

RUYTON XI TOWNS PARISH COUNCIL MINUTES
19 JULY 2010

The Parish Council held an ordinary meeting at The Memorial Hall; Ruyton XI Towns on Monday 19th July 2010 at 7.30 pm.

COUNCILLORS PRESENT: Mr T. Allison; Mrs; Mr C Case; Mr S Gittins; Mrs M. Lycett; Mrs D. Needham; Mrs R. Slowley & Mrs A. White.

IN ATTENDANCE: Clerk Sue Hackett; PC Dale; SC Planning officers D Parker & C Hughes & 4 members of the public.

50.10 WELCOME BY CHAIRMAN & APOLOGIES- The Chairman welcomed all to the meeting and suggested that items 58.10 & 56.10 per the agenda should be moved forward. This was agreed by those present. He announced that the following councillors had conveyed their apologies:

Cllrs A. Caesar-Homden; C Brown; J Hamlett (no reasons given) and

Cllr M Lewis (work commitments). They were accepted and approved by the Council.

51.10 COUNCILLORS DECLARATIONS OF INTEREST - In accordance with S50-52 of LGA 2000 the following declarations were made and noted by the Council:

Cllrs Slowley; Needham; White; and Allison expressed their ongoing personal interest as members of the Parish Plan Steering Committee (PPSC).

Cllrs Slowley reported her ongoing personal interests as a School governor and in the reimbursement of her travel expenditure claim at Min 59.10 a.

Cllr Gittins expressed his personal and prejudicial interest in the planning application at Wykey Farm at Min 52.10.

The Chair opened the public session

52.10 PUBLIC FORUM : During this session members of the public spoke on:

- Mr Simon Gittins spoke of his planning application to install an anaerobic digester at Wykey Farm and invited those present to visit the site or similar sites at Walford & Ellesmere.
- Following a query raised by a member of the public the Chairman explained that following advice from NALC with regard to the display of draft minutes; as a result the Council had decided (21/6/10) to no longer display minutes electronically on the Council's website. In future copies of draft and confirmed minutes would be made available by contacting the Clerk.
- Following a query raised by a member of the public the Chairman confirmed that the Council after collating all public responses to SAM Dev and in light of the Parish Plan confirmed that the Council had responded to SC that it viewed itself as a hub.

The Chair closed the session.

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53.10 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Draft minutes of the Parish Council meeting held on 21/6/10, were amended as follows:

44.10 "Councillors Lycett & Lewis were instructed to sign and authorise the cheques"

45.10 Delete "7" and insert "&".

Then having been agreed as accurate they were duly signed as correct by the Chair.

58.10 LOCAL REPORTS

(e) POLICE REPORT- PC Peter Dale gave a summary crime report and stated that budget cuts would be announced in October.

56.10 LOCAL HOUSING NEEDS – Dave Parker and Claire Hughes gave a presentation on Affordable Housing; which describe the main types and SC policy. Claire placed emphasis on the need to encourage registration by all who might be interested and explained the problems SC had experienced in communicating this. Following a question and answer session; members of the Council asked questions about S106 monies relating to the Parish which were outstanding. It was agreed that the necessary documentation supporting these claims should be forwarded to the officers by the Council.

54.10 HIGHWAY MATTERS - The Chairman confirmed that the invasive hedges at Brownhills had been cut. The Council were in agreement that this no longer presented a problem to traffic.

Elbridge HGV Traffic Issues – The Council agreed that the Clerk was to chase SC Highways regarding the installation of appropriate signs on the approaches to Elbridge (Access only; not appropriate for HGVs). Cllr Gittins confirmed that the lorries logged to date by residents were not Walkers lorries.

The Chairman expressed his disappointment in correspondence received from SC Traffic & Highways Engineering concerning the Council's applications for a VAS:

- 1) School Rd; SC had not witnessed any speeding above 30 mph and as a result required the PC to contribute 100%; funding £860 over a 6 week period.
- 2) Church St; SC level of speeding in a 20mph area which required a 50% contribution from the PC; £ £430 over a 6 week period.
- 3) Locations on Brownhills and Oldham Lane B4397 approach from A5 had not been deemed suitable by SC.

Council agreed that further detailed information should be obtained from SC which supported these conclusions and that the reasons as to why Brownhills and Oldham Lane were deemed unsuitable. Clerk to progress.

55.10 PLANNING MATTERS

a) The Council considered the following planning application:

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10/02388/FUL Land adjacent to Bridge Inn Brownhill Ruyton XI Towns
Erection of 2 detached 3 bedroom dwellings with garages and parking areas.

The Council resolved without dissent that the following comment only was to be submitted to SC. The Council was disappointed that the proposal to erect 2 detached dwellings resulted in reducing the affordability of available local housing for local people and was contrary to needs established by the parish plan and emerging SC LDF Core Strategy policy.

b) The status of recent planning application decisions were reported as per Appendix A.

c) The Council agreed that any public presentation required on the merits of a Conservation Area should be organised by the Parish Plan Steering Group.

57.10 ST LIGHTING ISSUES - The Chairman confirmed that 4 lights had been reported as faulty; 2 had been repaired by SC and 2 were in the process of being repaired by V&W Electrics.

58.10 LOCAL REPORTS

(a) Ruyton Primary School, Safe to School Routes June Meeting – Cllr White stated that recent meetings had excluded the public and concentrated on the proposals for the use of bollards outside the school.

(b) Ruyton Parish Plan Steering Committee – Cllr Needham reported that the Annual meeting was to take place on 27th July at 7.30pm at the Village Hall.

(c) Local Joint Committee (LJC) - Cllr Slowley reported that the next meeting was to take place at Whittington on 20th July when topics such as rural broadband connectivity and the SC budget cuts were to be discussed.

(d) Ruyton Sports Committee – Cllr Gittins reported that matters were in hand to carry out work on the drainage issues at the site. The Chairman stated that the grounds should not be disturbed during July/August as they would be in use. An event was planned for 3rd 4th August National Play Day.

(e) Other - Nesscliffe Advisory Group –Cllr Slowley reported that an event was planned at Nesscliffe on 27 July.

59.10 FINANCE & COMMUNICATION – (a) The Clerk presented the following invoices and claims for payment which had arisen in June/July:

Payee	Description	£	Chq No
Mrs R Slowley	Mileage	76.93	210
Mrs S Hackett	Postage; mileage ; Broadband & Tele	63.64	211
V&W Electrics	Birch Close reset light	85.38	212
PO Services Ltd	NI & Tax due to HMRC	339.49	213
Mrs S Hackett	Net Salary for April; May; June	1227.42	214
ALC	Clerking June meeting	104.40	215

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Councillors Lycett and Lewis were instructed by the Council to approve the cheques presented for payments; invoices were checked and evidenced as such by Cllr Lycett and Cllr Case.

(b) The Chairman confirmed that he had cast checked the accounts and agreed the bank reconciliation performed by the Clerk to the bank statements.

(c) The Clerk distributed a Budget Monitoring report for the first quarter which supported that the Parish Council had under spent during the first quarter as various schemes etc budgeted for remained incomplete. The Chairman expressed his concerns over the matter. A schedule of the hours worked by the Clerk over the last 6 months was also presented.

(d) Communication - please refer to Clerk's Report Appendix B. No decisions were made.

60.10 SHROPSHIRE COUNCIL CONSULTATIONS

(a) SC SAMDev – The Chairman confirmed that the Council's response had been circulated to all councillors and displayed publicly.

(b) SC Rural Engagement Event – It was agreed that the Community Testing Event organised by SC Lois Dale would take place on 28th September 2010. The Chairman encouraged councillors to attend not only as parish councillors but as committee members of the various groups to which they belonged. Lois can be contact on Tel 01743 255667 or by email at lois.dale@shropshire.gov.uk. Notice of the event will be placed in the next Parish Newsletter for Sept.

(c) Severn Trent Plant - Ruyton XI Towns. The Clerk reported that SC feedback had confirmed that the conditions of original planning conditions had been complied with and that two site inspections had taken place. **Council agreed to contact Severn Trent directly on the matter.**

(d) N/W Relief Rd Consultation Results – The Chairman stated that these had been circulated and commented on the poor public response to the consultation.

61.10 REVIEW OF ANNUAL RISK ASSESSMENT 2010-11- The Council agreed that following steps to reduce risks identified relating to too few cheque signatories and the archiving of council records the assessment should be re-visited at the September Council meeting.

62.10 PC COMMUNICATIONS POLICY; MEETING PROTOCOL – The Council agreed that the Communications Policy should be amended to reflect the need for written reports to be circulated with agendas prior to council meetings and the changes in the availability of council minutes. See Appendix D. The Council agreed that council meetings should commence at 7.30 pm and aim to finish by 9.30pm as this should be reflected in Standing Orders; however a 10.00pm finish was considered acceptable as the council only met once a month.

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The Chairman requested that the public and press be excluded from the meeting as the following item under Public Bodies (Admission to Meetings) Act 1960 (as extended by S 100 of LGA 1972) was considered a confidential matter. The Council agreed to this request.

63.10 CLERK'S CONTRACT OF EMPLOYMENT; CONFIRMED DUTIES & APPRAISAL

The Council having considered the above agreed that the present contract and duties performed by the Clerk were appropriate. The Council agreed to devolve personnel matters to Cllrs Case and Slowley; who would annually appraise the Clerk as required by her contract on a date in August mutually convenient to all parties. It was noted that this was not an official council meeting.

64 .10 SUPPLEMENTARY AGENDA

SC Code of Conduct Training was being made available to parish councillors on 15th September 2010 at the Council Chamber, Castle View, Oswestry at 6.30pm. The Clerk encouraged members to attend.

It was agreed that during the August break; powers would be delegated to Cllrs Lycett & Lewis to pay V&W invoices which arose. Whilst an extraordinary meeting would be called if planning applications were received which required consideration before 6th September.

The Chair thanked all for attending and closed the meeting at 10.15pm. The next scheduled meeting of the Parish Council was noted as being on **Monday 6th September 2010 at 7.30pm at the Memorial Hall, Ruyton XI Towns.**

Confirmed as accurate.....Date.....