

RUYTON XI TOWNS PARISH COUNCIL APRIL 2013 MINUTES

A Parish Council meeting was held at Ruyton XI Towns Memorial Hall on Monday 8th April 2013 at 7.40 pm.

Councillors in attendance: Mr C Case; Mr M. Lewis; Mrs M. Lycett; Mrs D. Needham; Mrs R. Slowley; Mrs A White

Also in attendance: Sue Hackett Clerk and 8 members of the public.

- 1.13 PUBLIC SESSION - No issues were raised.
- 2.13 WELCOME BY CHAIR & APOLOGIES – The Chairman opened the meeting and reported that apologies had been received from:
 - Cllr T Allison unable to attend due to personal commitments;
 - Cllr A Johnston unable to attend due to personal commitments;
 - Cllr S Gittins unable to attend due to work commitments. These were duly accepted and approved by Council.
- 3.13 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS – The Chairman reported that he had already submitted personal comments relating to planning applications 13/01103/FUL and 13/01104/LBC. No further interests were reported.
- 4.13 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES - Draft minutes of the Parish Council meetings held on 11th March'13 were confirmed as accurate. (Proposed DN; Seconded RS.) The Vice-Chair was instructed to sign the minutes as accurate.
- 5.13 SHROPSHIRE COUNCIL – This was provided at the annual parish meeting.
- 6.13 PLANNING MATTERS
 - a. To consider the following planning applications notified to the Parish Council and any others since the issue of this agenda:

Reference	13/01103/FUL and
Address	Bridge Inn Brownhill
Proposal	Erection of a single
Following some debate it was agreed that the above application be opposed for reasons of consistency, in that the the application is not compliant with the recommendations made by the Planning Inspector with regard to the garage and outbuildings. The Council also queries whether the wall meets the listed building criteria. (Proposed RS; Seconded AW.)	

Reference	
Address	
Proposal	

The Parish Council agreed to make no comment. (Proposed RS; Seconded CC.)

- b. The council considered the new social housing outline proposals at Birch Grove Ruyton XI Towns as advised by SC Housing Landlord Services Team. Following a lengthy debate the Parish Council unanimously agreed in principal that the above proposed development was supported as new homes are needed in the village. However the development needed to be revised to take in to account sensible car parking arrangements for both private and council homes. Parking in the area is already an issue and would be aggravated by the current proposal. (Proposed C Case Seconded AW.)

A further two proposals were put forward by the Chairman which were not seconded or supported; these related to the SC social housing allocation policy and need for one bedroom social housing.

- c. 12/05197/REM Land to East of Cliffe House – The Chairman confirmed that the application was to be considered by the Planning Committee; as yet no date has been arranged.
- d. The Clerk reported that the following SC planning decisions had been notified to the Council:
Reference: 12/04765/VAR
Address: Marches Meadow Ruyton Xi Towns, Shrewsbury, SY4 1JW
Proposal: Variation of Condition 9 attached to planning permission reference 11/05483/FUL dated 5th April 2012 to allow year long holiday occupation
Decision: Grant Permission

Reference: 13/00462/FUL
Address: 11 Aldersley Way, Ruyton Xi Towns, Shrewsbury, SY4 1NE
Proposal: Erection of single storey rear and side extension
Decision: Grant Permission

7.12 HIGHWAYS & FOOTWAY LIGHTING

Cllr Needham reported that an electrical supply cable was visible on the pavement at the junction of Aldersley Way and Doctors Meadow. The Chairman agreed to inspect. Cllr White highlighted an issue with ivy on Church Bank which was causing obstruction to pedestrians. Council agreed that the issue should be resolved by their contractor during his maintenance work. Snow damage to trees in the village at Birch Grove was also commented on.

Council resolved that item 8.13 would be dealt with at the end of the meeting.

9.13 FINANCE

- a. Payments – The following suppliers' invoices were authorised for payment by the Parish Council who instructed Cllrs Lycett and Lewis to check the invoices and authorise the corresponding cheques.

Chq 350	V & W Electrics – Repairs to lights in parish	£171.06
Chq 349	The Three Parishes Newsletter – 4 th quarter newsletter	£67.80
Chq 348	D Peate – Tree work and repairs to bus shelter	£266.77

- b. Receipts & Treasurer's Deposit Account – The Clerk informed the Council of the reconciled bank balance as at year end £30,025.27 .A year end budget monitoring report was distributed by the Clerk. Council agreed the movement of sums to restricted council accounts: (See Appendix B for full details.)
Bank Reconciliation – Cllr Lycett reported that the Receipts and Payments ledger and year end bank statement had been independent checked by herself and found to be accurate.
- c. Clerk's Pay for 2012/13 – The Chairman reported that he had been unable to carry out the yearend internal control check on this occasion. Council instructed that it be carried out during the internal audit. The Clerk confirmed that this would be completed in April in time for the next meeting.

10.13 CLERK'S UPDATE REPORT & COMMUNICATION – See Appendix A. This was summarised by the Clerk.

11.13 LOCAL REPORTS

- a. Woodland Jubilee Diamond Project – It was reported that a logging licence was needed which would delay the project until the autumn.
- b. Local Joint Committee – The Chairman reported on the grant received by the Broadplace and the reasons given for rejection of the Village Hall Committee's grant request.
- c. Bus Shelter Repairs – It was acknowledged that D Peate had carried out excellent repairs to the bus shelter at a very competitive price.
- d. Nesscliffe Heritage Group – Cllr Slowley reported that grants were awaited and that a new survey was taking place. Next Walk About planned for 17th July.

12.13 SUPPLEMENTARY AGENDA – There were none.

Council resolved that the Public and Press be excluded from the meeting in light of the confidential nature of the next item. (Public Bodies (Admission to Meetings) Act 1960 as extended by S100 Local Government Act 1972.)

8.13 CLERK'S CONTRACT & METHOD OF PAYMENT – Council approved the Clerk's pay scale with effect from 1/4/2013 (LC2 point 36) which had been revised in light of her CILCA submission. It was also agreed that standing monthly payments would be made by Standing Order to the Clerk and a letter of authority was signed to this effect by Cllr Case and Slowley. Payments would be reported by the Clerk each month and quarterly bank reconciliations would be checked independently by a member of the Council to ensure the payment method was working effectively.

The Chairman closed the meeting at 9.40pm thanking everyone for attending. He announced that the next meeting would be at 7.30pm on 13th May 2013 at the Memorial Hall, when the new parish council would be formed.

Minutes confirmed as accurate.....Chairman

Date.....

DRAFT