council was held at Ruyton XI Towns Memorial Hall on Monday 14th May 2012 at 7.35 pm. The meeting followed the Annual Parish meeting.

COUNCILLORS IN ATTENDANCE: Mr T. Allison; Mr C. Case (Chairman); Mr S. Gittins; Mr A Johnston; Mr M. Lewis; Mrs M. Lycett; Mrs D. Needham; Mrs R. Slowley (Vice-Chair); Mr J.Hamlett; Mrs A White.

ALSO IN ATTENDANCE: Shropshire Councillor (SC) – Aggie Caesar-Homden; Clerk - Sue Hackett; 7 members of the public.

#### 12.12 PUBLIC SESSION

A representative from the Talbot Inn attended and presented pre-application plans for housing development at The Talbot Inn. Several questions were asked by councillors and members of the public in attendance. The Chairman confirmed that it was unusual for the Council to be consulted at such an early stage as usually their comments were formed when a detailed application was submitted to SC.

A resident from Little Ness Residents Group spoke in detail about the planning application proposed at Foxholes Buildings, Little Ness Ref 12/01419/EIA and its potential effects on the parish.

The Foxholes Buildings applicant presented a report on the planning application 12/01419/ EIA.

The Chairman thanked both for their reports.

13.12 ELECTION OF CHAIR PERSON- The Vice-Chair asked for nominations for Chairman of the Parish Council. The Council resolved unanimously to appoint Cllr Colin Case; who accepted the office. ( Proposed; AJ; Seconded; JH.)

14.12 ELECTION OF VICE-CHAIR - Cllr Case resumed his seat as Chairman and signed his formal acceptance of office. He asked for nominations for Vice- Chairman. The Council resolved unanimously to appoint Cllr Slowley; who accepted the office. ((Proposed JH; Seconded SG).

15.12 APOLOGIES – The Chairman reported that Cllr Brown was unable to attend due to work commitments. This was accepted and approved by Council.

16.12 COUNCILLORS DECLARATIONS OF INTEREST- In accordance with S50-52 of LGA 2000 the following declarations were made and noted by the Council:

- Cllrs Slowley; White, Allison, Needham and Case; expressed their ongoing personal interest as members of the Parish Plan Steering Committee (PPSC).
- Cllrs Allison; and Case expressed their ongoing personal interest as members of the Village Hall Committee.
- Cllr J Hamlett declared a personal and prejudicial interest in planning application 12/01418/FUL

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- 17.12 SHROPSHIRE COUNCILLOR REPORT – Cllr Caesar-Homden reported on SC's Local Boundary Review, Community Covenant with the Armed Forces, SC in its new role as Strategic Commissioner and its formation of a 51% Council owned public company providing shared services both internally and externally. She encouraged residents to follow events via the Council website.

Cllr Caesar Homden updated residents and the council on services provided over the last year and the Council's specific intentions re:

- Dunning Close Play Area & Bridge Inn Field.
- Additional installation of signage at Jubilee Bridge.

Cllr Caesar-Homden responded to questions raised and explain why as the parishes SC councillor she had asked for planning application 12/00162/LBC & 12/00165/FUL to be decided by a delegated officer and not go to planning committee; when she had been informed of the Parish Council's views concerning the application. Following some discussion over the issue it was agreed that there was a need for the Parish Council and Cllr Caesar-Homden to work more closely together.

**This is incorrect. I explained that I do not make decisions on planning and that I had agreed with planning officers advice that that they should determine this application under delegated authority and that I was unaware of any need for the application to go to a planning meeting. I had not been approached by any member of the public nor the parish council to ask for this application to be heard at a planning committee meeting.**

**I do not recollect there being any such agreement about working more closely together, there was discussion about communication and the fact that the parish council had not contacted me to ask for the application to go to a planning committee meeting. I did also offer to arrange training for the PC with regards to planning matters and their responsibilities i.e. neither the PC nor myself are decision makers, merely consultees.**

- 18.12 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Minutes of the Parish Council meeting held on 2/4/12 were considered by members and found to be accurate. RESOLVED The Council instructed the Chairman to sign them as an accurate.

#### 19.12 PLANNING MATTERS

- a. Clerk reported on correspondence received from Penton's regarding lease of Doctors Meadow which had recently been circulated to councillors. It was agreed that matter would be deferred to the next council meeting.
- b. Council considered the following planning applications:  
*Cllr Hamlett left the room.*

Reference: 12/01418/FUL (validated: 10/04/2012)

Address: Myddle Farm, Shotatton, Shrewsbury, SY4 1JH

Proposal: Installation of 135 solar photovoltaic panels to the roof of a grain store

Applicant: Mr Charles Brown

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Council resolved without dissent to support the planning application. (Cllr AW abstained.)

*Cllr Hamlett returned to the room*

c. Amended planning applications: Ref: 11/05772/FUL& 11/05774/LBC- Shelvock . With the agreement of Council Standing Orders were lifted by the Chairman and the applicant was asked a number of questions by councillors regarding measures taken to reduce traffic flow particularly on narrow lanes on the approach to the site near Elbridge. Standing Orders were then reinstated.

Following some discussion Council confirmed unanimously their support of the application as the applicant's had removed from the application ATV/quad bike and clay shooting and had mitigated traffic flow issues in their traffic plan.(Proposed JH; Seconded SG.)

d. Foxholes Buildings, Little Ness Ref 12/01419/EIA – Erection of 3 poultry rearing sheds; 2 control rooms, 7 feed bins. The planning application was discussed. Council resolved that as the application was outside the parish boundary and that as no local residents (other than Cllr RS) had highlighted their concerns to the Council, no comments were to be made by the Council. ( Proposed SG; Seconded TH; For 9; Against RS.)

e. Clerk reported there had been no new planning application decisions notified to the Council.

f. Chairman reported on the NALC Early Day Motion on Planning Appeals. Council agreed to support the motion ( Proposed CC; Seconded TA; For 4; Against 4 Chairman used his casting his vote.)

#### 20.12 LOCAL REPORTS

- a. Dunning Close & Bridge Inn Field Projects – Cllr Slowley presented a detailed plan of the play scheme at Dunning Close.
- b. Drs Meadow Spinney, Diamond Jubilee Woodland Project – Update by Chairman on behalf of Cllr Brown. During Oct/Nov 2012 trees were to be cut down and timber sales would contribute to the cost of planting new Jubilee wood. Clive Dean currently sourcing saplings.
- c. Local Joint Committee (LJC) - Cllr Gittins stated there was nothing new to report.
- d. Nesscliffe Advisory Group – Cllr Slowley gave her report. See Appendix A.
- e. SALC Reports & Oswestry Meetings – The Chairman reported that the meetings were scheduled for the forthcoming week.

#### 21.12 HIGHWAYS

- a. Jubilee bridge concerns highlighted by Mr A Prince; see Min 17.12 – being resolved by SC.
- b. 2011 Unsatisfactory resurfacing work carried out in Ruyton XI Towns; School Road; Brownhill – Agreed to be followed up with SC Div Surveyor.

#### 22.12 YEAR END ACCOUNTS – Appendix B

- a. Council to approve the yearend accounts; Annual Return Section1 and bank reconciliation – By agreement deferred to next meeting.
- b. Council to consider the Internal Auditor's report and complete the Annual Return Section 2 and approve it - By agreement deferred to next meeting.

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- c. Council considered the Internal Auditor's report, congratulated the Clerk and agreed to minute the following in the interests of transparency and as advised by the Internal Auditor:

That Min Ref 42.11(b) Relating to the authorisation of the reimbursement (chq 257) of £375.00; to Mr C Case related to the Parish Council's provision of a play house for Ruyton XI Towns Pre-School. This was purchased by Cllr Case on the Parish Council's behalf. This was supported by the Council's earlier decision Min Ref 14.11(a) to make a s137 grant to the Pre-School for outdoor equipment.

Clerk to respond to Internal Auditor.

### 23.12 FINANCE

- a. Council approved the renewal of SALC annual subscription.  
b. Council approved the renewal of insurance policy with Came & Co.  
c. Payments - Council examined the following invoices and reimbursements and authorised their payment instructing Cllrs Lycett and Lewis to check and sign.

Staples Direct	Admin Delivery charge	Chq No 302	£3.00
R Slowley	Travel Expenses	303	£ 31.20
SALC	Annual Sub	304	£360.62
Mr B Townson	IA Fee 2012	305	£100.00
Broker Network Ltd	Annual insurance	306	£461.95

- d. April Receipts - The Clerk reported that the annual VAT refund for 2011/12 £172.26; the precept of £16,000, interest £7.15 had been received. Balance in the Treasurer's Deposit Account as at 30/4/2012 was £44,768.80.  
e. VAS Costs & Possible Donation by School – It was decided that Cllrs Johnson & Case would carry out a site survey of School Rd and discuss the options available with costs reporting back to Council at the next meeting.  
f. Nat West Account – Opening of account deferred to next meeting.

24.12 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk summarised the report see Appendix C

12. APPOINTMENT OF PARISH REPRESENTATIVES – Council appointed the following:
- a. Primary School representative – Cllrs Case and Slowley.  
b. Shropshire Council LJC representative – Cllr Gittins.  
c. Village Hall Committee representatives – Cllrs Case and Allison.  
d. ALC Area Com/ Oswestry TC Meeting representatives – Cllrs Case, Slowley, Needham.  
(e) Nesscliffe Heritage Group representative – Cllrs Allison & Slowley  
(f) Charity Trustee representative- Cllr Slowley.

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(g) Emergency Planning Officer – Cllr Lewis.

The Chairman thanked everyone for attending and closed the meeting at 9.45 pm and reminded those present that the next meeting was to be held on **Monday 11th June 2012 at 7.30 pm at The Memorial Hall, Ruyton XI Towns.**

Confirmed as accurate..... C CASE CHAIRMAN Date.....