

# Ruyton XI Towns Parish Council Minutes May 2011

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The annual meeting of the parish council was held at the Memorial Hall on **Tuesday 3rd May 2011 at 7.30pm**. It followed the annual parish meeting.

COUNCILLORS IN ATTENDANCE: Mr T. Allison; Mr C. Case (Chairman); Mr A. Johnston; Mrs M. Lycett; Ms D Needham; Mrs R. Slowley (Vice-Chair); Mr C Brown; Mrs A White and Mr J. Hamlett.

ALSO IN ATTENDANCE: Shropshire Council (SC): Cllr Caesar-Homden; Tim Morris and Mark Blount; several members of the public and Sue Hackett (Clerk).

15.11 WELCOME BY CHAIRMAN – The Chair opened the Parish Council meeting and retired from his seat as Chair. The Vice Chair resumed the Chair's seat.

16.11 APPOINTMENT OF CHAIR – The Vice-Chair asked for nominations for Chairman of the Parish Council. The Council resolved unanimously to appoint Cllr Colin Case; who accepted the office. ( Proposed; CB; Seconded; AJ.)

17.11 APPOINTMENT OF VICE CHAIR – Cllr Case resumed his seat as Chairman and signed as his formal acceptance of office. He asked for nominations for Vice-Chairman. The Council resolved unanimously to appoint Cllr Slowley; who accepted the office. ( Proposed JH; Seconded CC).

18.11 COUNCILLORS DECLARATIONS OF INTEREST – In accordance with S50-52 of LGA 2000 the following declarations were made and noted by the Council:

- Cllrs Slowley; Allison, Needham and Case; expressed their ongoing personal interest as members of the Parish Plan Steering Committee (PPSC).
- Cllrs Allison; and Case expressed their ongoing personal interest as members of the Village Hall Committee.

19.11 APOLOGIES: The Chairman announced that he had received apologies from Cllrs Gittins & Lewis who had been unable to attend due to work commitments. These were accepted and approved by the Council.

20.11 OSWESTRY PLACE PLAN & SAMDev CONSULTATION – A presentation was given by Tim Morris (SC Planning Policy Officer) on the importance of the SAMDev Consultation and importance of the accuracy of the Oswestry Place Plan.

The Chairman opened the session to public questions where concerns were expressed about the loss of explicit planning policies C6 & H12 & H13 which were originally in the Oswestry Deposit Plan. Tim responded that SC had found it difficult to produce LDF for a huge geographical area replacing 6 district documents & the strategic SCC plan with a total of 500 or so detailed policies. CS6 was now the key policy about design & dev. SAMDEV is to provide the local details.

Tim continued to respond to questions raised about the Dairy S106 agreement; village development boundaries; CIL receipts and their accountability.

Tim Morris acknowledged the work carried out by PPSC and stated he was happy to meet with them to discuss the topic further. Cllr Caesar-Homden stated the need to hold a public consultation event on SAMDev outside of the Parish Council meeting. It was agreed that PPSC and Tim Morris would liaise on the matter of SAMDev.

# Ruyton XI Towns Parish Council Minutes May 2011

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21.11 PUBLIC FORUM – The Chairman announced that the Council had received formal notification from SC that Jubilee Bridge will close on Mon 6th June for repair work ; which was estimated would take 2 weeks. Platt Bridge – The Chair on request gave details of repairs planned for the bridge to be carried out by SC. Cllr J Hamlett stated that to close the bridge during the harvest season was not appropriate. Cllr Caesar-Homden stated that discussions with local businesses would take place in the next week or so before the final dates of closure were finalised. Residents present also expressed concerns about:

- The affects of the bridge closure on the Fire Sevice as 2 firemen live this side of bridge; and response times to Ruyton would be seriously affected.
- The affect on the local bus service.(These were noted by Cllr Caesar-Homden.)

22.11 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Draft minutes of the parish council meeting held on 4/4/11were confirmed; with the following addition. DN was added to those councillors expressing a personal interest in PPSC. The Chairman was then instructed to sign the minutes as accurate.

23.11 SHROPSHIRE COUNCIL REPORT & S106 REPORT - Cllr Caesar-Homden reported on SC's Music Studio Funding; Shropshire News Room on SC website; LJC Events yet to be finalised and the School Reorganisation which would go to Cabinet the following day.

Cllr Caesar-Homden stated that she would only be attending parish meetings on a quarterly basis; unless asked specifically by the parish council to attend due to her current work load. She would however provide regular monthly written reports to the Council. Cllr Caesar-Homden went on to introduce SC Officer Mark Blount who gave a S106 report update for the parish:

- There was a capital fund of £7,500 for the provision of an open space area at Arundel/Kingsland from S106 contributions.
- Shropshire Council had made available a £12,000 capital fund for the Bridge Inn Field; as S106 monies in the past failed to be collected. SC are looking to undertake consultations with the local residents at the end of May/beginning of June as to how these resources can best be spent and will advise as to the exact dates of the proposed consultation.

24.11 LOCAL REPORTS:

- (a) LJC Report – Cllr Slowley confirmed that Corrie Davies was the new Community Action Officer and that grant funding now required matched funding.
- (b) PPSC – Cllr Needham requested that the Council formally approved and adopted the PPSC response to SC with regard to SAMDev. This was formally adopted by resolution. (Proposed CC; Seconded AJ) Cllr Slowley to resend response to SC Tim Morris.

# Ruyton XI Towns Parish Council Minutes May 2011

## 25.11 PLANNING

(a) Planning Application Ref: 11/01554/FUL; Croft House, Olden Lane, Ruyton XI Towns, Proposal: Erection of a single storey extension to form link between house and existing outbuilding and conversion of outbuilding into additional living accommodation.

Following some discussion the Council resolved without dissent to support the planning application. (Proposed JH Seconded DN.)

(b) Planning Decisions notified to the Council by SC as permission granted:

11/00818/LBC	Talbot Inn Church Street Ruyton XI Towns	Alterations in association with provision of ensembles to existing letting bedrooms .....
11/00890/FUL	Kynaston Farm, School RD Ruyton XI Towns	Formation of new vehicle access

(c) Severn Trent Plant - Ruyton XI Towns. Clerk awaiting response from letter sent.

## 26.11 FINANCE – Report by Clerk

(a) The insurance quotes received (3) were discussed by the Council and it was unanimously agreed that the Clerk was to be given delegated powers to arrange the insurance with Came & Co via the 2nd year 3 year agreement.

(b) The council examined the following invoices and reimbursements and authorised their payment and instructing Cllrs Lycett and Lewis to sign them:

Payee	Description	Chq	£
S D Hackett	Reimbursement of expenditure relating to postage & Mileage	254	32.17
ALC	Annual subscription	252	342.61
ALC	Training	252	40.00
S Gittins	Refund of paints used to repaint sign post	251	33.11

(c) By agreement the Co-Op Bank report was deferred to next meeting.

(d) The yearend bank reconciliation & variance report to be submitted to Mazars was confirmed as accurate by the Council and the Chairman was instructed to sign as evidence of this confirmation.

(e) ACCEPTANCE & APPROVAL OF ANNUAL RETURN (AR) ACCOUNTS  
2010/11- Council members considered the AR Accounting & Governance Pages 1 & 2 (App C); after having considered the internal auditor's report. Council resolved without dissent to accept and approve the AR instructing the Chairman to sign as evidence of this approval. (Proposed CC; Seconded AJ.)

(f) The Council confirmed their response to the internal auditor's report.

27.11 HIGHWAY MATTERS: The Chairman reported on the progress of VASs; street lights and repairs to pavements on Church Bank; and the village hall wall. A light was reported as faulty on Gooseberry Lane.

28.11 COMMUNICATIONS RECEIVED: The Council considered the Clerk's report; App B.

# Ruyton XI Towns Parish Council Minutes May 2011

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## 29.11 APPOINTMENT OF PARISH REPRESENTATIVES: **The Parish Council confirmed without dissent the following appointments:**

- (a) Primary School – Cllr Slowley.
- (b) Shropshire Council LJC; Cllr Gittins was elected.
- (c) Village Hall Committee- Cllr Allison.
- (d) ALC Area Com - Cllr Case; Oswestry TC Meeting - Cllrs Slowley, Case & Needham.
- (e) Nesscliffe Heritage Group – Cllr Slowley.
- (f) Charity Trustee; Cllr Slowley.
- (g) Emergency Planning Officer – Cllr Lewis.

30.11 SUPPLEMENTARY AGENDA – Central Network Project; Cllr Brown raised his concerns that the parish council had not as yet got involved whilst neighbouring parish councils were opposing the project. The Parish Council agreed that Cllr Brown should discuss the issues further with neighbouring parishes and report back at the June meeting.

**CONFIDENTIAL BUSINESS : Council resolved in accordance with** the Public Bodies (Admission to Meetings) Act 1960, as amended by s.100 LGA 1972) the press and public be asked to leave the meeting in view of the confidential nature of the remaining item of business to be transacted, which included discussion on employment matters.

31.11 Revision to Clerk's Contract – The Chairman confirmed the outcome of discussions with the Clerk with regard to her pay scale. With effect from 1/4/2011 the Clerk's payscale was to be increased to point SCP 30 and at 1/4/2012 the payscale was to be increase by a further 3 points to 33. During the year should the Clerk become CILCA qualified; a further increase of a 3 SCP points will be given. **Council resolved without dissent to approve this amendment to the Clerk's contract.**

The Chairman closed the meeting at 10.00 p.m. and informed councillors that the next council meeting was to be held at 7.30 pm on Monday 6th June 2011 at the Memorial Hall.

Confirmed as accurate.....Date.....

Appendix A – PPSC email to Tim Morris. Appendix B - Clerk's Report. Appendix C Annual Return & IA Report.