

# RUYTON XI TOWNS PARISH COUNCIL

## APRIL 2015 MINUTES

The Parish Council held an ordinary meeting at The Victoria Room, Ruyton XI Towns at 7.30 pm on Monday 13<sup>th</sup> April 2015.

**Councillors in attendance:** Mr C Case (Chairman); Mrs R Slowley (Vice-Chair); Mrs A Sanders Royle; Mr S Gittins; and Mrs A White.

**Also in attendance:** Clerk Sue Hackett; Shropshire Councillor Nick Bardsley

### 191.14 WELCOME BY CHAIRMAN & PUBLIC SESSION

192.14 APOLOGIES - The Clerk confirmed that apologies for absence had been received from Cllrs Drinan; Spicer; Johnston; Berry and Allison who had been unable to attend due to illness, (in the first instance) and work commitments. These were accepted by members.

193.14 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS – None declared.

194.14 COUNCILLORS DISPENSATIONS – None.

### 195.14 PLANNING MATTERS

a. The Clerk confirmed that no new applications had been received.

b. The Clerk informed the Council of the following planning decisions:

Reference: 14/04265/OUT (validated: 22/09/2014)

Address: Land Adjoining Elmhurst, Little Ness Road, Ruyton XI Towns

Proposal: Outline application for the erection of 1No dwelling (to include appearance, landscaping, layout and scale) SC Decision: Refuse

Reference: 13/04250/FUL (validated: 25/10/2013)

Address: Wigmarsh Poultry Farm , Holly Lodge, West Felton, Oswestry, SY11 4HB

Proposal: Erection of 500kW wind turbine with 50m hub height (77m tip height) and associated works Decision: Application Withdrawn

The Clerk reported that a summary of recent planning applications and their status had been made available in the Clerk's Report Appendix A.

c. Shropshire Council's response to PC's correspondence with regard to Planning Committees – The matter was discussed below in Min 196.14.

196.14 SHROPSHIRE COUNCIL – Cllr Nick Bardsley presented his report Appendix B and urged the Parish Council to write again to Cllr Davenport as a Task & Finish Group had been set up specifically to look at issues regarding planning committees. Council agreed that the Clerk should request that the issues raised last month be forwarded to Cllr Davenport with the request that they be passed on to the Group.

### 197.14 LOCAL PROJECTS

a. Safeguarding - Community responsibility– The report was deferred in Cllr Spicer's absence.

b. Defibrillator – Cllr Sanders Royle reported on the training session to be held on 23/4/2015; and agreed to provide an article for the April newsletter.

#### 198.14 HIGHWAYS & VILLAGE MAINTENANCE ISSUES

- a. VAS Project in partnership with SC – Cllr Bardsley reported that he would be meeting with SC officers on 21/4/2015 to discuss the project further.
- b. Shotatton Crossroads – Council considered the Highways Agency response which they found positive.

#### 199.14 LOCAL REPORTS:

- a. Police Report - PC Dale summarised reported crime for the period 1/2/2015 -13/4/2015; some 9 incidents. He encouraged people to be more security conscience at home and to alert the Police using Tel No 101 to any anti-social behaviour. The Chairman thanked Peter Dale for his report.
- b. LJC Meeting – The Vice Chair reported that it had been a useful meeting.
- c. Nesscliffe & Cliffe – Cllr Slowley reported that the Dog Warden would be patrolling the area as a result of on-going issues with dogs.

#### 200.14 CLERK'S UPDATE REPORT & COMMUNICATION – See Appendix A which includes recent correspondence.

#### 201.14 FINANCE

- a. Payments – The following payments were approved for payment by resolution, (Proposed CC; Seconded AW); councillors RS and CC were instructed to sign the corresponding cheques as they were the only cheque signatories present:  
Chq 741 Mrs R Slowley £45.08 Mileage incurred on PC business in 2014/15;  
Chq 740 Scottish Power £240.28 4<sup>th</sup> Quarter Street lighting energy costs;  
Chq 739 Ruyton XI Towns PCC £12.00 Costs associated with room rental 13/4/15.
- a. Council authorised (by signatures) a revised standing order instruction to the Bank to pay the Clerk with effect from 20/4/2015 until 31/3/2016 £ 516.53 per month (net pay) and cancelling the previous standing order. The net pay calculation was checked by the Chairman and agreed.
- b. The Clerk stated that Mazar's (External Auditor) had selected the Council for an intermediate audit. The Clerk expected the Internal Auditor to complete his audit in late April; allowing sufficient time for him to report to Council at the May meeting.
- c. Fixed Assets and Insurance Quotes – Council approved as accurate the Fixed Asset Register (Appendix D) which had been circulated. Council considered the 3 quotes obtained by the Clerk for insurance purposes (Zurich; Aviva and Hiscox) and decided to enter in to a 3 year long term agreement with Aviva cost ££465 p.a.
- d. Council considered the Clerk's report concerning the need to open a deposit account and instructed the Clerk to proceed with opening a Nationwide 1 Year Saver Account with an initial deposit of £10,000-00.
- e. Council considered the Draft Year End Monitoring Report. Appendix C and Draft accounts for 2014/15. It was agreed that the latter would be publicly displayed and confirmed when the audit process was complete.
- f. The Chairman carried out the following independent checks; he agreed the year end bank reconciliation 31-3-2015 to the bank statement (no 171) and the Receipts and Payments schedules presented were checked. (Appendix E) The Chairman confirmed that a DD to the ICO £35.00 and standing order payment of £491.61 had been processed in March 2015.

#### 202.14 ST LIGHTING – .The Clerk reported that she had not as yet been able to find a more competitive supplier for the energy costs associated with the street lights. Noted by members.

- 203.14 PARISH NEWSLETTER – Clerk awaited reports from the Chairman, Cllr Sanders Royle and Cllr Berry. She was asked to not only include Police contact details but also details about what to do out of doctor surgery hours in a non-emergency situation.
- 204.14 NALC TRAINING AWARDS – Following the Clerk’s report Council decided not to seek accreditation at this time.
- 205.14 COMMUNITY ASSETS – The matter was deferred.
- 206.14 SUPPLEMENTARY AGENDA:
- a. Council resolved without dissent that the draft minutes of the council meeting held on the 9 March 2015 were confirmed as accurate, having been amended as follows Min 182.14 d. Cllr Slowley corrected to Drinan; Min 186.14 Holden corrected to Olden. The Chairman was then instructed to sign the minutes as accurate. (Proposed CC; Seconded SG.)
  - b. Council resolved that minutes of the council meeting held on 9 February be amended at Min Ref 172.14 as it had been highlighted that the spinal points quoted were incorrect and be amended to “SP36 to SP37”; as per the Clerk’s current contract. The Chairman was instructed to initial the amendment. (Proposed CC; Seconded SG.)

There being no further business the Chairman closed the meeting at 9.25 p.m. The next council meeting is to take place on 13 May 2015 and will follow the Annual Parish Meeting which starts at 7.00 p.m. at the Victoria Room, Ruyton XI Towns.

- Appendix A Clerk’s Update Report & Communication
- Appendix B Shropshire Councillor Nick Bardsley’s Report
- Appendix C Parish Council Draft Year End Monitoring Report & Year End Accounts 2014/15
- Appendix D Fixed Asset Register
- Appendix E Yearend Bank Reconciliation.

Confirmed as accurate..... Councillor Colin Case  
CHAIRMAN OF PARISH COUNCIL

Date.....