

RUYTON XI TOWNS PARISH COUNCIL

5th DECEMBER 2017 MEETING MINUTES

A meeting of the Parish Council was held at 7.30 pm on 5th December 2017 at The Victoria Room, Ruyton XI Towns.

Parish Councillors in attendance: Mr A Johnston (Chairman); Mrs A Hall; Mr T Allison; Mrs A Sanders Royle; Mr R Edwards; Mr D Spicer; and Mr S Gittins.

Also in attendance; Corrie Davies (Shropshire Council); Nick Bardsley (SC Councillor); Sue Hackett (Clerk) and 4 local residents.

100.17 PUBLIC SESSION - The following was highlighted:

- Colin Case reported a street light which was faulty at Red Rock on Brownhill.
- Carl Longland expressed his interest in Agenda Item 111.17.
- Jonathan Yates outlined the proposals and lack of progress with his planning application 16/05608/FUL which was to be considered by Council later in the meeting.
- Mike Robins expressed his interest in The Cliffe; Agenda Item 112.17.
- Robert Edwards expressed his views on the Local Plan & Vision for Ruyton.

101.17 CHAIRMAN'S UPDATE & APOLOGIES – The Chairman opened the Council meeting reported on the positive feedback received regarding the November PC Newsletter and proposed that the following items be brought forward 112.17; 111.17 & 104.17 as a result of interest expressed. This was **AGREED** by Council.

The Chairman reported that Cllrs R Harrison and S Denyer had given their apologies due to work commitments they were unable to attend the meeting. These were accepted by Council.

102.17 COUNCILLORS DECLARATIONS OF PECUNIARY INTERESTS & DISPENSATIONS
Cllr Edwards stated his pre-determined interest in Item 111.17; having already submitted a personal response to the consultation.

112.17 THE CLIFFE – Council noted the responses received from Mark Blount to queries raised. The Chairman confirmed that Mark was arranging a meeting in January; when he, the Vice Chairman, Shropshire Cllrs Macey & Bardsley would meet with the Bradford Estate; to discuss the implications and possibilities involved with the sale of The Cliffe.

111.17 SHROPSHIRE COUNCIL – (*Cllr Edwards refrained from taking part in the discussions*)
a. PLACE PLAN 2017 – Council **RESOLVED** to adopt the Place Plan as presented by the Chairman (See Appendix D). **ACTION:** Clerk to submit to SC and make available to Cllr Bardsley and D Gradwell.
b. LOCAL PLAN REVIEW – Council **AGREED** that more time was needed to consider the consultation on Preferred Scale & Distribution of Development. **ACTION** Councillors agreed to make responses to the Clerk by 14-12-17 and the Clerk consolidate these to form a Council response to SC by 22/12/2017.

104.17 SHROPSHIRE COUNCIL REPORT – Councillor Nick Bardsley presented his report; which is summarised as follows:
• The planned Baschurch LJC meeting had been postponed until the New Year.

- Doctors Surgery – Baschurch; issues about the inability to utilise a nearby car park due to a legal dispute were being investigated by SC. Whilst the Head of Legal Services was reviewing the need for more Legal involvement when planning conditions are written; to mitigate similar issues arising in the future.
Cllr Bardsley left the meeting.

103.17 LOCAL GROUP REPORTS

a. Local Police Report & Volunteer Speed Watch Scheme.

The Clerk stated that members of the Local Police Team had been unable to attend but had supplied the following incident report for Ruyton XI Towns between 01/11/2017 - 30/11/2017; when no criminal offences had been reported.

TRAFFIC RTC-DAMAGE ONLY 1; TRAFFIC HIGHWAY DISRUPTION 1; TRAFFIC ROAD RELATED OFFENCE 1; PS CONCERN FOR SAFETY 1.

The Clerk confirmed that she awaited the outcomes of the risk assessment and regulations review currently being carried out by WM Police Officer Adnam Ali; before the Community Volunteer Speed Watch Scheme could progress.

- b. Safer Roads Group – The Chairman circulated plans for a gated entrance to the village at Olden Lane these were **AGREED** by the Council; both in terms of location, design and cost. It was also AGREED that the contractor Glasdon (being present on the SC Select Contractors List) be the Council's preferred contractor. **ACTION** Clerk to place amended order for the two white gates at quoted cost £1,817.26.
- c. Oswestry Area Committee (SALC) – Cllr Hall reported on the meeting and confirmed that she had circulated a more detailed report on the SC Local Plan presentation to all councillors.
- d. SP Energy Networks Presentation - Cllr Hall reported on the meeting; councillors noted the outcomes and were in agreement that they did not directly affect the parish.
- e. Rural Bus Service Consultation – Cllr Allison's report (which had been previously circulated by the Clerk), was **AGREED & ADOPTED** by Council. **ACTION** Clerk to submit.

104.17 See above.

105.17 PLANNING

a. The Parish Council considered the following planning applications:

Ref: 16/05608/FUL Wheel House at Shotatton

Conversion and extension of an agricultural barn, to create additional residential accommodation as part of an existing dwelling; and construction of a new garage and plant store.

Having considered the additional information on the SC Planning Register and taken in to account the applicant's description of the application. Council **AGREED** that the application be supported and that the following comments be made:

It was considered a sympathetic conversion and extension of an existing agricultural barn in keeping with its surroundings. The proposed changes were noted as having no significant visual impact on neighbouring properties.

Reference: 17/05297/FUL (validated: 13/11/2017)

Address: Shelvock Hall, Ruyton-XI-towns

Proposal: Erection of an agricultural workshop building

Council **AGREED** to make no comment.

Reference: 17/05298/FUL (validated: 13/11/2017)

Address: Shelvock Hall, Ruyton-XI-towns

Proposal: Erection of replacement agricultural livestock building

Council **AGREED** to make no comment.

b. The Clerk reported the following planning applications decisions as notified by SC:

Ref: 17/04920/FUL Barncroft, Olden Lane, Ruyton XI Towns

Proposal: Erection of replacement shower and toilet block. **SC Decision: Grant Permission**

Ref: 17/04057/FUL Conversion of redundant agricultural building to 1No dwelling.

Barns at Wykey Farm, Wykey, Ruyton XI Towns **SC Decision: Grant Permission**

106.17 CLERK'S UPDATE REPORT & COMMUNICATION – The Clerk's report at Appendix A was noted.

Council **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present. (PUBLIC BODIES ADMISSION TO MEETINGS ACT 1960 Pursuant to Section 1(2).)

Members of the public left the meeting.

Contractors Quotes for LED street lighting replacement were then discussed. Having discussed and compared both submissions from Highline Electrical Ltd and Eon Highways Lighting; Council **RESOLVED** that Eon Highways Lighting be asked to carry out a survey of all Parish street lights and submit a more detailed quote at a cost of £150.00.

General Data Protection Regulations – The Clerk reported that standard policy documentation was available which might be useful to the PC at a cost £30.00 and that NALC were still considering its impact on the Town & Parish Council Sector.

NALC Foundation Award Scheme – The Clerk reported that she and the Chairman now awaited a January meeting date at Shirehall.

107.17 FINANCE

- a. Council noted the Clerk's Budget Monitoring Report as at 30/11/17 and forecast position as at yearend (Appendix B).
- b. Council considered the Draft Budget Schedule for Year 2018-19, as presented by the Clerk (Appendix C). Following some discussion it was agreed that the Budget would be revisited at the Council's January meeting when more information would be available as to SC's council tax charges.
- c. Council to considered the following invoices/reimbursement claims awaiting payment and **RESOLVED** that they be authorised for payment; instructing the Chairman and Cllr Spicer to check all supporting paperwork prior to signing cheque payments:

	Payee	Description	£
897	A Hall	Mileage & Parking Expenses	29.11
899	Post Office Limited	HMRC 3 ^d Quarter NI	39.84

898	Colin Case	School Xmas Tree Stand replacement	17.98
900	Clerk	Administration, Printer, Cartridges	121.92
903	D Peate	Village Maintenance & Repairs to Notice Boards & Repainting of play equipment	670.51

*. Cheques numbers 901 & 902 previously issued 3/10/17.

108.17 COUNCIL CONFIRMATION & ACCEPTANCE OF PREVIOUS MEETING MINUTES
Draft minutes of the Council meeting held on 7 November 2017 as circulated and uploaded to the Council's website were considered and **RESOLVED** by Council to be accurate. The Chairman was instructed to sign them as such.

109.17 LOCAL PROJECTS UPDATE:

- a. War Memorial Renovation Grant – Cllr Sanders Royle reported on progress made to date and a successful meeting with Memorial Renovations.
- b. Birch Grove & Doctors Meadow - Recreational Areas, Clerk & Cllr Gittins reported.
 - Birch Grove Play Area Make Over Project – That the contractor had now completed the repainting of the existing play equipment and a grant application to The Hilton Jones Trust for funding to install a basket swing had been made. Local contractors had also been approached for quotes on installation of the swing.
 - Drs Meadow - Local Contractor has looked at goal posts and was planning to extract them in January for respraying and maintenance with help from SG. He had removed "surplus poles" which had required him to make safe metal protruding from ground; again requiring some assistance from SG.
 - Parking Area – Cllr Gittins reported that he believed the re surface work needed could be accomplished in the spring. Shropshire Council had confirmed that the bridge to the Spinney was currently the responsibility of SC to maintain.

110.17 PROPOSED PARISH COUNCIL WEBSITE IMPROVEMENTS – Following the report by Cllr Harris and communication received from Colin Case it was agreed that Cllr Harris would report back in February as to what improvements were possible.

111.17 See above.

112.17 See above.

113.17 SUPPLEMENTARY AGENDA

- The Clerk reported that a local resident had requested the installation of a new street light on Little Ness Road near to where telephone box had been located. Following careful consideration given that an estimate to install such a light exceeded £2,500; and long term maintenance costs would arise. Council **AGREED** that such additional costs were not supportable at the present time and that the Clerk should investigate whether lighting outside the Victoria Hall could be improved; by discussing available options with the PCC.
- The Cliffe - Bench repairs and the need for tree management were reported by Cllr Roberts. **ACTION** Clerk to ask PC's local contractor to repair bench and highlight tree work to SC.
- Next meeting; Council **RESOLVED** to change the date of the next Council meeting to Monday 8th January 2018.

There being no further business the Chairman closed the meeting and wished everyone a Happy Christmas.

Confirmed as accurate.. *AJ Johnston*....A Johnston Chairman of Ruyton XI Towns PC

Date...8-01-2018.....