

RUYTON XI TOWNS PARISH COUNCIL 12 DECEMBER 2016 MEETING MINUTES

An ordinary meeting of the Parish Council took place at The Victoria Room, Ruyton XI Towns at 7.30 pm on Monday 12 December 2016.

Parish Councillors in attendance: Mr T Allison; Mr M Berry (Vice-Chair); Mr C Case; Mrs M Drinan; Mr A Johnston; Mr S Gittings; Mr M Lewis and Mrs R Slowley (Chairperson). Also in attendance: Nick Bardsley (Shropshire Council Councillor); Sue Hackett (Clerk); and CSO Charles Iremonger.

86.16 PUBLIC SESSION – CSO Charles Iremonger gave the monthly Police report in which he summarised recent local incidents involving village parking issues, a drink driver being apprehended. He also reported that he had carried out traffic speed monitoring in the village in early December. The Chairperson thanked him for his report.

87.16 CHAIR'S INTRODUCTION & COUNCILLORS' APOLOGIES – The Chairperson welcomed all to the meeting and reported that apologies had been received from Cllrs Spicer; and White, these were accepted and approved by the Council.

88.16 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS
Councillor Gittings reported a pecuniary interest in the planning application 16/04882/PMBPA.

89.16 SAFER ROADS GROUP – The Chairperson reported that the November public meeting had been well received and feedback had been received from various members of the public. The Group had met and distributed a report on feedback to the community which was to be circulated by the Clerk via the electronic newsletter. (Appendix B)

90.16 SHROPSHIRE COUNCIL – Councillor Nick Bardsley gave his report as summarised below:

- A report on the November Local Joint Committee meeting; in which a SC Planning Policy presentation had been given and the possibilities of parish councils taking on recreational grounds, libraries etc. currently managed by SC was discussed.
- Details of a public meeting which was to be held in Baschurch on 18/12/16; concerning traffic safety; which he encouraged councillors to attend.
- Doctors Meadow Car Park - Cllr Bardsley confirmed that local action quickly taken by the Parish Council demonstrated that communities can resolve issues quickly, and cost effectively.

91.16 SHROPSHIRE COUNCIL & TOWN & PARISH COUNCILS FORUM – In the absence of Cllr Sanders Royle, Cllr Bardsley summarised the meeting in which EOI forms had been introduced enabling parish councils to formally express an interest in supporting the maintenance of local facilities/services such as the recreational grounds.

The Chairperson gave a report on the options the Parish Council had in supporting the maintenance of the 5 recreational grounds located in its parish Doctors Meadow; Dunning Close; Bridge Inn Field; Marches Meadow and Birch Grove. (See Appendix C). Following some discussion the Parish Council resolved to complete an EOI form expressing an initial interest in taking on the 5 recreational spaces; subject to obtaining more detailed information on the costs involved and leasing arrangements. Clerk to action.

92.16 VILLAGE RECREATIONAL GROUNDS

- a) Birch Grove – The Chairperson reported that she had yet to confirm with the School details of the cycle safety course and would do so in January. The Parish Council's Community Chest Grant application; of £500 had been submitted (Approximate PC cost £500 - 600).

- b) The Clerk reported that SC had agreed for the time being not to lock the gates at the car park at Doctors Meadow Recreational Ground; as measures taken by the PC to restrict drivers from using the grass appeared to have mitigated the problem. The Clerk stressed that there remained a need for councillors to monitor the situation to ensure that a similar instance of cars being abandoned on site did not arise.

93.16 LOCAL REPORTS

- a) Spinney Tree Planting Scheme – Cllr Gittins confirmed that the trees were due to be felled in Jan/Feb 2017; and that all appropriate permissions had been obtained. He planned to liaise with the School to organise a tree planting event in the spring.
- b) Replacement oak sapling on Olden Lane – The Chairperson reported that she would attend the meeting on 14/12/16, when the tree would be planted. Mr David Ford had agreed to tend the tree whilst it established itself.
- c) Village Christmas Tree 2016 – The Clerk reported that Mr D Peate had agreed to install the tree on 16/12/16 and would liaise with Cllr Case on the matter. Cllr Case confirmed he would make the suitable arrangements with School.
- d) The Chair and Vice Chair reported on the SALC AGM meeting which they attended; stating that both the Road Safety presentation and NALC presentation were very informative.
- e) AED – Cllr Case reported that previous issues had been resolved by the School.
- f) Oswestry Area Committee – The Chairperson summarised the outcomes of the meeting and in particular the SC Planning Policy presentation. Council agreed that there was a need to update the Parish Plan given there was a need for a new SAMDev submission in 2017.
- g) Cllr Johnson reported that Packwood School Governors had agreed to assist in financing the relocation of the “National speed limit” signs outside the School. Cllr Johnston to ensure David Gradwell and the School Bursar are introduced.

94.16 PLANNING MATTERS:

- (a) The Council considered the following planning application: *Cllr Gittins left the room.*

Reference: 16/04882/PMBPA (validated: 23/11/2016)

Address: Barns At Wykey Farm, Wykey, Ruyton XI Towns

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use . Applicant: Mr Simon Gittins (Wykey Farm).

Cllr Johnston expressed his disappointment that the application had not properly brought to the attention of local neighbours by the applicant which was required by planning policy. **This was noted by the Council; however following some discussion it was agreed to make no comment.** *Cllr Gittins returned to the room.*

- (b) The Clerk reported the following SC planning decisions:

Reference: 16/04829/FUL & 16/04598/VAR

Address: Butlers Barn, Elbridge, Ruyton XI Towns SY4 1JJ

Proposal: Erection of an agricultural shelter and variation of condition No.2 (approved plans) attached to previous permission. **SC Decision: Permission Granted**

Reference: 16/03745/COU (validated: 15/9/2016)

Address: Memorial Hall Church Street Ruyton XI Towns SY4 1LA

Permanent change of use to Class A1, A3 and A5 use, (for consumption of hot and cold food on the premises and to take away) **SC Decision: Permission Granted** Reference: 13/02617/FUL (validated: 02/07/2013)

Address: Admiral Benbow, Church Street, Ruyton Xi Towns SY4 1LA

Proposal: Renewal of extant planning permission Ref: 10/01891/FUL for the erection of a detached bungalow. **SC Decision: Permission Granted**

- 95.16 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: It was resolved that the draft minutes of the Parish Council meeting held on 14 November 2016 were confirmed as accurate. The Chairperson was instructed to sign them as such.
- 96.16 CLERK'S UPDATE REPORT & COMMUNICATION
- a) The Clerk reported that having analysed maintenance call outs to street lights over the last 3 years excluding the 5 lights which have had LEDs installed; street lights which required attention are raked as medium risk structurally. She highlighted that the Elbridge Cross roads street light had the highest incidence of call outs. The report was noted by Council however no decision was made as to which lights ranked the most important to be converted to LED.
 - b) See Min 93.16 c. above.
 - c) Council approved the installation of a small notice board for Council use within Café Eleven, dependent on the proprietor's agreement.
 - d) Lead for Shropshire Telford and Wrekin Sustainability and Transformation Plan – Noted by Council.
 - e) Parish and Town Council Strategic Freight Study - Marches LEP – Consultation deadline 30/1/2017. Council agreed that the Road Safety Group be delegated to respond on behalf of the PC.
 - f) Parish Council's Priorities, see below Min 97.16 a.
 - g) Shropshire Council Local Plan Review Briefing – Noted see Min .16 above.
 - h) The Chairperson reported that she had completed and submitted the Shropshire Open Space Needs Assessment survey on behalf of the PC. This was noted.
- 97.16 FINANCE
- a) Councillors ranked the Council's priorities in order of importance identifying the following as most significant:
Improve Road Safety & Parking; Maintain & Improve Recreational Green Spaces; Support Schools and Village Hall.
It was agreed that these should be discussed at the Council's next meeting.
 - b) Council considered the Draft Budget prepared by the Clerk; (See Appendix A) but deferred making decisions until the January meeting as it was generally agreed that savings needed to be made. The Clerk was asked to revisit the Draft Budget and make further suggested savings in preparation for the January meeting.
 - c) Council resolved to pay the following, instructing Cllrs Slowley, Lewis and Case to check the supporting paperwork to the cheques raised before authorising payment: (Proposed MB; Seconded CC.)
Chq 840 SP Manweb PLC £268.60; VAT £44.77 Street light repairs. (*Authorised in retrospect; by the PC raised 19/11/16*).
Chq 841 D E Peate; Village maintenance over 10 weeks £283.50;
Chq 842 Clerk; Mileage, Home Working, and Administration (3 months) £106.31;
Chq 844 Clerk's Dec Net Pay £652.08;
Chq 843 Highline Electrical; repairs to street lights in Nov £198.15; VAT £33.02.
Chq 845 SLCC; Annual subscription 17/18 £108.00.
- 98.16 SUPPLEMENTARY AGENDA – The following meeting dates were agreed by Council: **9/1/17 changed to 16/1/2017**; 13/2/17; 13/3/2017; 10/4/2017; 8/5/2017; 12/6/2017; 24/7/2017; 11/9/2017; 9/10/2017; 13/11/2017 and 11/12/2017. There being no further business to conduct the Chairperson closed the meeting at 21.58.

As confirmed as accurate byCllr R Slowley Chairperson Date