

RUYTON XI TOWNS PARISH COUNCIL

3rd April 2018 PARISH COUNCIL MEETING MINUTES

A meeting of the Parish Council was held at 7.30 pm on Tuesday 3rd April 2018 at The Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr E Edwards Mr R Harrison; Mr A Johnston (Chairman); Mrs A Sanders Royle and Mr D Spicer.

Also in attendance: Nick Bardsley (SC Councillor); Jason Hughes (SC Officer); Sue Hackett (Clerk); CSO C Iremonger and 1 resident.

- 154.17 PUBLIC SESSION – No issues arose.
- 155.17 CHAIRMAN’S INTRODUCTION & APOLOGIES - The Chairman opened the meeting and reported that Cllrs Mr S Gittins; Mrs A Hall had been unable to attend for personal reasons. Their apologies were accepted by Council.
- 156.17 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – None were declared.
- 157.17 STREET LIGHTING PRESENTATION – Jason Hughes gave a presentation on the advantages of LED street lighting; regulations governing street lighting and technical details. Following discussion Council **AGREED** that a quote should be sought from SC for LED replacements and also the replacement of 3 concrete columns with galvanised steel columns. **ACTION:** Clerk & J Hughes. *Jason Hughes then left the meeting.*
- 158.17 STREET LIGHTING CONTRACT – Council **AGREED** to defer any decision on the street lighting LED and maintenance contract until the following meeting when further quotes would be available. Council also **AGREED** that no further action should be taken in respect of repairs to existing street lighting (2 lamps currently out R19A & R20) until a decision had been made; as it was a waste of resources. **ACTION** Clerk to arrange for additional quote information as per Council instructions.
- 159.17 CLEAN UP THE VILLAGE CAMPAIGN – Council **RESOLVED** that this be delegated to the Safer Roads Task Group who were meeting on 6-4-2018.
- 160.17 “RUYTON IN BLOOM”- Following some discussion where it was **AGREED** that fewer but larger hanging baskets be purchased this year and that the Chairman would approach Barncroft Nursery about a display at the gates on Olden Lane. Council **AGREED** that the detail of the hanging basket project be delegated to the Safer Roads Task Group who were meeting on 6-4-2018.
- 161.17 LOCAL GROUP REPORTS
- Local Police Report – CSO Charlie Iremonger provided a monthly report which included details of an attempted theft and RTA.
 - Volunteer Speed Watch Scheme – Cllr Edwards summarised the outcomes of the training event which took place on 24/3. It was agreed that Cllrs Denyer and Edwards would act as Group Leaders. **ACTION** Clerk to thank the trainer and provide contact details.
CSO Iremonger left the meeting.

- 162.17 SHROPSHIRE COUNCIL REPORT – Councillor Nick Bardsley reported on:
- Progress of the Baschurch Doctors Surgery project and need for local support; Council **AGREED** to write a letter of support. **ACTION** Clerk.
 - Shropshire Council Local Plan Review Update and need for a representative from the Council to meet with Planning Officers to discuss its local development needs and input to the Local Plan. Council **AGREED** that the Chairman represent the PC.
 - The North West Relief Road.
 - Multi Agency Group to meet on 24 April at 8.30 am at Café Eleven.

163.17 THE CLIFFE – The Chairman reported that Bradford Estates had agreed in principal to the PC acquiring the Cliffe for a given sum. He went on to report that Hatchers solicitors had agreed to act as the PC’s solicitor (having provided a competitive quote of approx. £800) and that retrospective Council approval was required for this appointment.

Following further discussion Council **RESOLVED** that Hatchers Solicitors be appointed to act on behalf of the Council in the acquisition of the Cliffe and that the Chairman and Clerk be delegated by the Council to give instruction during the transaction. All councillors were required to provide ID to Hatchers as soon as possible.

164.17 NEW WEBSITE – David Shearan summarised progress to date and that a link had been provided to councillors to view the developing website. Council **AGREED** that the website be launched on or close to 1/5/2018 and that Cllr Denyer act as Editor for the News Section and that the Clerk and Chairman be given similar access rights to upload Council Agendas, Minutes, Policies etc.

165.17 CLERK’S UPDATE REPORT & COMMUNICATION – See Appendix A. In addition the Clerk summarised the GDPR Report & accompanying GDPR Toolkit which she had circulated to councillors; together with templated policies and documents. Council **AGREED** that a small task Group be set up consisting of the Chairman; Clerk and Cllr Denyer to review the documentation and make recommendations to Council at the May meeting as the legislation is to be passed on 25/5/2018 and affects the Council. Council noted that the Local Government Ethical Standards Consultation was in progress.

166.17 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES - Draft minutes of the Council meeting held on 6 March 2018 as circulated and uploaded to the Council’s website were **RESOLVED** as accurate and the Chairman was instructed to sign them as such.

167.17 FINANCE - Council considered the following invoices and **RESOLVED** that they be authorised for payment; instructing the Chairman and Cllr Spicer to check the supporting invoices prior to signing the cheque payment:

ChQ	Payee	Description	£
912	SALC	Annual Subscription Fee	440.89
913	Clerk	Reimbursement of expenses & mileage	190.13
914	E on	Street Lighting Survey	180.00
915	Café Eleven	24/3 Refreshments for Speed Watch Volunteers meeting	23.90

168.17 LOCAL PROJECTS UPDATE:

- a. Birch Grove Recreational Project – The Clerk reported that she had secured grant funding of £2,250; which had enabled her to order the new equipment and place a commitment with a local contractor to install the equipment with the approval of the Chairman. The Council **RESOLVED** in retrospect to approve the actions of the Clerk. See Clerk’s report for further details of quotes obtained & orders placed etc.
- b. Doctors Meadow Recreational Area/Spinney Planting – The Clerk gave Cllr Gittins report in his absence.
- c. Competition for new logo for Council – Council **AGREED** that Cllr Denyer should expand on his ideas taking into account the limitations of any design and the problems associated with judging entries fairly. David Shearan to assist. The competition to be promoted via the newsletter and website.
- d. War Memorial Grant Pre-Application – Clerk reported that she still awaited a response from WM Trust. She went on to explain that the actual grant application still required much work which she had not the capacity to undertake. Cllr Sanders Royle also confirmed that she was unable to undertake the work needed. As no councillors volunteered to take on the project it was reluctantly **AGREED** to defer it for the time being.
- e. Memorial Bench – Council **AGREED** to defer the item until the outcome of the purchase of The Cliffe was certain.
- f. New Notice Board - Drs Meadow – Councillors **RESOLVED** that the Clerk be delegated to spend up to £250 (excl VAT) on the purchase of a new metal notice board.

169.17 PLANNING – The following planning decision as notified by Council was noted:

Reference: 17/06069/FUL Queens Court, Little Ness, Shrewsbury, Shropshire, SY4 2LL
Proposal: Erection of a detached garage and pump house and change of use of land for extension ...SC Decision: Grant Permission

170.17 COUNCIL TO AGREE MAY MEETINGS AGENDA ITEMS: Agenda items 158.17 - 160.17 to be included with reports from Safer Roads Group and 168.17d. be excluded.

171.17 SUPPLEMENTARY AGENDA - April Parish Council Newsletter was discussed and it was agreed that it should assist in launching the new website and publicising the May Annual Parish Meeting. All articles to be sent to the Clerk by **24/4**. The APM was to include a presentation on Sexual Exploitation and be followed by the Annual Parish Council meeting. Cllr Spicer to invite Corbett School representative. Council discussed the issue of traffic cones being repeatedly placed on the public highway outside The Admiral Benbow. Council **AGREED** that the Clerk write to the person responsible explaining that this is potentially dangerous and unlawful as it is causing an obstruction.

The Chairman closed the meeting at 9.50 p.m. and thanked all for attending. The next parish council meeting is to be held on 1st May 2018 at approximately 8.00 pm; as it will follow the Annual Parish Meeting. Venue: The Victoria Room; Ruyton XI Towns.

Confirmed as accurate ... *A Johnston*.. Chairman of Parish Council

Cllr Andrew Johnson

Date.....1-5-2018...