

# RUYTON XI TOWNS PARISH COUNCIL JULY MINUTES

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A meeting of the Parish Council was held at Ruyton XI Towns Memorial Hall on **Monday 18th July 2011 at 7.30pm.**

COUNCILLORS IN ATTENDANCE: Mr T. Allison; Mr C. Case (Chairman); Mr S. Gittins; Mr A. Johnston; Mrs M. Lycett; Ms D Needham; Mrs R. Slowley (Vice-Chair); Mrs A White.

ALSO IN ATTENDANCE: Clerk; Sue Hackett; 2 members of the public.

47.11 WELCOME BY CHAIRMAN – The Chairman opened the meeting.

48.11 COUNCILLORS DECLARATIONS OF INTEREST - In accordance with S50-52 of LGA 2000 the following declarations were made and noted by the Council:

- Cllrs Slowley; White, Allison, Needham and Case; expressed their ongoing personal interest as members of the Parish Plan Steering Committee (PPSC).
- Cllrs Allison, White and Case expressed their ongoing personal interest as members of the Village Hall Committee.
- Cllr Slowley expressed her prejudicial and personal interest in planning application 11/2396/OUT (Min 56.11); as she was the applicant.
- Cllr Gittins expressed his prejudicial and personal interest in planning application FUL (Min 56.11); as he was the applicant.

49.11 APOLOGIES – The Chairman reported that Cllr Hamlett had apologised for being unable to attend due to work commitments. **This was unanimously accepted and approved by the Council.** The Clerk reported Shropshire Cllr Caesar-Homden's apologies. These were noted.

50.11 PUBLIC FORUM - No issues were raised.

51.11 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Draft minutes of the parish council meeting held on 6/6/11 were considered and Cllr White requested that her ongoing personal interest in PPSC and Village Hall Committee were added. This having been done by **unanimous agreement the Chairman was then instructed by the Council to sign them as accurate.** (CC Proposed SG Seconded.)

52.11 CLERK'S REPORT & COMMUNICATION – The Chairman summarised the report. (See Appendix A) and confirmed that Bridge & Road closure notices had been circulated within the village and outlying areas.

53.11 SHROPSHIRE COUNCIL REPORT - Unavailable

54.11 PPSC – ANNUAL PARISH PLAN UPDATE & OUTCOME OF MEETING WITH TIM MORRIS – See Detailed emailed report App B from the Chairman. The Chairman summarised the outcome of the meeting and identified the key points. Council agreed following some discussion that the current Pentons Dairy S106 grant under negotiation with Shropshire Council should at least equal the comparative CIL which comes into force 1/1/2012 i.e. approx £500,000.

**The Parish Council's key role was to ensure the Oswestry Place Plan reflects accurately Ruyton XI Towns Parish Plan and that Jake Berriman should be kept updated.** There was also a need to list parish amenities. It was noted that Cllr

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Caesar-Homden had agreed to organise a full public consultation meeting on planning matters.

### 55.11 OTHER LOCAL REPORTS:

(a) Dunning Close Update – Cllr Slowley reported that the consultation meeting was well attended by the public however the outcome was unknown as a report from SC Officer Clive Dean was awaited which was concerning. **It was agreed that she would obtain the report for Sept PC meeting.**

(b) Bridge Inn Field Consultation Update - Cllr Slowley reported that the consultation meeting was well attended however limited to immediate residents, various riverside amenities were discussed. A report from Clive Dean was awaited which would define the outcome of the consultation. **It was agreed that she would obtain the report for Sept PC meeting.**

(c) Need for a Junior Football Pitch on Dr's Meadow – The Chairman reported on the associated costs and permissions required if a Junior Football pitch were to be introduced i.e. lining; new goal posts. **The proposal to introduce the junior football pitch was supported by the council.** (Proposed CC; Seconded SG; AW abstained.)

(d) LJC 14th July 2011 Meeting Report – Cllr Gittins summarised the grants which were approved by the LJC:

The Feltonians £200.00; Whittington Youth Group – Youth Holiday Activities £557.00; Heritage Forum £250.00; Perry Riding School £1,198.63.

The Council expressed their disappointment in the grant sought by PPSC not having been approved. Cllr Gittins reported that the LJC social event was to be organised for 2nd or 3rd Sept. The next formal LJC meeting was to be held in November.

(e) Police Report – Unavailable.

### 56.11 PLANNING (a) The following planning applications were considered by the Council:

*Cllr Slowley left the room.*

11/02396/OUT The Old School House School Road Ruyton XI Towns Outline application for the erection of two detached dwellings to include layout and scale. **Council resolved without dissent to make no comment.** (Proposed:SG ;Seconded: AJ.)

*Cllr Slowley returned to the room.*

11/02326/FUL The Trap; West Felton, Erection of 2 storey and single storey extensions to rear elevations and alterations to existing roof line. **Council resolved without dissent to make no comment.** ( Proposed: CC; Seconded: TA.)

*Cllr Gittins left the room*

11/02622/VAR Wykey Farm Wykey Ruyton Xi Towns Shropshire Variation of Condition No. 3 attached to Planning Permission Ref. 10/03213/MAW **Council resolved without dissent to support the application as the technology will reduce the size of the plant.** ( Proposed: DN ; Seconded: AW.)

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*Cllr Gittins returned to the room.*

11/02391/LBC Repairs to Platt Mill Bridge by Shropshire Council. **Council resolved without dissent to make no comment.** (Proposed CC Seconded TA.)

(b) The Clerk reported the SC Planning Decisions notified to the Council:

11/02328/FUL Water Treatment Works, Pound Lane, Ruyton Xi Towns, Shropshire  
Proposed: Proposed non material amendment attached to planning permission  
08/15681/FUL to amend Condition 3. **SC Decision awaited.**

11/01874/FUL 1 Doctors Meadow Ruyton Xi Towns Shrewsbury SY4 1LX Proposed:  
Erection of a single storey extension to side. **SC Decision Permission Granted.**

11/01554/FUL Croft House, Olden Lane, Ruyton XI Towns, Proposed: Erection of a  
single storey extension to form link between. **SC Decision Permission Granted.**

(c) Severn Trent Plant - Ruyton XI Towns. Clerk had nothing further to report.

(d) Appeal Case Ref 10/01833/REF Foxholes Buildings; Little Ness– Cllr Slowley  
reported that the appeal had failed.

## 57.11 FINANCE

a. The following payments as presented were authorised by the Council; Cllrs Lycett  
and Lewis were instructed to check the supporting invoices and sign the cheques.

Chq No	Supplier	Description	£
266	DE Peate	Village Mtce Jan- June 2011	596.00
265	The Three Parishes Newsletter	Summer Issue	87.00
264	Greenhills Nursery	Hanging baskets	1,018.25

b. Bank reconciliation – The Chairman examined the bank reconciliation and confirmed  
its accuracy. He reported that a balance of £39,519 was held as at 30th June 2011.

## 58.11 HIGHWAY MATTERS & ST LAMP REPAIRS:

- The Chairman reported that VASs were now in operation; however SC  
Highways repairs to pavements still required attention; Clerk to contact the  
Divisional Office with regard particularly to pavements on Brownhill and School  
Road and state of wall on Church Bank.
- The Chairman gave a summary of the SC Platt Bridge Consultation
- Bus shelter damage was reported by Chairman. Council agreed that quotes  
should be obtained for replacing the damaged side panel.

59.11 ANNUAL RISK ASSESSMENT & INTERNAL AUDITORS APPOINTMENT- ( See  
Appendices C & D) **The Council's Risk Policy and Annual Risk Assessment were  
considered and unanimously approved by the Council.** (AW Proposed Seconded CC.)  
**The Council unanimously approved the IA Annual Plan and appointment of**

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**Bernard Townson as the Internal Auditor.** (CC proposed SG Seconded.) Agreed action Clerk to write to BT confirming the appointment and supplying the IA Plan.

60.11 NATIONAL GRID PROPOSALS UPDATE – Cllr Johnson and the Chairman updated councillors on the various meetings held and their outcomes. The Clerk confirmed that the PC's letter had been acknowledged by National Grid.

61.11 SUPPLEMENTARY AGENDA:

- a. Repairs & maintenance of seat outside Ruyton School – Cllr White provided a report following which the **Council unanimously agreed to maintain and repair the seat and hedge.** ( Proposed CC; Seconded RS). It was further agreed that quotes should be sought.
- b. Nesscliffe Advisory Group – Cllr Allison advised the Council about a bracken reducing project which the Advisory Group sought funding for from the Parish Council's Cliffe restricted fund. It was agreed that the scheme needed to be fully costed and would be discussed at the next PC meeting. When Cllr Allison was to provide a further report.
- c. Cllr Needham circulated her feedback on the Localism Training she attended and it was agreed by the Council that the PC members should receive more intensive training on the subject. (Clerk to email CCS for presentation and circulate to all councillors.)

The Chairman closed the meeting at 9.35 pm and confirmed that the next meeting would be held in September dependent on the Clerk's availability.

Confirmed as accurate.....Chairman Colin Case .....

Date...30 Aug 2011

*Appendix A – Clerk's report. Appendix B – PPSC Report. Appendix C.- 2011 Risk Assessment Appendix D- Internal Audit Plan.*