

# RUYTON XI TOWNS PARISH COUNCIL

## MINUTES – APRIL 2012

A meeting of the Parish Council was held at Ruyton XI Towns Memorial Hall on Monday 2nd April 2012 at 7.30 pm.

COUNCILLORS IN ATTENDANCE: Mr T. Allison; Mr C Brown; Mr C. Case (Chairman); Mr S. Gittins; Mr A Johnston; Mr M. Lewis; Mrs M. Lycett; Mrs D. Needham; Mrs R. Slowley (Vice-Chair); Mr J.Hamlett; Mrs A White.

ALSO IN ATTENDANCE: Clerk - Sue Hackett; 4 members of the public.

1.12 INTRODUCTION BY CHAIRMAN & APPOLOGIES – Apologies were received from Aggie Caesar-Homden who had been unable to attend due to another meeting in Baschurch.

2.12 PUBLIC SESSION – No items were raised.

3.12 COUNCILLORS DECLARATIONS OF INTEREST - In accordance with S50-52 of LGA 2000 the following declarations were made and noted by the Council:

- Cllrs Slowley, White, Allison, Lycett, Needham and Case; expressed their ongoing personal interest as members of the Parish Plan Steering Committee (PPSC).
- Cllrs Allison, White and Case expressed their ongoing personal interest as members of the Village Hall Committee.

4.12 SHROPSHIRE COUNCILLOR REPORT – Unavailable.

5.12 CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES: Minutes of the Parish Council meeting held on 5/3/12 were considered by members and found to be accurate. The Council instructed the Chairman to sign them as an accurate.

6.12 PLANNING MATTERS

a. The Chairman reported that there was nothing new to report on negotiations with Penton's regarding lease of Doctors Meadow between SC and Pentons.

**Action: Clerk to follow up with Pentons.**

b. Council considered the following planning applications:

Reference: 12/01273/FUL Lane End, Eardiston, West Felton.

Proposal: Works to existing roofline to include raising height to provide loft accommodation; insertion of dormer windows and rooflights.....etc.

**Council resolved without dissent that no objections be raised.** (Proposed: CC; Seconded: CB)

Ref 12/00928/FUL Ruyton Manor , Olden Lane – Erection of balcony and conversion of servants hall to create pitched roof garden.....etc. Clerk stated associated LBC application was considered at Feb meeting and had recently been passed by SC.

**Council resolved without dissent that no objections be raised and commented that they placed reliance on SC planning officer's expertise as it is a listed building.**

# RUYTON XI TOWNS PARISH COUNCIL

## MINUTES – APRIL 2012

Ref: 11/05772/FUL & 11/05774/LBC Shelvock, Elbridge - Conversion of farm buildings including the change of use of land into holiday let units. Council considered whether further comment was necessary given that aspects of the original application have been withdrawn.

*Chairman lifted standing orders with the agreement of members and requested that Mr Shirra report on status of detailed travel plan which was expected imminently. Standing orders were then reinstated.*

Council agreed unanimously that now the application's proposals for ATM and clay pigeon shooting activities had been removed; the "unreasonable noise levels" aspect of the application had been addressed by the applicant following comments made at the council's meeting held in Jan 2012. The Council therefore were in agreement that in principle the application was supported although they awaited the outcome of the transport plan/survey. **As a consequence Council agreed to reconsider the application at the next parish council meeting. Action Clerk to advise SC Planning Officer of this.**

- c. 12/00161/FUL & 12/00162/LBC Conversion of outbuilding at The Talbot Inn. The Chairman and Clerk reported on correspondence received from SC regarding the application which although not supported by the Parish Council had not been delegated to the Planning Committee to decide as a result of Cllr Caesar-Homden's intervention. This had resulted in a decision being delegated to a SC Planning Officer. Following a prolonged discussion on the matter; Council agreed the following:  
**Action Clerk to write to Cllr Caesar-Homden for details as to why she made this decision.**

- d. Clerk to report on planning application decisions notified to the Council.

Reference: 12/00125/LBC Ruyton Manor, Olden Lane, Ruyton Xi Towns, Repair work to roof and exterior; renewal of drainage and rainwater goods; erection of balcony; erection of porch; conversion of former  
**SC Decision: Grant Permission**

### 7.12 LOCAL REPORTS

- a. Dunning Close & Bridge Inn Field Projects – Cllr Slowley summarised Clive Dean's response and offer to attend a future parish council meeting. Council agreed that he should attend the May or June meeting. They went on to agree that the following should be brought to his attention:

"As a result of increased car movements and subsequent parking in the Dunning Close play area, the Council's were of the opinion that this now represented a serious hazard for the young playing in the area and that SC were respectfully advised to carry out a risk assessment of the situation. The Council believed that the need for a barrier should be addressed by SC prior to the commencement of the main school holidays."

**Action Clerk to communicate to C Dean.**

- b. Drs Meadow Spinney, Diamond Jubilee Woodland Project – Cllr Slowley summarised Clive Dean's response where he agreed to prioritise the spinney work. **Action: Cllr Brown volunteered to instigate the project via The Woodland Trust.**

# RUYTON XI TOWNS PARISH COUNCIL

## MINUTES – APRIL 2012

- c. Local Joint Committee (LJC) – Cllr Gittins reported that the meeting had been cancelled at the last minute and grants were awarded as per the LJC planning meeting as reported at last month's meeting. A £3,500 grant balance was to be carried forward to 2012-13. Following some discussion about recent events the Council agreed to delegate to its member an instruction to vote against grants being awarded to Oswestry Arts and Sports which were not regarded as truly being local grant applications
- d. Nesscliffe Advisory Group – Cllr Slowley reported that the next meeting was to take place on 25-4-2012.
- e. Local Police Report – The Clerk confirmed that the Police had been invited to the May meeting and that no new crimes had been reported to her.
- f. SALC Reports & Oswestry Area Committee – The Vice- Chair gave a brief report.
- g. Street Lighting Maintenance – Clerk reported that she had spent considerable time investigating the ownership of 2 lights at Hall Farm. The SC Lighting Team was now looking into whether the lights had been adopted by SC or not? (Councillors reported that the housing scheme had belonged to Shropshire Homes.)
- h. Request by Junior Football Team for funding – Cllr Gittins reported that the team was short of funding for equipment and pitch markings which amounted to £288.00. Council resolved to fund a grant payment. (Proposed Colin Case; Seconded AJ.) **Action Clerk to arrange on receipt of written request from group.**

### 8.12 FINANCE

- a. The Clerk presented a suppliers invoice for the Three Parishes Newsletter for £87.30 which had contained the Parish Council's Spring report. Council unanimously authorised the payment of the invoice.
- b. VAS Costs & Possible Donation by School – Council discussed options as described by the Clerk. It was agreed that further information be sought regarding the acquisition of "street lamp light sleeve style" VAS. **Action Clerk to pursue with SC.**
- c. Bus Shelter repairs – The Chairman reported that this was in progress.
- d. A budget monitoring accounts for year end 31/3/2012 were presented by the Clerk and noted by Council. See Appendix C
- e. A draft detailed budget report for 2012/13 (as provided by the Clerk) was considered by Council and it was unanimously agreed that following further information on VAS costs being decided the detailed budget headings would be agreed at the May or June meeting.
- f. The Clerk reported the annual VAT refund for 2011/12 was £172.26.
- g. Nat West Account – The Chairman circulated all necessary paperwork for the account to be set up. It was agreed that once completed by councillors a further meeting would be called where these would be submitted to the Nat West representative. Progress to be monitored by Chairman.
- h. Internal Audit Arrangements – Clerk confirmed that IA was to pick up accounts on Thursday 5/4/12.

### 9.12 CLERK'S UPDATE REPORT & COMMUNICATION – The report was noted see Appendix A. Of particular interest:

- a. Council noted that the consultation re Localism had yet to be responded to.
- b. Council were in agreement that there was no longer a need for hard copy planning applications to be automatically sent to the PC as long as when

# RUYTON XI TOWNS PARISH COUNCIL

## MINUTES – APRIL 2012

requested hard copies would be provided to the Clerk. **Action Clerk to inform SC of council's decision.**

- c. Annual Parish meeting; a draft agenda was agreed by Council. The Chairman requested that all reports be submitted to him electronically a week prior to the meeting.

### 10.12 SUPPLEMENTARY AGENDA

- a. Flood Map (SAMDev & Environment Agency website) – Flood map used by SC was again noted as inaccurately shown in SAMDev Consultation. **Action Clerk to respond to Environment Agency & SC.**

- b. SAMDev Consultation – The Chairman presented on the pages relevant to Ruyton XI Towns and stated that p16 did not reflect the high proportion of development experienced by the village in recent years and that the description did not recognise the number of 100 or so homes already in the planning system (passed prior to CIL). Council agreed that the general public would not be aware of this from the consultation document.

**Action Clerk to respond to the consultation highlighting this.**

- c. Wigmarsh Cottage Planning Compliance issue raised by a resident – Following some discussion the Council having heard a report from Cllr Gittins on the matter decided that there was insufficient supporting information to back up the issue raised.

- d. 2011 Resurfacing of School Lane, Brownhill at Ruyton XI Towns – Council confirmed that the road surface was breaking up and that this should be reported to the SC Div Surveyor. Also road markings at the T junction of Shottaton were no longer visible and required repainting. **Action Clerk to report to SC Div Surveyor.**

*CONFIDENTIAL ITEM - Council resolved without dissent: That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information relating to Clerk's pay and conditions as defined in Part 1 of Schedule 12 of the Local Government Act 1972*

- 11.12 CLERK'S CONTRACT – Council approved and adopted the amended Clerk's contract which reflected previously agreed changes. The Chairman checked and agreed Clerk's annual pay calculation for 2012-13 based on this. The Council encouraged the Clerk to submit her CILCA portfolio in 2012.

The Chairman closed the meeting at 9.45 pm and thanked everyone for attending. The next council meeting was to take place on 14<sup>th</sup> May 2012 at 7.30 pm at The Memorial Hall.

Confirmed as accurate .....COLIN CASE CHAIRMAN Date.....