

# RUYTON XI TOWNS PARISH COUNCIL

## 13<sup>th</sup> MARCH 2017 MEETING MINUTES

A Parish Council ordinary meeting was held at The Victoria Room, Ruyton XI Towns at 7.30 pm on Monday 13 March 2016.

Parish Councillors in attendance: Mr T Allison; Mr S Gittings; Mrs R Slowley (Chairperson); Mrs A Sanders Royle; Mr D Spicer; and Mrs A White.

Also in attendance: Nick Bardsley (Shropshire Council (SC) Councillor); Sue Hackett (Clerk); Kurt Mabe (CSO West Mercia Police) and 6 residents.

130.16 PUBLIC SESSION – The Chairperson opened the session. The following comments were made by residents:

Mr Edwards expressed his concerns:

- Regarding the state of the Cliffe, which he believed was not being properly maintained for walkers. Cllr Allison agreed to inspect the Cliffe and report back to the Clerk on the matter.
- HGV vehicles mounting the pavements on Church Hill and Brownhill. His concerns were noted by Council who were fully aware of the problem; however it was noted that the road was lawfully accessible to such vehicles.

Max & Rory Eddon requested that the Council consider their request for a skate park; preferably located at Doctors Meadow. Following their presentation which was supported by 81 young people who attended St John the Baptist Primary School. The Council requested further details, (costings and a suitable location) enabling them to consider the request further.

Two Birch Grove residents reported on their disappointment that warning children playing signage promised by SC had not materialised and that they awaited new equipment in Birch Grove Recreational Area. The Clerk confirmed that the signage was in the process of being installed by SC and that improvements to the area were in progress. Following some discussion it was agreed that the addition of a picnic bench was not required by residents and that the priority was to fund and provide new play equipment for children. This was noted. See Min 140.16 below.

131.16 CHAIR'S INTRODUCTION & COUNCILLORS' APOLOGIES – The Chairperson opened the meeting and confirmed that the following apologies had been received from Councillors Johnston, Drinan, Berry and Case.

132.16 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS – There were none.

Council then unanimously agreed that the following agenda items be brought forward:

141.16 POLICE REPORT – CSO Kurt Mabe gave a summary of the 36 reported crimes since December 2016; of which 6 were crime related. Following the report it was agreed that many related to road traffic accidents and the general speeding of vehicles. Overall the parish was a safe place to live.

140.16 VILLAGE RECREATIONAL GROUNDS BIRCH GROVE – The Chairperson reported that she still awaited details on the School's cycle safety for training courses and would report back. The

repainting of equipment awaited dryer weather conditions but was to be carried out by a local contractor. Following on from the remarks made by residents in the Public Session the Council agreed that the installation of a picnic table be abandoned and suitable action be taken to see if an additional piece of play equipment could be acquired. Cllr Gittins stated that he was happy to meet with residents in order to create the new slope. Action Clerk to liaise with SC.

- 133.16 SAFER ROADS GROUP – The Chairperson assisted by Cllr Bardsley reported on the Multi Agency meeting held on 27/2/2017. As a result it **was resolved** that the Parish Council would place an order with SC for a Traffic Speed Survey in term time at locations determined by David Gradwell and at a cost of £600. Action Clerk to place order Cllr Allison to supply holiday dates of Packwood School. It was also reported that funds held by the Group were to be returned to the PC and held within the PC funds as a restricted ring fenced account. (£244.65).
- 134.16 A5 HIGHWAY MATTERS – Cllr Gittings and Bardsely reported on Minister’s visit on 2/3/2017; which had been a very positive event; however the new Highways England capital programme which would hopefully include work on the A5 was expected to commence in 2020. Noted.
- 135.16 SHROPSHIRE COUNCIL – SC Councillor Nick Bardsley gave his report which is summarised below:
- A new mobile phone mast is being installed at Baschurch;
  - Central Government is currently rethinking CIL;
  - An update on local school federations and the multi academy trust;
  - The consultation on the proposed (2020) National School Funding Formulae. Following which the Council agreed to respond stating that the proposed funding for schools was inadequate; particularly for Shropshire. Action: Clerk.
- 136.16 THE CLIFFE – Council **resolved** that they be minded in principle to fund £3,000 p.a. to SC management costs of the Cliffe from April 2018; given that the Council’s queries had been answered and that the historic site was of significant importance to the parish.
- 137.16 FINANCE - Council to **resolved** to pay the following and instructed Cllrs Slowley and Lewis to check supporting paperwork to cheques raised; when signing the cheques:

Chq No	Clerk	Net Pay March	
856			£718.23
857	Post Office Ltd	HMRC NI Due Fourth Quarter	£14.86
858	Highline Electrical Ltd	St Light Gooseberry Lane	£126.90
			VAT £21.15
859	Ros Slowley	Mileage on PC business.	£76.33
865	Clerk	IT SOFTWARE & Mileage & Pay adjustment	£78.89
			VAT £10.00
861	SLCC	Regional Training Event - Telford	£41.40
			VAT £ 6.90
862	SALC	FOUNDATION AWARD	£50.00
863	Post Office Ltd	HMRC TAX DUE JAN PAY	£102.00
860	CANX	SPOILT	-
864	NALC	FOUNDATION AWARD	£50.00

- 138.16 COUNCIL POLICIES - Council **resolved** to adopt the following policies for public display on the Parish Council's website pages: Discipline & Grievance Procedure; Training Policy; Community Engagement; Complaints Procedure; Data Protection/Model Guide for Publication; Standing Orders; Finance Regulations; Risk Assessment. It was also **resolved** that the Clerk should continue to progress the Council's submission for the NALC Foundation Award.
- 139.16 SC LOCAL PLAN REVIEW - ISSUES AND OPTIONS CONSULTATION – Following some discussion over draft responses provided by Cllr Colin Case to the consultation. Councillors requested that the Clerk prepare and circulate the revised response by the Chairperson as soon as possible; in order that they might comment/amend before 18/3/2017; in readiness for submission by the Clerk by 20/3/2017.
- 140.16 VILLAGE RECREATIONAL GROUNDS
- a) Birch Grove – Council agreed that assistance be sought from SC in establishing what additional play equipment could be installed at the site; following comments made by residents. Action Clerk to organise a site meeting with residents which a nominated councillor(s) would attend following on from recommendations put forward by SC.
  - b) Spinney – Cllr Gittings reported that felling had been postponed until May 2017.
  - c) Doctors Meadow – Council agreed in principle to the request for a skate park, but awaited more detailed proposals before considering the request further. (See Public Session).
- 141.16 LOCAL REPORTS
- Chapel Graveyard – Council agreed that no further action was required.
  - Primary School - Nothing new to report.
  - Village Hall - Nothing new to report.
  - Hanging Basket Project - Council agreed that the Clerk should apply for donations from businesses and the public as per the previous year.
  - Police Report – See previous.
- 142.16 PLANNING MATTERS – The Clerk confirmed no new local planning applications had been received; or planning decisions made by SC since the previous meeting.
- 143.16 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: The draft minutes of the council meeting held on 13 February 2017 were **resolved** as accurate and the Chairperson instructed to sign them as such.
- 144.16 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk summarised recent communications received and the application process for councillors, stressing the deadline date of **4/4/2017**. She then distributed nomination packs and guidance notes to those councillors interested in standing. The Clerk stated that she and the Chair had completed an application for a SC Environmental Maintenance Grant of £1,000 for 2017/18. Noted.
- 145.16 SUPPLEMENTARY AGENDA – Council confirmed that arrangements for the Annual Parish Meeting to be held on 10/4/2017; commencing at 7.00 p.m. As yet Cllr Simon Jones had not responded to the Clerk as to whether it would be possible to arrange a presentation on the North West Relief Road feasibility study. It was agreed that an ordinary council meeting would follow the meeting. It was further agreed that a PC newsletter be sent out in March. Action: Clerk.

There being no further business the Chairperson closed the meeting at 9.50 p.m.

Confirmed as accurate.....Date 10/4/2017 Cllr R SLOWLEY CHAIRPERSON