

**RUYTON XI TOWNS PARISH COUNCIL MINUTES**  
**24 MAY 2010**

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The Parish Council held an ordinary meeting at The Memorial Hall; Ruyton XI Towns on Monday 24<sup>th</sup> May 2010 at 7.30 pm.

COUNCILLORS PRESENT: Mr T. Allison; Mrs A. Caesar-Homden; Mr C Brown; Mr C Case; Mr J. Hamlett; Mr M Lewis; Mrs M. Lycett; Mrs D. Needham; Mrs R. Slowley & Mrs A. White.

IN ATTENDANCE: Clerk Sue Hackett; PC Dale & 12 members of the public.

19.10 WELCOME BY CHAIRMAN & APPOINTMENT OF ACTING VICE CHAIR

Following a nomination by Cllr Needham, which was seconded by Cllr Caesar-Homden; **Cllr Slowley was elected to Chair the meeting** up until the Chairman was appointed.

*Chairman retired and Vice Chair chaired the meeting.*

20.10 APPOINTMENT OF CHAIR – The Vice Chair Cllr Slowley called for nominations for the position of Chair. Cllr Needham proposed that Cllr Case remain as Chairman this was seconded by Cllr Allison and **was agreed without dissent by councillors present.**

*Cllr Case resumed the position as Chairman and confirmed that he would act as Chairman by signing his acceptance of office.*

21.10 APPOINTMENT OF VICE CHAIR - The Chairman called for nominations for Vice Chair of the Council. Cllr Slowley was proposed by Cllr Needham and seconded by Cllr Hamlett. The appointment **was agreed without dissent by councillors present.** Cllr Slowley accepted the position.

22.10 COUNCILLORS DECLARATIONS OF INTEREST - In accordance with S50-52 of LGA 2000 the following declarations were made and noted by the Council:

Cllrs Slowley; Needham; White; Case and Allison expressed their ongoing personal interest as members of the Parish Plan Steering Committee (PPSC) and resulting involvement in the Playbuilder Scheme.

Cllr Caesar-Homden expressed her ongoing interest as SC Councillor for the area and therefore was therefore considered dual hatted on a number of SC issues.

Cllr Lycett expressed her ongoing personal interest and involvement in the Playbuilder scheme.

Cllrs Slowley reported her ongoing personal interests as a School governor.

Cllr Needham expressed her personal and prejudicial interest in the co option of Laura Jefferies as a Parish Councillor.

*The Chair opened the public session*

23.10 COUNCILLORS APOLOGIES – The Chairman gave Avril Sanders Royle's apologies for being unable to attend the meeting due to holiday commitments.

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- 24.10 CO-OPTION OF COUNCILLOR – Laura Jefferies (L) and Simon Gittins (S) were invited to speak on their reasons for wishing to become a parish councillor. The Chairman then read out Avril Sanders Royle’s (A) expression of interest in her absence.

*Cllr Needham left the room.*

The Chairman asked for each councillor to vote on their preferred candidate from S; L; and A. The Clerk collected the votes and announced that the majority votes had been for S and A.

*Cllr Needham returned to the meeting.*

The Chairman announced that a second vote would take place and asked each councillor to vote on the preferred candidate from S and A. The Clerk collected the votes and announced that S had won the majority of votes. The Council resolved without dissent that Simon Gittins be co opted as a parish councillor.

- 25.10 PUBLIC FORUM : During this session members of the public spoke on the need for grass cutting and litter bins at the Drs Meadow play area and the need for current minutes to be displayed on the public notice boards. It was agreed that the PC would revisit their Communications Policy at the earliest opportunity and seek advice from NALC with regard to the display of draft minutes.

- 26.10 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Draft minutes of the Parish Council meeting held on 19/4/10, were deemed to be accurate and were duly signed as correct by the Chair.

27.10 LOCAL REPORTS

(a) Ruyton Primary School, Safe to School Routes April/May Meeting – Cllr White provided a report on the recent meeting held whilst Cllr Caesar-Homden confirmed that SC were revisiting the use of bollards with the Police and local businesses. Cost prohibited the use of some solutions put forward. Discussion arose over the use of a Vehicle Activated Sign (VAS). It was agreed that confirmation would be sought from the SC Traffic Management Officer (DG) on the matter.

(b) Ruyton Parish Plan Steering Committee – Cllr Needham reported that a preplanning meeting had been arranged for 14<sup>th</sup> June and that the Annual meeting was likely to take place on 27<sup>th</sup> July and be advertised in the Parish Magazine.

(c) Local Joint Committee (LJC) - Cllr Slowley reported on the recent meeting held at Ruyton Primary School and that the next meeting was to take place at Whittington on 20th July when topics such as rural broadband connectivity and the needs of the older generation were to be discussed.

- (d) Ruyton Drs Meadow Playbuilder Site - Cllr Slowley reported that the fencing had been removed and that the area was being enjoyed by all and was “brilliant”. Cllr Caesar-Homden reported that the official SC opening was being arranged for the afternoon of

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28/4/10 at 2.15 pm so that the School could be involved. In preparation for the event issues such as the need for bins and grass cutting would be resolved.

(e) Ruyton Sports Committee – Cllr Brown reported that SC had given their permission for further exploratory work to be carried out by the Committee on the drainage issues at the site. He also reported on the recent success of the local football team. It was agreed that the PC should write and congratulate them on winning the cup; a notable achievement.

(f) Nesscliffe Advisory Group –Cllr Slowley reported on recent work undertaken by volunteers at Nesscliffe and that a further event was planned for September. A walk was planned for 27 July meeting at the Pines Car park at 6.30pm. Councillors commented that they hoped there would be no car parking issues arising from the event.

(g) Elbridge Notice Board – Mrs Edge reported that the residents were very happy with their new notice board. At the Chairman's request she went on to speak on the HGV issues at Elbridge. The Clerk confirmed that Suckleys had responded to the PC's request on the matter and SC had also responded. The Council agreed that SC Highways should be asked to appropriately sign ( Access only not appropriate for HGVs) the 3 possible approaches to the settlement and advised Mrs Edge to continue her log of incidents. (West Felton; Lane End; Shottaton Cross Rds on A5.)

(h) Other - Nothing to report.

28.10 POLICE REPORT- PC Peter Dale gave a summary crime report and stated his intention to participate in the TAG Rugby events with the local youth. He confirmed that unless vehicles were guilty of obstruction the Police were unable by law to deal with parking issues similar to those reported by councillors.

29.10 SHROPSHIRE COUNCIL REPORT – Cllr Caesar-Homden having circulated the SC SAM Dev booklets for the LJC area encouraged individuals to respond to the consultation and went on to encourage attendance at the rural engagement event planned for August.

Cllr Caesar-Homden also reported on the following:

- The Shropshire Business Summit
- SC Education Consultation which involved both Primary & Secondary schools
- Identified housing & care needs of older people in Baschurch.
- SC Recruitment Fayre to be held on 27<sup>th</sup> May at Shrewbury's Theatre Severn
- TArt
- SC withdrawal of the intended waste consultation in North Shropshire
- Resurfacing on the B4397 by SC

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- Significant cuts in the SC Highways Budget as a result of Central Government cuts.
- Oswestry TC Car parking Issues.

30.10 PENTON'S S106 REPORT UPDATE – Cllr Caesar-Homden reported that she was unable to give details of the negotiations between SC and Pentons as these were confidential however Parish Council comments had been taken onboard. After further discussion it was agreed that the PC would endorse the responses made to date by the Chairman to SC acting on behalf of the Village Hall Committee and place emphasis on the needs of the Parish for funding for both a larger school and appropriate village hall site with parking as further development will exacerbate these current issues.

31.10 APPOINTMENT OF COUNCIL REPRESENTATIVES – The following appointments were agreed by the Council without dissent:

- Primary School – Cllr Slowley confirmed she had a further 3 years to serve
- Shropshire Council LJC – Cllr Slowley; Deputy Cllr Gittins
- Village Hall Committee - Cllr Allison
- Parish Plan Steering Group - was optional to all members
- ALC – Area Committee - Cllr Case
- Nesscliffe Heritage Group – Cllr Slowley
- Charity – Trusetee Cllr Slowley

32.10 NEW BUS SHELTER – The Clerk reported that the extra cost involved in supplying the larger bus shelter would be £273.75. **It was agreed by Council that the PC budget of £1,500 should be increased to £1773.75 as a result and that this should be confirmed asap with SC by the Clerk.**

33.10 FINANCE & COMMUNICATION– report by Clerk

(a) Councillors confirmed the number of notice boards and benches on the asset inventory see Appendix A and their respective values enabling the insurance to be renewed.

(b) The following payments were presented to the Parish Council for authorisation:

Payee	Description	Chq No	£
SALC	NALC Standing Orders	201	15.00
S D Hackett	Petty Cash - stationery items; memory stick,mileage' postage	202	54.94
Mr Ingram	Elbridge Notice Board	203	463.00

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Broker Network Ltd	Came & Co – Insurance premium	204	446.50
Staples	Toner for photo copier	205	81.06

The Clerk reported that cheque numbers differed to that shown on the Agenda as she had needed to start a new cheque book. Cheque numbers 698 -700 had been cancelled as a result.

**Councillors Lycett and Lewis were instructed by the Council to approve the cheques presented for payment.**

(c) ACCEPTANCE & APPROVAL OF ANNUAL ACCOUNTS 2009/10 – The Chair summarised the Internal Auditor’s report, which had been circulated amongst the councillors and commented that it was the best report the Council had received. The Parish Council accepted the report and congratulated the Clerk on a good audit.

**Council resolved without dissent to accept and approve the accounts as circulated by the Clerk at the last meeting Annual Return page 1 and instructed the Chair to sign approving the governance page of the Annual Return for 2010. (As the original Annual Return was still with the Internal Auditor a copy of the two pages was used.)**

(d) It was agreed that the Chairman would be the contact on the “Notice of appointment of date for the electors’ rights poster” as the dates were inconvenient for the Clerk, and the records ideally needed to be held locally, the form was duly completed.

(e) Communication please refer to Clerk’s Report Appendix D.

34.10 HIGHWAY MATTERS – The Council agreed that a piece would be placed in the Three Parishes Magazine by the PC asking residents to ensure their hedges did not block the passage of vehicles particularly on Brownhill.

35.10 ST LIGHTING ISSUES - The Clerk informed the Council that she had spent considerable time pursuing Scottish Power with regard to the work carried out by V&W at the main pole outside the village hall and power cable problem with a further light. As general discussion arose over lighting faults the Chairman agreed to survey all lights and report back to the Clerk.

36.10 SHROPSHIRE COUNCIL CONSULTATIONS

Local Development Framework Consultation & Site Allocations and Management Development (SAM Dev) – Councillors agreed the content of the PC article to be published in the Three Parishes Magazine and posters (these would not depict the SC map). Dates for the public consultation drop in session and extraordinary parish council meeting were proposed. (16<sup>th</sup> June and 21<sup>th</sup> June respectively.) Discussion on SC Rural Engagement event was deferred to the July meeting.

37.10 PLANNING MATTERS

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a) The Council considered the following planning applications:

10/01663/FUL – Weirbridge Cottage; Stanwardine La; Wykey Erection of 1.5 storey extension & glazed link with associated decking area.

10/01891/FUL – Renewal of Admiral Benbow 2007 application for a detached bungalow.

**The Council resolved without dissent that no comments were to be made.**

b) For recent SC planning application decisions see Appendix A . The Clerk reported that Cliffe House Big Walls application Ref 09/02729/OUT had been refused by SC.

c) Severn Trent Plant - Ruyton XI Towns. The Clerk reported that SC feedback on conditions of original planning conditions was awaited.

38.10 SEVERN TRENT – Council agreed that available reports were out of date and that Severn Trent should be asked by the Clerk to supply a more up to date report on water quality.

39.10 SC POULTRY MANURE CONSULTATION – Response to be formulated if deemed appropriate by Council at the next parish council meeting.

40 .10 SUPPLEMENTARY AGENDA

a) The Chairman reported on a letter he had received with regard to Top House Inn. The Council agreed as advised by Cllr Caesar-Homden that the letter should be passed on to SC Highways who were dealing with the matter.

b) The Clerk reported that Mr John Gittins had confirmed that donations were being received which should cover the hanging basket project for 2010. This was noted by the Council who asked the Clerk to thank Mr Gittins and Mr Garbett for their work.

c) Cllr Caesar-Homden requested that parish council meetings were restricted to 2hrs in the future and agendas were reduced to accommodate this. Council agreed that amendments to Council Standing Orders facilitating this would be examined in July.

d) Cllr Caesar-Homden requested that Personnel be added to the July meeting in order that the Clerk's terms of engagement were re-examined.

e) The Clerk reminded the Council that she would be on holiday between 14/6 – 12/7/10, she would be contactable via email during the first two weeks only.

The Chair thanked all for attending and closed the meeting at 10.25pm. The next scheduled meeting of the Parish Council was noted as being on Monday 19<sup>th</sup> July 2010 at 7.30pm at the Memorial Hall, Ruyton XI Towns. The date of the extraordinary meeting in June was confirmed as 21<sup>st</sup>.

Confirmed as accurate.....Date.....