

RUYTON XI TOWNS PARISH COUNCIL

MINUTES 8 JUNE 2015

A meeting of the parish council was held on 8 June 2015 at 7.30 p.m. at The Victoria Room; Ruyton XI Towns.

Parish Councillors in attendance: Mrs R Slowley (Vice-Chair); Mrs A Sanders Royle; Mr S Gittins; Mr M Lewis; Mrs M Drinan; Mr M Berry; Mr A Johnston; Mr T Allison; Mr D Spicer; and Mrs A White.

Also in attendance: Clerk Sue Hackett; Shropshire Councillor Nick Bardsley and 3 members of the public.

19.15 CHAIRMAN'S INTRODUCTION – By agreement Cllr Slowley as Vice Chair chaired the meeting in the Chairman's absence and welcomed those present to the meeting; she then opened the public session.

20.15 PUBLIC SESSION

Lorraine Walker spoke about the planning application 15/01782/PIAPA Bridge Shop, Brownhill asking for assistance from the Parish Council members present in recalling what the premises had been used for in the past. Cllr M Lewis verified that the premises had a history as being used as a shop and had been in operation in the 1980s-1990s as an upholstery shop). Following responding to a number of questions raised by Mr White a resident and councillors present Lorraine Walker thanked the Council for their assistance.

Patricia Budgen (spokesperson for a local Baschurch residents group) spoke about a solar farm application 15/01805/FUL which would involve HGV traffic movements through Ruyton XI Towns whilst the solar farm was being installed. These comments were noted by councillors.

21.15 APOLOGIES - The Clerk reported that Cllr Case apologised for non-attendance due to personal commitments. These were accepted and approved by the Council.

22.15 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS – None.

23.15 COUNCILLORS DISPENSATIONS – None.

24.15 YEAR END ACCOUNTS CORPORATE GOVERNANCE – Appendix B

- a. Council considered the Internal Auditor's (IA) report which the Clerk read out and the completed the Annual Return which had been previously circulated by the Clerk.
- b. Council approved as correct the yearend accounts as per Section 1 with supporting bank reconciliation; instructing the Chair to sign it as such.
- c. Council approved the Annual Return Section 2 as completed by the Clerk and supported as correct by the Internal Auditor's report; instructing the Chair to sign it as such.
- d. Council agreed to thank the Internal Auditor for his comprehensive and professional report. Clerk to action.
- e. Council agreed to the appointment Mr B Townson as Internal Auditor for 2015/16; based on his professional audit approach.
- f. Clerk informed Council of the need to display the Notice of Electors' Rights in July and explained the statutory requirements associated with it. Clerk to action.

25.15 FOOTWAY LIGHTING – Council deferred the item as the survey had yet to be received by the Clerk. Action Clerk to remind contractor.

26.15 FIXED ASSET REGISTER – Council to reconsider the custody of its assets as per the register and the open spaces it maintains.(Appendix D) As the Chairman specifically requested this Council agreed to defer it to the next meeting.

27.15 PLANNING MATTERS

a. Council considered the following planning applications:

Reference: 15/02021/TEL (validated: 07/05/2015)

Address: Communication Mast near Shelvock Hall, Ruyton-XI-Towns

Proposal: Replacement of 3 no. existing antennas for 6 no. new antennas; installation of 3 no. new RRU and 1 no. 600mm dish. Applicant: Telefonica UK Ltd (C/o Agent)

Council discussed the application and agreed that no comment was to be made. (Proposed TA; Seconded SG.)

Reference: 15/01782/PIAPA (validated: 12/05/2015)

Address: Bridge Shop, Brownhill, Ruyton XI Towns, Shrewsbury, Shropshire, SY4 1LA

Proposal: Application for Prior Approval under Part3, Class IA of the Town & Country Planning (General Permitted Development) (Amendment & Consequential Provisions) (England) Order 2014 for the change of use from A1 (Retail) to residential Applicant: Mrs Lorraine Walker.

Council agreed to support the application as the parking issues which existed in the previous application (Plan Ref 15/00109/PIAPA considered in Feb 2015) had been removed and no longer applied. (Proposed AJ; Seconded DS.)

15/01805/FUL Baschurch Solar Park – Council discussed the details as presented by Mrs Budgen and Cllr Sanders Royle and decided that they required more time to consider the detail. It was agreed that the Clerk should request an extension to the consultation period so that councillors could comment at their meeting on 13th July. If this was not forthcoming councillors who felt particularly strongly about the issue could make personal comments and/or attend the Baschurch PC meeting on 15/6/2015; when the application was to be discussed.

b. The Clerk reported on the following planning application:

Reference: 14/05533/OUT (validated: 06/01/2015)

Address: Proposed Dwelling at The Marches Farm, Brownhill, Ruyton XI Towns

Proposal: Outline application (access for approval) for the erection of a single dwelling and detached garage SC Decision: Withdrawn.

28.15 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES

- a. Draft minutes of the council meeting held in May were resolved as accurate and the Chair was asked to sign them as such. (Proposed MB; Seconded R S.)
- b. The Clerk explained that draft minutes of the annual parish meeting held in May were incomplete as they required the Chairman's report imbedding within them, as a result the item by agreement was deferred.

29.15 SHROPSHIRE COUNCIL – Cllr Nick Bardsley reported that the next LJC meeting was to be held on 8/7/2015 and a SC Highway Officer had been invited to the meeting. He went on to summarise the most recent SAMDev consultation where relatively minor amendments had been made to the policy by the inspector; none of which affected Ruyton XI Towns. Council agreed no action was necessary.

- 30.15 HIGHWAYS & VILLAGE MAINTENANCE ISSUES – Cllr Bardsley confirmed that there was no further progress with regard to the VAS project.
- 31.15 PROJECTS UPDATE:
- a. War Memorial Task Group – Council agreed to remove the item for now as work on the grant application was not intended to take place for some time.
 - b. AED Project – Cllr Sanders Royle explained that she was in the process of finding more volunteers to book another training session.
 - c. Hanging Basket Project – Councillors confirmed that the baskets were now in situ and enhanced the village. The Chairman was thanked for organising the project.
 - d. Spinney – Cllr Gittins gave an update and stated that he was confident that the scheme would go ahead in the autumn. He agreed to pursue the matter with the Penton family.
 - e. Doctors Meadow – The Clerk confirmed that Clive Dean had still to secure SC funding for their contribution to the basketball stand and net.
 - f. Safeguarding Young People – Cllr Spicer reported that there was no further progress as yet.
 - g. Emergency Planning Unit – Cllr Spicer reported on the meeting which he attended on 3/6/2015. Following the report Council decided to schedule the topic on a future meeting in the autumn.
- 32.15 FINANCE
- a. The Clerk reported that Council held a balance of £53,341.86 as at 29 May 2015. The Council's annual precept had been received 22/4/15 £18,273.00; and the 2014/15 VAT refund of £423.15 on 20/4/15.
 - b. Cllr Berry checked and confirmed that April and May SO payments to the Clerk correspond with those authorised and have debited the bank account correctly.
 - c. Council resolved to pay the following, instructing Cllrs Lewis and Slowley to check the supporting paperwork to the cheques raised:
Chq 748 Ruyton XI Towns PCC £12.00; for rent of room 8/6/15;
Chq 749 S Hackett £107.00; Clerk's Administration Expenses;
Chq 750 C Case £449.70; Reimbursement associated with purchase of hanging baskets for the village from Barncroft Nursery;
Chq 751 B Townson £120.00; internal audit services 2014/15;
Chq 752 D Peate £493.50; April/May village maintenance + installing hanging baskets (£120.00);
Chq 753 Post Office Ltd; £387.00; Tax for first quarter paid to HMRC.
(Proposed TA Secunder AJ.)
- 33.15 PC NEWSLETTER & FUTURE MEETING DATES
- a. Council agreed that the content of the summer newsletter would be agreed at its next meeting; following this the Clerk would aim to publish the newsletter in late July early August.
 - b. Council agreed that Mr Hackett would deputise for the clerk and clerk the Council's next meeting on 13/7/15; it was also agreed that the September meeting would be brought forward to Monday 7/9/2015.
- 34.15 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk summarised her report Appendix A.
- 35.15 LOCAL REPORTS – Cllrs Berry and Drinan provided feedback on the new councillor induction training they received; commenting that it had been poorly organised.

36.15 SUPPLEMENTARY AGENDA

- a. Cllr Bardsley reported that the SAMDEV consultation was to be discussed at a Baschurch PC meeting on 15/6/2015; together with the solar park application.
- b. The proposal to relocate the Baschurch PO to the Spar was discussed by Council who agreed that the information should be circulated as it affected residents. Clerk to arrange circulation via Yoland's email list. (Appendix E)

There being no further business the Chair closed the meeting at 9.35 pm; members were reminded that the next Council meeting was to be held at 7.30 p.m. on Monday 13th July 2015 at The Victoria Room, Ruyton XI Towns.

Confirmed as accurate.....*C Case*..... C CASE CHAIRMAN

Date.....13-07-2015.....

Appendix A Clerk's Report Appendix B Finance 2014-15 – Annual Return
Appendix C Internal Auditor's Report for 2014-15 Appendix D Fixed Assets Register
Appendix E PO Plea Baschurch