

RUYTON XI TOWNS PARISH COUNCIL

6th FEBRUARY 2018 MINUTES

A meeting of the Parish Council was held at 7.30 pm on 6th February 2018 at The Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr T Allison; Mr S Denyer; Mr A Johnston (Chairman); Mr S Gittins, Mr D Spicer.

Also in attendance: Nick Bardsley (SC Councillor); Sue Hackett (Clerk) and PC M Moth.

- 127.17 PUBLIC SESSION – No members of the public were present.
- 128.17 CHAIRMAN'S INTRODUCTION & APOLOGIES - The Chairman opened the meeting and reported that Cllrs R Harrison and Hall were unable to attend due to work commitments and Cllr A Sanders Royle had been unable to attend due to illness. These apologies were accepted by Council.
- 129.17 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS – There were no declarations
- 130.17 LOCAL GROUP REPORTS
- a. Local Police Report – PC Moth reported that there had been 6 incidents in the parish reported since the last council meeting; 2 of which were substantive crimes. One of which was the burglary at The Talbot which was currently under investigation.
 - b. Volunteer Speed Watch Scheme – Clerk confirmed that the Police were currently carrying out checks on each volunteer prior to arranging training. She added that feedback from residents had been disappointing given that the “Call for Volunteers” had been circulated in the newsletter; promoted by Yoland Brown and the primary school. *(PC Moth then left the meeting.)*
 - c. Safer Roads Group – Cllr Spicer confirmed that no recent meeting had taken place.
 - d. Multi Agency Group Jan Meeting – The Chairman and Cllr Bardsley summarised the outcomes of the meeting. Draft minutes had yet to be circulated by Corrie Davies. The Clerk read out a recent email received from D Gradwell which confirmed that as yet the bids made by the PC for Traffic Light Feasibility Study and Raising of the Pedestrian Crossing had not been confirmed as included in the Council's Annual Plan. The Council's Annual Highways Maintenance Plan was not as yet in the public domain. Therefore it had not been possible to establish whether resurface work of the carriage way at Platts Bridge was planned.
- 131.17 SHROPSHIRE COUNCIL – Councillor Nick Bardsley gave a report which is summarised below:
- Baschurch Doctors Surgery - the expansion continues to progress; Cllr Bardsley explained its funding.
 - SC Budget Cuts Consultation – the proposed £5M Highways cut is actually related to the capital budget and not revenue. However it is unclear at this stage which capital schemes will be affected. The Council agreed that the Parish Council should respond that it was hoped that this would not target minor local capital schemes. Council **AGREED** that Cllr Denyer would respond on behalf of the Parish Council.
- 132.17 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk's report at Appendix A was noted by Council and it was agreed that a substitute clerk would be asked to clerk the July meeting and that the September meeting would be brought forward to Tues 28

August 2018. It was also **AGREED** that the Annual Parish Meeting should be held on 1st May at 6.30pm; prior to the Annual Parish Council Meeting. An alternative community event would be arranged later in the year.

The Chairman reported on the outcomes of the meeting attended by the Clerk and himself on 5 February; when the Local Councils' Awards Scheme Accreditation Panel reviewed the Council's website; additional documentation; procedures and practices. He reported that overall the review went well with all necessary documentation being present; and appropriate responses made to questions. The website however was regarded as difficult to navigate by the Panel; and required modification. Colin Case was working on this and it was hoped that adjustments made would meet the Panel's needs and that the Foundation Award would be achieved.

Councillor Bardsley left the meeting.

133.17 GDPR UPDATE – Clerk stated that she had obtained 3 quotes for the provision of DPO services to the Council these ranged between an annual fee of £350 - £3,000. As yet NALC had not issued advice on the matter and had advised councils not to rush into contracts for the service. This was noted by the Council.

134.17 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES - Draft minutes of the Council meeting held on 8 January 2018 as circulated and uploaded to the Council's website were considered and **RESOLVED** as accurate. The Chairman was instructed to sign them as such.

135.17 FINANCE - Council considered the following invoices/reimbursement claims awaiting payment and **RESOLVED** that they be authorised for payment; instructing the Chairman and Cllr Spicer to check all supporting paperwork prior to signing cheque payments:

Chq	Payee	Description	£ Total	£ VAT
909	Glasdon	Entrance gates	2,180.71	363.45
908	Canx	Canx		
DD(3/3/18)	Information commissioner	Annual Data Protection Subscription	35.00	
DD(22/1/18)	Scottish Power	Quarterly street lighting energy costs	245.57	11.69
910	Clerk	Office Exopenses, Mileage	163.22	12.99

136.17 FIXED ASSETS – Councillors reported on condition of fixed assets examined and **RESOLVED** to adopt the Fixed Asset Register with the proviso that the recently purchased gates were added when installed.

137.17 LOCAL PROJECTS UPDATE:

- a. Birch Grove & Doctors Meadow - Recreational Areas, Clerk reported that STAR Housing who had been approached for a grant towards the swing installation at Birch Grove; has intimated they required assurance that unsecured funding could be met by the PC; should it not materialise. The Council **AGREED** that it would make up any shortfall if necessary to ensure the delivery of the project. Council also **AGREED** that the local contractor's quote was very encouraging. **ACTION:** Clerk to inform STAR Housing.
- b. Cllr Gittins reported that Doctors Meadow was too wet to progress agreed repairs to the car park; whilst the Spinney had yet to be prepared for planting. He went on to outline a Community event was planned which he was prepared to organise with the School.
- c. Parish Council Website Improvements – The Clerk confirmed that Cllr Hall had confirmed that her partner was too busy at present to work on the website and new

logo for the Council. A local resident had also expressed an interest in creating a new website for the council.

- d. It was **AGREED** that given the comments made by the SALC Panel; councillors should look in more detail at local council websites and particularly those using Hugo Fox and that the Clerk should provide a report about the time and costs involved in switching to a new website.

138.17 PLANNING – The following planning application comments made by the Clerk on behalf of the Council during January; which were “No comment” were formally **AGREED** by Council in retrospect:

17/06049/FUL Low Bank Farm Ruyton XI Towns Shrewsbury Shropshire SY4 1JE
Erection of a boarding kennel building and change of use of a stable to a cattery

17/06069/FUL Queens Court Little Ness Shrewsbury Shropshire SY4 2LL
Erection of a detached garage and pump house and change of use of land for extension to residential curtilage

The Clerk reported the following planning decision had been received:

Reference: 16/05608/FUL The Wheelhouse, Shotatton Court, Shotatton
Proposal: Conversion and extension of an agricultural barn, to create additional residential accommodation as part of an existing dwelling; and construction of a new garage and plant store. SC Decision: Grant Permission

139.17 SUPPLEMENTARY AGENDA:

Dog Mess - Following observations made by Cllr Spicer regarding the state of Drs Meadow and local village pavements with regard to dog mess. Council **AGREED** that the Clerk research costs involved in putting up new “Dog Fouling” notices and buying in the services of the SC Dog Warden; to patrol the parish.

The Cliffe - The Chairman requested guidance as to the costs the Council was prepared to incur when expressing an interest in purchase of the Cliffe. Council **RESOLVED** that only a pepper corn consideration was acceptable; however the Council would be prepared to incur the costs of a solicitor (estimated cost £1,000) necessary to progress the purchase.

PC Newsletter - It was also **AGREED** not to issue a Parish Newsletter until April; when it was hoped that entrance gates would be installed and the Spinney planted.

The Chairman closed the meeting at 9.30 p.m. and thanked everyone for attending.

Confirmed as accurate.....Cllr A Johnston Date.....
CHAIRMAN OF THE PARISH COUNCIL

- Appendix A Clerk’s Update Report & Summary of Communications Received
- Appendix B Fixed Asset Register