

RUYTON XI TOWNS PARISH COUNCIL

13th FEBRUARY 2017 MEETING MINUTES

An ordinary meeting of the Parish Council was held at The Victoria Room, Ruyton XI Towns at 7.30 pm on Monday 13TH February 2017.

Parish Councillors in attendance: Mr T Allison; Mr M Berry (Vice-Chair); Mrs A Sanders Royle; Mr C Case; Mr A Johnston; Mr D Spicer; and Mr M Lewis.

Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk); 3 members of the public.

113.16 PUBLIC SESSION – In the absence of the Chairperson, the Vice-Chair took the Chair and welcomed all to the meeting inviting members of the public to speak.

Mr & Mrs Jones expressed their concerns as to why planning application 16/05682/DIS had been included on the Council's meeting agenda; and the way in which Shropshire Council had been misinformed by the Parish Council about their contractors using Doctors Meadow car park and access via the footpath.

After much discussion; the Chairman (Cllr Berry) agreed that with hindsight it would have been more appropriate for the matter to have been dealt with by first contacting Mr & Mrs Jones and establishing the facts. Their concerns were noted and it was hoped that the matter was resolved but should they wish to make a formal complaint; they were at liberty to do so, as a formal complaints procedure existed.

Mr Edwards asked if the Parish Plan was to be updated. The Chairman stated that it was to be considered later in the meeting, agenda item 122.16.

114.16 CHAIR'S INTRODUCTION & COUNCILLORS' APOLOGIES - The Chairman reported that apologies had been received from Cllrs Drinan; Slowley; Gittings and White who had been unable to attend for personal reasons. These were accepted and approved by the Council.

115.16 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS – None were declared.

116.16 SAFER ROADS GROUP – The outcomes of the Group's recent meeting were discussed where it had been agreed to set up the Multi Agency Road Safety Group for Ruyton XI Towns. The administration of the Group was to be organised by Corrie Davies and representatives from the Police and locals schools and businesses were being invited to join. Cllr Berry reported that the local uptake of the PACE car stickers had been slow.

117.16 A5 HIGHWAY MATTERS – The Clerk & Cllr Bardsley outlined the details of the new Minister of Transport's visit to Shropshire on 2/3/2017. Arrangements were in place to ensure that he visited the dangerous Shotatton cross roads on the A5. Cllr Gittins had agreed to represent the Parish Council at the cross roads and at a lunch time meeting where local concerns would be presented. The Clerk confirmed that she had thanked Owen Paterson MP for his support in the matter.

Council agreed that the Clerk should write to Cllr Simon Jones SC Highways Portfolio Holder requesting that he and a SC Officer give a presentation on the progress of North West Relief Road Feasibility Study; given that SC had received Government funding for this purpose. It was further agreed that neighbouring parish councils should be invited and that ideally the presentation should take place at the Annual Parish meeting on 10/4/2017.

- 118.16 SHROPSHIRE COUNCIL – Councillor Nick Bardsley updated the Council on recent road safety meetings and outcomes at Baschurch PC where a majority had expressed their wishes for the removal of the recently installed build out. Cllr Bardsley also encouraged Parish Councils to petition for the North West Relief road.
- 119.16 THE CLIFFE – Following some discussion about the request by SC’s Country Parks & Heritage Services for funding of between £2,000 - £4,000 p.a. (at January’s meeting). The Council requested that the Clerk write to Mark Blount stating that they are still considering the request but require confirmation of the following:
- Whether the newly set up Service is still part of Shropshire Council; or has its own legal identity? If the latter what it is and whether it has a separate bank account?
 - A detailed description of what specifically the funding would be spent on; or how the sums of between £2,000 - £4,000 had been arrived at.
 - A list of parish councils who were being approached for funding and who had agreed to make donations.
- 120.16 FINANCE
- a) The Clerk confirmed that the Council’s reported bank balance as at 31/1/2017 was £43,269 and that interest of £3; and grant receipts from ST&R £500 and NALC £910 had been received in January. The reconciled bank balance as at 13/2/2017 was £42,341.
- b) Council resolved to pay the following suppliers, instructing Cllrs Lewis and Case to check the supporting paperwork to the cheques raised before authorising payment:
- Chq 851 Highline Electrics Ltd Jan repairs to street lights £157.20; VAT £26.20;
 Chq 852 DE Peate; Village maintenance; and work with Xmas Tree £160.50;
 Chq 853 Viking; Office supplies £83.95; VAT £13.99;
 Chq 850 Clerk’s Feb Salary £652.08;
 Chq 854 Clerk; Quarter’s expenses including home working & mileage; £126.69.
- Following a report by Cllr Sanders Royle; Council proposed, seconded and resolved that St John The Baptist Primary School be given a grant of £150.00 towards costs of maintaining the AED; as it is available for use by the community. (Chq No 855.) (Power of Competence.)
- 121.16 VILLAGE RECREATIONAL GROUNDS
- a) Birch Grove – Council agreed to defer the item to the next meeting as neither the Chair or Cllr Gittins were present.
- b) Doctors Meadow - Council agreed that the community would benefit from a further visit from Pinder Circus. The Clerk was instructed to relay this to Pinder Circus and SC.
- 122.16 PARISH PLAN – Following some discussion the Council proposed, seconded and resolved that the Parish Plan be updated; given that it was 9 years old and circumstances had changed. It was further agreed to defer it to the newly formed Parish Council in May 2017.
- 123.16 LOCAL REPORTS - Cllr Case reported on the SC [SAMDev](http://new.shropshire.gov.uk/get-involved/local-plan-partial-review-issues-and-strategic-options-consultation/) Update and Local Plan Review: Issues and Options Consultation presentation given at the Oswestry Area Committee. For details:
<http://new.shropshire.gov.uk/get-involved/local-plan-partial-review-issues-and-strategic-options-consultation/>
 As submissions were to be made by 13 March 2017; it was agreed that Cllr Case and the Clerk would be delegated the task of completing the consultation questionnaire on behalf of the PC.

- 124.16 **PLANNING MATTERS:** The status of planning applications 16/05608/FUL and 17/00469/AGR were noted by the Council. It was also noted that current issues relating to planning application 16/05682/DIS Purton Villa; had been fully discussed in the Public Session.
- 125.16 **CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES:** Council proposed, seconded and resolved that the draft minutes of the Parish Council meeting held on 16 January 2016 be confirmed as accurate with the following amendments. Min103.16 to read “The SC Council tax rise was expected to be in region of 2%” and 105.16 d. “to readNALC grant £910.” The Chair was then instructed to sign them as accurate.
- 126.16 **COUNCIL POLICIES –** Given the number of policies members had been asked to consider; approve and adopt by mutual agreement the matter was deferred to the March meeting.
- 127.16 **CLERK’S UPDATE REPORT & COMMUNICATION –** The Clerk summarised the following matters of significance as relevant communication had been forwarded to members:
- That she had contacted the United Reform Church about the chapel grave yard; as a resident wished to know whether an inventory of graves and headstones existed. A response was awaited.
 - An update on the forthcoming May Election and nomination process; and where further details of it could be found.
 - The new date for the Parish & Town Council Forum; now 27/2/2017; which Cllr Berry agreed to attend.
 - Changes to the way in which planning applications would be processed by SC; as a 31 day consultation period was replacing the 21 day period. Other changes were noted by Council.
 - A number of changes she had personally noted with regard to the SC SAMDEV Issues & Options Consultation.

EXCLUSION OF PRESS AND PUBLIC Council resolved that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involved the likely disclosure of confidential information.

- 128.16 **CLERK’S CONTRACT AMENDMENT –** The Clerk stated that over the last 6 months she had been regularly exceeding the hours she was contracted to work. Following some discussion it was proposed, seconded and resolved (by a majority) that the hours be increased to 10 hrs per week with effect from 1/3/2017 and that it be reviewed in 6 months. (Sept meeting.) The Chairman was instructed to sign the amended contract which had been amended as follows:
 Para 10.2.1 deleted.
 Para 12. & 13 amended to reflect 10 hrs per week.
 Para 19. Pension & Gratuities. Inserted “none currently apply”.

129.16 **SUPPLEMENTARY AGENDA –** None.

There being no further business the Chairman closed the meeting at 9.40 p.m.

The next Parish Council meeting is to take place at 7.30 p.m. at The Victoria Room on 13 March 2017.

Minutes confirmed as accurate by..... Chair Date